



# Elevator Apprentice Registration

Occupational Licensing Division

[www.ok.gov/odol](http://www.ok.gov/odol)

OKLAHOMA DEPARTMENT OF LABOR

3017 N. Stiles, Suite 100

Oklahoma City, OK 73105

405-521-6100/888-269-5353

M-F 8:00am-4:30pm

APPLICATION TYPE	APPLICATION FEE	
<input type="checkbox"/> New	\$ 50.00	<b>Please make your Check, Money Order or Cashiers Check payable to ODOL</b> <b>Mail to the address on the top of the form</b>
<input type="checkbox"/> Renewal	\$ 50.00	
<input type="checkbox"/> Late Renewal	\$ 60.00 *if license expired, but <b>LESS</b> than 30 days	
<input type="checkbox"/> Reinstatement	\$150.00 *If license expired <b>MORE</b> than 30 days	
<input type="checkbox"/> Replacement	\$25.00	

ODOL License #, if not new:  
\_\_\_\_\_

### REQUIRED DOCUMENTATION FOR NEW APPLICANTS

All applicants must submit verification of enrollment in an Elevator Apprentice Program recognized by the U.S. Department of Labor.

#### U.S. CITIZENS:

- Affidavit of Lawful Presence, signed
- A valid, unexpired Driver's License **OR** State Issued Photo Identification Card **OR** Military ID **AND**
- Birth Certificate **OR** Social Security Card **OR** A valid, unexpired passport **OR** A W-2 form/1099 form

#### NON-U.S. CITIZENS:

- Affidavit of Lawful Presence, signed
- A valid, unexpired Driver's License **OR** State Issued Photo Identification Card **OR** Military ID **AND**
- Birth Certificate **OR** Social Security Card **OR** A valid, unexpired Passport **OR** A W-2 form/1099 form
- Verification of Immigration Status

All new applicants must appear **IN PERSON** at the Oklahoma Department of Labor or ODOL approved facility

### REQUIRED DOCUMENTATION FOR RENEWAL APPLICANTS

Renewal applications can be mailed in to the Oklahoma Department of Labor with the following items:

#### U.S. CITIZENS:

- 8 hours continuing education as outlined in **OAC 380:70-5-7**
- Copy of Unexpired Driver's License **OR** State issued photo-identification Card **OR** Military ID **AND**
- Copy of Expiring Occupational License

#### NON-U.S. CITIZENS:

- 8 hours continuing education as outlined in **OAC 380:70-5-7**
- Verification of Immigration Status
- Copy of unexpired Driver's License **OR** State issued photo-identification Card **OR** Military ID **AND**
- Copy of Expiring Occupational License

All renewal applicants must appear **IN PERSON** at the Oklahoma Department of Labor every ten years

Name:		Social Security #:		Date of Birth:	
Mailing Address:			City:	State:	Zip Code:
Cell Phone #: (    )			E-mail Address:		
Employed By:					

### MILITARY STATUS

Within the past six (6) months, have you been honorably discharged from the Armed Forces of the United States, coming off Active Duty as a member of the National Guard or Reserves, or transferred from another state to Oklahoma?  Yes  No

If yes, provide date of discharge/transfer: \_\_\_\_\_

Are you a spouse of an active duty member of the Armed Forces of the United States?  Yes  No

I certify all statements are true to the best of my knowledge and that all work shall be done in compliance with the State of Oklahoma elevator law, rules, and regulations adopted by the Oklahoma Department of Labor.



Applicant Signature / **APPLICATION CANNOT BE PROCESSED WITHOUT A SIGNATURE AND FEE**

DATE

### FOR OFFICE USE ONLY

The Department of Labor will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

Date:	Lic #:	Receipt #:
Initials:	Payment Type:	Amount: