

## **MINUTES OF A REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on July 9, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted on the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, July 9, 2025

ADDRESS: Oklahoma Department of Labor  
409 NE 28<sup>th</sup> Street, 3<sup>rd</sup> Fl.  
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

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### **Agenda Item 1:**

#### **Call to order:**

Steven Brekel, Vice Chairperson, called the meeting to order at 9:01 a.m.

### **Agenda Item 2:**

#### **Roll Call:**

ALFS Committee members present at roll call: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

Absent: Nathan Patrick

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Derrek Lewis, Gordan Meisinger, and Janet Edwards

### **Agenda Item 3:**

#### **Statement of Compliance with the Open Meeting Act**

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

### **Agenda Item 14:**

#### **GENERAL public comments**

Steven Brekel moved to Agenda Item 14. Daniel Mares presented Patrick Ivey, Chairperson ALFS Committee, with a certificate of appreciation for his commitment to the Alarm and Locksmith Industry Advisory Committee. Patrick was appointed in May 2017.

### **Agenda Item 4:**

#### **Introduction of new ALFS Industry Committee Members**

Daniel Mares introduced the two new members of the committee Ron Bada, representing Locksmith and Keith Schultz, representing Access Control. Daniel also thanked Gary Holmes and Josh Lancaster for staying for another term.

**Agenda Item 5:**

**Election of new ALFS Committee Officers (Chairperson, Vice Chairperson, and Secretary)**

Ron Bada made a motion for Steven Brekel to be Chairperson and Gary Holmes seconded the motion. No other nominations were made for the Chairperson. A vote was held, and Steven Brekel will be the new Chairperson which won by 8 votes.

Adam Winbury nominated himself for the Vice Chairperson and Jackie Ward seconded the motion. No other nominations were made for the Vice Chairperson. A vote was held, and Adam Winbury will be the new Vice Chairperson which won by 8 votes.

Steven Brekel made a motion for Gary Holmes to be Secretary and Josh Lancaster seconded the motion. No other nominations were made for the Secretary. A vote was held, and Gary Holmes will be the new Secretary which won by 8 votes.

**Agenda Item 6:**

**Review & Approve/Amend June 4, 2025, Meeting Minutes**

Josh Lancaster made a motion to approve the June 4, 2025, meeting minutes. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Jackie Ward, Gary Holmes

No: None

Abstain: Adam Winbury and Ron Bada

Motion approved.

**Agenda Item 7:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.**

No public comments.

**Agenda Item 8:**

**Review of company applications**

Fortified Alarms, LLC

Timothy Reid was present to represent the company. Gary Holmes made a motion to approve the company license application for Fortified Alarms, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

CT Fire Alarm and Security, LLP

Thai Xiong was present to represent the company. Gary Holmes made a motion to approve the company license application for CT Fire Alarm and Security, LLP. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Mom's Mobile Locksmith, LLC

Heather Chambers was present to represent the company. Ron Bada made a motion to approve the company license application for Mom's Mobile Locksmith, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Guardian Lock and Key

James Sutherland was present to represent the company. Gary Holmes made a motion to approve the company license application for Guardian Lock and Key. Ron Bada seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Blessed Assurance Security, LLC

Joseph Hatt was present to represent the company. Josh Lancaster made a motion to approve the company license application for Blessed Assurance Security, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

ASG Security, LLC

Tyler McCurdy was not present to represent the company, nor was any other company representative. Gary Holmes made a motion to approve the company license application for ASG Security, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: Josh Lancaster

Abstain: None

Motion approved.

Southern Cross Fire Protection, LLC

Scott Searing was not present to represent the company, nor was any other company representative. Jackie Ward made a motion to approve the company license application for Southern Cross Fire Protection, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Kaiva Services, LLC

Kyle Townsend was present to represent the company. Josh Lancaster made a motion to approve the company license application for Kaiva Services, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Connect Technology, LLC

Abraham Saenz was present to represent the company. Gary Holmes made a motion to approve the company license application for Connect Technologies, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

#### **Agenda Item 9:**

**Update from ad hoc committee regarding review of the Oklahoma Burglar & Fire Alarm Association's existing tests for Burglar Alarm and Residential Fire Alarm to ensure questions are current and relevant and to propose adjustments and/or replacement questions.**

Steven Brekel informed the committee that the ad hoc committee met and completed the review of the questions. He will get the questions emailed to the Commissioner for approval. Gary

Holmes made a motion to approve the forwarding of the updated questions for the Burglar Alarm and Residential Fire Alarm test. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

#### **Agenda Item 10:**

##### **Committee and public discussion, with potential Committee action, regarding the licensure of roadside assistance personnel who do not operate from tow trucks**

Ron Hart from Auto Rescue of Oklahoma demonstrated the mechanism his company uses to unlock cars. Ron proposed to the committee that if you unlock cars only, a subcategory could be added to the license where there is a background check but no test. Discussion was that there would still need to be a basic knowledge of locksmithing. This would also require a rule change and there is no guarantee this would pass through the legislature. Several public comments were that it could weaken the integrity of the license. Daniel Mares stated that an administrative law judge ruled that bypassing locks using airbags, wedges and reaching tools is considered locksmithing. Riley Fields from OK Burglar Alarm and Fire Alarm Association is going to do some research on what licenses other states require for vehicle unlocks and will report back at the next meeting.

#### **Agenda Item 11:**

##### **Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart stated that in the month of June the Licensing Division issued 445 ALFS licenses. Josh Lancaster made a motion to approve licenses issued in June 2025. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

#### **Agenda Item 12:**

##### **Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Adam Winbury made a motion to move to Executive Session. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Time moved to Executive Session 10:20 a.m.

**Agenda Item 13:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

Jackie Ward made a motion to move from Executive Session and reconvene Regular Session.

Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Time moved to Executive Session 11:06 a.m.

**Action Resulting from Executive Session**

Maxwell Moser, Preston Webb and Eric Koboldt were present at the meeting. Dereck Woodson and William Cooper were not present at the meeting.

No action was taken on the applications of Maxwell Moser, Preston Webb, Dereck Woodson, and William Cooper.

Adam Winbury made a motion to approve the Trainee and Salesperson application for Eric Koboldt. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

**Agenda Item 14:**

**GENERAL public comments**

Charles Gipson and David Smith from Elite Systems had questions regarding license requirements when two companies are merging. Cindi Buettner stayed after the meeting to assist with questions.

**Agenda Item 15:**

**New Business**

No new business.

**Agenda Item 16:**

Next regular meeting scheduled for Wednesday, August 6, 2025, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

**Agenda Item 17:**

**Adjournment**

Josh Lancaster made a motion to adjourn the meeting. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Keith Schultz, Josh Lancaster, Steven Brekel, Adam Winbury, Jackie Ward, Gary Holmes, and Ron Bada

No: None

Abstain: None

Motion approved.

Meeting adjourned at 11:10 a.m.