

MINUTES OF A REGULAR PUBLIC MEETING

This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on April 1, 2026, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, April 1, 2026

ADDRESS: Oklahoma Department of Labor
409 NE 28th Street, 3rd Fl.
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

Agenda Item 1:

Call to order:

Steven Brekel, Chairperson, called the meeting to order at 9:00 a.m.

Agenda Item 2:

Roll Call:

ALFS Committee members present at roll call: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

Absent: Nathan Patrick and Adam Winbury

A quorum was present.

ODOL staff present: Daniel Mares, Don Schooler, Derrek Lewis, Gordon Meisinger, Evelyn Cardona and Janet Edwards.

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:

Review & Approve/Amend March 4, 2026, Meeting Minutes

Josh Lancaster made a motion to approve the March 4, 2026, meeting minutes. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 5:

LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.

No public comments.

Agenda Item 6:

Review of company applications

StoneWyck, LLC

Jordan Greenwood was present to represent the company. Gary Holmes made a motion to approve the company license application for StoneWyck, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Legacy Fire Protection, LLC

Johathan Heffley was present to represent the company. Gary Holmes made a motion to approve the company license application for Legacy Fire Protection, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Oklahoma Secured, LLC

Tracy Hemphill was present to represent the company. Gary Holmes made a motion to approve the company license application for Oklahoma Secured, LLC except for the Commercial Fire Alarm category. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Facilities Protection Systems

Joe Smothermon was present to represent the company. Jackie Ward made a motion to approve the company license application for Facilities Protection Systems. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Apex Fence & Construction, LLC

Chance Whitener was present to represent the company. Josh Lancaster made a motion to approve the company license application for Apex Fence & Construction, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Patriot Auto Keys, LLC

Michael Triplett was present to represent the company. Ron Bada made a motion to approve the company license application for Patriot Auto Keys, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Holder's Total Security, LLC

Robert Rudd was present to represent the company. Ron Bada made a motion to approve the company license application for Holder's Total Security, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Junior's Lock, LLC

Charles Wells was present to represent the company. Josh Lancaster made a motion to approve the company license application for Junior's Lock, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item #7

Committee and public discussion, with potential Committee action, regarding the Oklahoma Department of Labor’s manager license application form and experience requirements.

Jackie Ward, Member, raised concerns regarding the difficulty of determining technical hours and verifying experience on the manager license application. Don Schooler, General Counselor read from the Alarm, Locksmith and Fire Sprinkler Industry Act 59 O.S. § 1800.7 (5). The categories on the form with an asterisk were determined by the committee at a prior time. It was clarified that an applicant requiring 8,000 hours equates to four (4) years of total industry experience, including two (2) years of verifiable experience. The committee discussed that it is the applicant’s responsibility to review the Act to understand the required hours. Following discussion, the committee agreed to allow additional time to study the Act and to continue this item on the agenda for the May meeting.

Agenda Item 8:

Committee and public discussion, with potential Committee action, regarding quality of work issues in the ALFS industry and ODOL’s jurisdiction with respect to such issues and the Committee’s involvement with such issues, including discussion of 59 O.S. § 1800.13

Jackie Ward raised a concern regarding how to address a quality-of-work issue involving a licensed industry professional. He inquired about the appropriate authority to whom such issues should be reported. It was noted that, if applicable, ODOL can send officers when there is a concern regarding incompetence, but life safety issues should be communicated to the Fire Marshal or other AHJ.

Alarm, Locksmith & Fire Sprinkler (ALFS) License approval

Bernita Hart stated that in the month of March the Licensing Division issued 391 ALFS licenses. Josh Lancaster made a motion to approve licenses issued in March 2026. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 9:

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.

Matthew Batts was present at the meeting.

Josh Lancaster made a motion to move to Executive Session. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Time: 10:30 a.m.

Agenda Item 10:

Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session

Josh Lancaster made a motion to move from Executive Session and reconvene regular session. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Time: 10:45 a.m.

Jackie Ward made a motion to approve the Trainee application for Matthew Batts. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Agenda Item 11:

GENERAL public comments

No public comments.

Agenda Item 12:

New Business

No new business.

Agenda Item 13:

Next regular meeting scheduled for Wednesday, May 6, 2026, at 9:00 a.m., in the Multi-Purpose room at the Oklahoma Department of Labor.

Agenda Item 14:

Adjournment

Jackie Ward made a motion to adjourn the meeting. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Meeting adjourned at 10:47 a.m.