

MINUTES OF A REGULAR PUBLIC MEETING

This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on June 4, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, June 4, 2025

ADDRESS: Oklahoma Department of Labor
409 NE 28th Street, 3rd Fl.
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

Agenda Item 1:

Call to order:

Steven Brekel, Vice Chairperson, called the meeting to order at 9:00 a.m.

Agenda Item 2:

Roll Call:

ALFS Committee members present at roll call: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

Absent: Patrick Ivey, Nathan Patrick and Adam Winbury

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler, Gordan Meisinger, and Janet Edwards

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:

Review & Approve/Amend May 7, 2025, Meeting Minutes

Josh Lancaster made a motion to approve the May 7, 2025, meeting minutes. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Agenda Item 5:

LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.

No public comments.

Agenda Item 6:

Review of company applications

Texoma Fire Alarm & Suppression, LLC

Reece Freeman was present to represent the company. Gary Holmes made a motion to approve the company license application for Texoma Fire Alarm & Suppression, LLC. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Incare K12, LLC

James Brown was not present to represent the company, nor was any other company representative. Gary Holmes made a motion to approve the company license application for Incare K12, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Finish Line Fire Systems, LLC

William Wilson was present to represent the company. Gary Holmes made a motion to approve the company license application for Finish Line Fire Systems, LLC. Duane Dyson seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Agenda Item 7:

Update from ad hoc committee to create a Residential Fire Sprinkler Technician Exam for use by Career Tech

Jennifer Palacio from Career Tech informed the committee that they hope to have the test ready for Residential Fire Sprinkler by July 1, 2025. Don Schooler stated that once Career Tech is ready, they already have the Commissioners' approval.

Agenda Item 8:

Alarm, Locksmith & Fire Sprinkler (ALFS) License approval

Bernita Hart stated that in the month of May the Licensing Division issued 502 ALFS licenses. Gary Holmes made a motion to approve licenses issued in May 2025. Josh Lancaster seconded the motion.

Agenda Item 9:

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.

Steven Brekel completed a roll call for pending license applications. There was no license applicants present to move into the Executive Session.

Agenda Item 10:

Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session

No action.

Agenda Item 11:

GENERAL public comments

Steven Brekel asked for the OKBFAA Ad Hoc Committee to be added to the July agenda.

Don Schooler presented Duane Dyson, Secretary ALFS Committee, with a certificate of appreciation for his commitment to the Alarm and Locksmith Industry Advisory Committee. Duane was appointed in December 2019.

Agenda Item 14:

New Business

No new business.

Agenda Item 15:

Next regular meeting scheduled for Wednesday, July 9, 2025, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

Agenda Item 16:

Adjournment

Jackie Ward made a motion to adjourn the meeting. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Meeting adjourned at 9:17 a.m.