

## MINUTES OF A REGULAR PUBLIC MEETING

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on September 10, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, September 10, 2025

ADDRESS: Oklahoma Department of Labor  
409 NE 28<sup>th</sup> Street, 3<sup>rd</sup> Fl.  
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

---

### **Agenda Item 1:**

#### **Call to order:**

Steven Brekel, Chairperson, called the meeting to order at 9:01 a.m.

### **Agenda Item 2:**

#### **Roll Call:**

ALFS Committee members present at roll call: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

Absent: Adam Winbury

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler, Derrek Lewis, Gordon Meisinger, and Janet Edwards.

### **Agenda Item 3:**

#### **Statement of Compliance with the Open Meeting Act**

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

### **Agenda Item 4:**

#### **Review & Approve/Amend August 6, 2025, Meeting Minutes**

Josh Lancaster made a motion to approve the August 6, 2025, meeting minutes. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Ron Bada

No: None

Abstain: Nathan Patrick, Gary Holmes

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.**

No public comments.

**Agenda Item 6:**

**Review of company applications**

Otlock & Services, LLC

Oren Twito was present to represent the company. Gary Holmes made a motion to approve the company license application for Otlock & Services, LLC. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Big Muddy Alarm, LLC

Samuel Herrman was not present to represent the company. Nathan Patrick made a motion to approve the company license application for Big Muddy Alarm, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Tulsa Lock Pros-Locksmith and Key Services, LLC

Matan Poler was present to represent the company. Ron Bada made a motion to approve the company license application for Tulsa Lock Pros-Locksmith and Key Services, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Advance Locksmith, LLC

Hawad Shraith was present to represent the company. Gary Holmes made a motion to approve the company license application for Advance Locksmith, LLC. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None  
Motion approved.

SRV Locksmith Solutions, LLC

Richard Johnson was not present to represent the company. Steven Brekel made a comment that the manager also has a license for access control. Ron Bada made a motion to approve the company license application for SRV Locksmith Solutions, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 7:**

**Committee and public discussion, with potential Committee action, regarding the licensure of roadside assistance personnel who do not operate from tow trucks**

Steven Brekel asked the committee and public if they had anything else they wanted to discuss after last month. There were no comments from the committee or public. Jackie Ward motioned to take no action regarding licensure of roadside assistance personnel. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart stated that in the month of August the Licensing Division issued 600 ALFS licenses. Gary Holmes made a motion to approve licenses issued in August 2025. Nathan Patrick seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 9:**

**Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Steven Brekel completed a roll call for pending license applications. No applicants were present so there was no need to meet in Executive Session.

**Agenda Item 10:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

No action.

**Agenda Item 11:**

**GENERAL public comments**

No general public comments.

**Agenda Item 12:**

**New Business**

No new business.

**Agenda Item 13:**

Next regular meeting scheduled for Wednesday, October 1, 2025, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

**Agenda Item 14:**

**Adjournment**

Nathan Patrick made a motion to adjourn the meeting. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Meeting adjourned at 9:15 a.m.