



Archives and Records Commission Meeting Minutes, October 26, 2023

Call to Order:

Natalie Currie called the meeting to order at 11:02 a.m.

Members present:

Natalie Currie	Vice Chair and Secretary
Kirby Smith	Proxy for Lt. Governor
Kiran Nallayahgari	Proxy for State Treasurer

Members absent:

Amber Smith	Chair
Ruthie Chicoine	Proxy for State Auditor

Also present:

Madalynn Martin	Office of the Attorney General
Jan Davis	Department of Libraries
Alyssa Vaughn	Department of Libraries
Amanda Chrestensen	Department of Libraries
Cassandra Spindle	Department of Libraries

Posting of Meeting Agenda

The agenda was posted on the window near the front door of the Oklahoma Department of Libraries building on October 6, 2023. The agenda was also posted on the agency's website on October 6, 2023.

Approval of Minutes of the Meeting of July 27, 2023:

Approval of the Minutes was moved by Smith and seconded by Currie.

Currie	aye
Nallayahgari	aye
Smith	aye

Approval of Schedule for Meetings in 2024:

Approval of the proposed dates for Commission meetings was moved by Currie and seconded by Nallayahgari.

Currie	aye
Nallayahgari	aye
Smith	aye

Dates for 2024 meetings, as approved by the Commission, will be:

January 25, 2024
April 25, 2024
July 25, 2024
October 24, 2024

Consideration of Requests:

6a. Amendment to Records Disposition Schedule 82-20, Oklahoma Department of Veterans Affairs

The Oklahoma Department of Veterans Affairs requested Records Disposition Schedule 82-20 be amended. Approval of the amendments to Records Disposition Schedule 82-20 was moved by Currie and seconded by Nallayahgari.

Currie	aye
Nallayahgari	aye
Smith	aye

6b. Amendment to Records Disposition Schedule 84-06, Oklahoma Public Employees Retirement System

The Oklahoma Public Employees Retirement System requested Records Disposition Schedule 84-06 be amended. Approval of the amendments to Records Disposition Schedule 84-06 was moved by Smith and seconded by Currie.

Currie	aye
Nallayahgari	aye
Smith	aye

6c. Amendment to Records Disposition Schedule 92-17, Oklahoma State Department of Health, Protective Health Services

The Oklahoma State Department of Health requested Records Disposition Schedule 92-17 be amended. Approval of the amendments to Records Disposition Schedule 92-17 was moved by Currie and seconded by Nallayahgari.

Currie	aye
Nallayahgari	aye
Smith	aye

6d. Amendment to Records Disposition Schedule 2002-01, Oklahoma State Department of Health, Commissioner of Health

The Oklahoma State Department of Health requested Records Disposition Schedule 2002-01 be amended. Approval of the amendments to Records Disposition Schedule 2002-01 was moved by Currie and seconded by Nallayahgari.

Currie	aye
Nallayahgari	aye
Smith	aye

6e. Amendment to Records Disposition Schedule 2002-02, Oklahoma State Department of Health, Family Health

The Oklahoma State Department of Health requested Records Disposition Schedule 2002-02 be amended. Approval of the amendments to Records Disposition Schedule 2002-02 was moved by Nallayahgari and seconded by Currie.

Currie	aye
Nallayahgari	aye
Smith	aye

6f. Amendment to Records Disposition Schedule 2002-06, Oklahoma State Department of Health, Administrative Services

The Oklahoma State Department of Health requested Records Disposition Schedule 2002-06 be amended. Approval of the amendments to Records Disposition Schedule 2002-06 was moved by Smith and seconded by Nallayahgari.

Currie	aye
Nallayahgari	aye
Smith	aye

6g. Amendment to Records Disposition Schedule 2003-02, Oklahoma State Department of Health, Community and Family Health Services

The Oklahoma State Department of Health requested Records Disposition Schedule 2003-02 be amended. Approval of the amendments to Records Disposition Schedule 2003-02 was moved by Currie and seconded by Smith.


Currie	aye
Nallayahgari	aye
Smith	aye

New Business:

No new business was conducted at this time.

Adjournment:

The meeting was adjourned at 11:10 a.m.



Natalie Currie, Vice Chair and Secretary
Oklahoma Department of Libraries