

## **MINUTES OF A REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on October 1, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, October 1, 2025

ADDRESS: Oklahoma Department of Labor  
409 NE 28<sup>th</sup> Street, 3<sup>rd</sup> Fl.  
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

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### **Agenda Item 1:**

#### **Call to order:**

Steven Brekel, Chairperson, called the meeting to order at 9:02 a.m.

### **Agenda Item 2:**

#### **Roll Call:**

ALFS Committee members present at roll call: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, and Ron Bada

Absent: Gary Holmes

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler, Derrek Lewis, Gordon Meisinger, and Janet Edwards

### **Agenda Item 3:**

#### **Statement of Compliance with the Open Meeting Act**

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

### **Agenda Item 4:**

#### **Review & Approve/Amend September 10, 2025, Meeting Minutes**

Josh Lancaster made a motion to approve the September 10, 2025, meeting minutes. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Jackie Ward, Ron Bada

No: None

Abstain: Adam Winbury

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.**

No public comments.

**Agenda Item 6:**

**Review of company applications**

Capitol Technologies LLC

James Smith was not present to represent the company. Ron Bada made a motion to approve the company license application for Capitol Technologies LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Platinum Technologies, LLC

Kevin Bird was not present to represent the company. Josh Lancaster made a motion to approve the company license application for Platinum Technologies, LLC. Keith Schultz seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

OHMS, LLC

William Bray was present to represent the company. Josh Lancaster made a motion to approve the company license application for OHMS, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Sooner Locksmith, LLC

Cody Bowline was present to represent the company. Ron Bada made a motion to approve the company license application for Sooner Locksmith, LLC. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None  
Abstain: None  
Motion approved.

**Agenda Item 7:**

**Committee and public discussion, with potential Committee action, regarding whether Fire Sprinkler Inspector licensees should be permitted to sell fire sprinkler installations, modifications, and inspections**

Committee Member Jackie Ward inquired as to whether individuals holding a Fire Sprinkler Inspector license are authorized to sell inspection services. Discussion was that you need to carry a Technician license as well as an Inspector license in order to sell. Daniel Mares, ODOL counsel, stated that before ODOL took over the committee the Health Department made some changes to the requirements. At one time the Technician license didn't need NICET certification, just some training. The committee had questions about the history of the license. Nathan Patrick made a motion to table discussion regarding whether Fire Sprinkler Inspector licensees should be permitted to sell fire sprinkler inspections until the next meeting. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart stated that in the month of September the Licensing Division issued 369 ALFS licenses. Josh Lancaster made a motion to approve licenses issued in September 2025. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item #9**

**Vote establishing Committee meeting dates and time for 2026**

Jackie Ward made a motion to approve the meeting dates for 2026. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 10:**

**Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Steven Brekel completed a roll call for pending license applications. No applicants were present so there was no need to meet in Executive Session.

**Agenda Item 11:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

No action

**Agenda Item 12:**

**GENERAL public comments**

No general public comments.

**Agenda Item 13:**

**New Business**

No new business.

**Agenda Item 14:**

Next regular meeting scheduled for Wednesday, November 5, 2025, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

**Agenda Item 15:**

**Adjournment**

Josh Lancaster made a motion to adjourn the meeting. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Jackie Ward, Ron Bada

No: None

Abstain: None

Motion approved.

Meeting adjourned at 10:01 a.m.