

MINUTES OF A REGULAR PUBLIC MEETING

This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on November 1, 2023, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, November 1, 2023

ADDRESS: Oklahoma Department of Labor
409 NE 28th Street, 3rd Fl.
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

Agenda Item 1:

Call to order:

Patrick Ivey, Chairman, called the meeting to order at 9:02 a.m.

Agenda Item 2:

Roll Call:

ALFS Committee members present at roll call: Bernita Hart, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

Absent: Steven Brekel and Clint Morrison

A quorum was present.

Clint Morrison entered the meeting at 9:08 a.m.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Gary Pitts, Gordon Meisinger, Derrek Lewis, and Janet Edwards

Don Schooler entered the meeting at 9:40 a.m.

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:

Review & Approve/Amend October 4, 2023, Meeting Minutes

Gary Holmes made a motion to change the denied to approved on page 5 and add in the last motion for Freddie Hanna. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes and Duane Dyson

No: None

Abstain: None

Motion approved.

Agenda Item 5:

LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda

No public comments.

Agenda Item 6:

Review of company applications

State Systems, LLC

Duane Dyson made a motion to approve the company license application for State Systems, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

A-Team Fire, LLC

Hubert Blunt was present to represent the company. Mr. Blunt answered questions from the Committee. Gary Holmes made a motion to approve the company application for A-Team Fire, LLC. Duane Dyson seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Thunder Locksmith, LLC

Kris Pettigrew made a motion to approve the company license application for Thunder Locksmith, LLC. Clint Morrison seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Quality Service Installation

Kris Pettigrew made a motion to table the license application for Quality Service Installation until proof of a monitoring license. Nathan Patrick seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Satterwhite Fire Systems, LLC

Gary Holmes made a motion to approve the company license application for Satterwhite Fire Systems, LLC. Kris Pettigrew seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Rapid Fire Suppression, LLC

Allan Pavon was present to represent the company. Mr. Pavon answered questions from the Committee. Gary Holmes made a motion to approve the company application for Rapid Fire Suppression, LLC. Kris Pettigrew seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

CDW DBA CDW Direct, LLC and CDW Government, LLC

Duane Dyson made a motion to approve the company license application for CDW DBA CDW Direct, LLC and CDW Government, LLC. Patrick Ivey seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: Nathan Patrick

Motion approved.

Network Outfitters, Inc. DBA Sentriforce

Gary Holmes made a motion to approve the company license application for Network Outfitters, Inc. DBA Sentriforce. Duane Dyson seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

WireKor, LLC

Spencer Huiatt was present to represent the company. Mr. Huiatt answered questions from the Committee. Nathan Patrick made a motion to approve the company application for WireKor, LLC. Kris Pettigrew seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None
Abstain: None
Motion approved.

Picomus, LLC

Jeff Dewhirst was present to represent the company. Mr. Dewhirst answered questions from the Committee. Kris Pettigrew made a motion to approve the company application for Picomus, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Highly Favoured Skilled Labor, LLC

Deon Smith was present to represent the company. Mr. Smith answered questions from the Committee. Gary Holmes made a motion to approve the company application for Highly Favoured Skilled Labor, LLC. Kris Pettigrew seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Agenda Item 7:

Alarm, Locksmith & Fire Sprinkler (ALFS) License approval

Bernita Hart stated that the turn around on license approval is within 24 hours. As of October 30th, they processed 454 licenses.

Nathan Patrick made a motion to approve licenses for October 2023. Duane Dyson seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

Agenda Item 8:

Public and Committee discussion, with potential Committee action, regarding survey results related to proposed changes to Commercial Fire Sprinkler License experience and qualification requirements, and public and Committee discussion, with potential Committee action, regarding proposed adjustments to the experience and education requirements for Commercial Fire Sprinkler Technician, Inspector, and Manager applicants.

Kris Pettigrew stated that 19 months were spent on capturing input for the survey. Kris discussed the survey results (handout) with the committee. He also discussed recommendations and asked for public comment.

Kris Pettigrew made a motion to change the minimum requirements for an Inspector Level License to six thousand (6,000) hours of verifiable, licensed technician experience and proof applicant has received a NICET Level I certification, or greater, in the inspection and testing of water-based systems for fire sprinkler inspection and testing, or equivalents. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

Kris Pettigrew made a motion to change the minimum requirements for a Commercial Fire Sprinkler Manager license to ten thousand (10,000) hours of verifiable industry experience and proof applicant has met all testing requirements, passed all background checks, and has received a NICET Level II certification, or greater, in water-based systems layout, or equivalents. Patrick Ivey seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

Nathan Patrick share with the group his experience with liability insurance. Kris Pettigrew made a motion to increase the commercial general liability insurance for Commercial Fire Sprinkler contractors to the minimum of 1 million dollars. Nathan Patrick seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

Agenda Item 9:

Creation of an ad hoc committee to develop a test for Residential Fire Sprinkler Technician License

Kris Pettigrew stated he has some dates set aside for December and has talked to 4 of the 6 people that he would like to have on the committee. Jennifer Palacio from Career Tech stated that there is a tentative date of November 16th to work with Steven Brekel on his portion.

Agenda Item 10:

Update regarding the creation of an ad hoc committee to review the CareerTech tests for all disciplines to confirm the questions are still current and coded correctly

Patrick Ivey stated that Steven Brekel has reached out over email and has 3 of 4 of the ad hoc committee members confirmed. Kris Pettigrew would like to be the fourth member.

Agenda Item #11

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.

Gary Holmes made a motion to move to Executive Session. Kris Pettigrew seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Patrick Ivey, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

The committee moved to Executive Session at 10:25 a.m.

Patrick Ivey left the meeting at 10:27 a.m. Kris Pettigrew took over as Chairperson.

Agenda Item #12

Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session

Gary Holmes made a motion to adjourn from Executive Session and reconvene Regular Session.

Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

The Committee resumed Regular Session at 10:54 a.m.

Action Resulting from Executive Session

Kaitlyn Wisdom, Daniel Quackenbush, Quon Young, Shuron Hunter and Zac Godwin were not present at the meeting. Gavin Fairman was present at the meeting.

Nathan Patrick made a motion to suspend the license of Zac Godwin until he appears before the board. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved.

Nathan Patrick made a motion to approve the Fire Sprinkler Trainee application for Gavin Fairman. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

Agenda Item 13:

GENERAL public comments

Burke Yates came into the meeting at 10:55 a.m. to represent Network Outfitters, Inc. DBA Sentriforce. The committee reopened Agenda Item 6 so as to properly permit engagement with Mr. Yates. He gave the committee a background of the company and the work they do. The company application had previously been approved by the committee. The committee returned to Agenda Item 13 and GENERAL Public comments, but there were no others.

Agenda Item 14:

New Business

Nathan Patrick asked to have an agenda item for next month to discuss the ODOL providing advance notification to company managers when company employees are ordered to appear before the committee in Executive Session for potential disciplinary action due to the ODOL's receipt of an OSBI Rap Back report.

Adam Winbury would like to review the current licensing and regulations that allows a property owner to perform their own alarm locksmith video surveillance system on their own property without being a licensed company.

Agenda Item 15:

Next regular meeting scheduled for Wednesday, December 6, 2023, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

Agenda Item 16:

Adjournment

Nathan Patrick made a motion to adjourn. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Clint Morrison, Nathan Patrick, Kris Pettigrew, Adam Winbury, Gary Holmes, and Duane Dyson

No: None

Abstain: None

Motion approved

Meeting adjourned at 11:09 a.m.