

**MINUTES OF A REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on January 8, 2025, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State’s Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor’s website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, January 8, 2025

ADDRESS: Oklahoma Department of Labor  
409 NE 28<sup>th</sup> Street, 3<sup>rd</sup> Fl.  
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

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**Agenda Item 1:**

**Call to order:**

Steven Brekel, Vice Chairperson called the meeting to order at 9:01 a.m.

**Agenda Item 2:**

**Roll Call:**

ALFS Committee members present at roll call: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

Absent: Patrick Ivey and Nathan Patrick

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler (entered at 9:07a.m.), Derrek Lewis, Gordon Meisinger, and Janet Edwards

**Agenda Item 3:**

**Statement of Compliance with the Open Meeting Act**

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

**Agenda Item 4:**

**Review & Approve/Amend December 4, 2024, Meeting Minutes**

Josh Lancaster made a motion to approve the December 4, 2024, meeting minutes. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: Adam Winbury

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda.**

No public comments.

**Agenda Item 6:**

**Review of company applications**

AGH, LLC

Ghassan Shaban was present to represent the company. Mr. Shaban answered questions from the committee. Gary Holmes made a motion to approve the company license application for AGH, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Lock Genius, LLC

Qusai Yaseen was not present to represent the company. Gary Holmes made a motion to approve the company license application for Lock Genius, LLC. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Kingdom Locksmithing, LLC

Elisha Renfrow was not present to represent the company. Josh Lancaster made a motion to approve the company license application for Kingdom Locksmithing, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Mobile Video Monitoring, LLC

Brian Barks was present to represent the company. Josh Lancaster made a motion to approve the company license application for Mobile Video Monitoring, LLC. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

AEI Fire, LLC

Colson Wollard was present to represent the company. Gary Holmes made a motion to approve the company license application for AEI Fire, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Blue Line Locksmith, LLC

Yosi Morad was not present to represent the company. Gary Holmes made a motion to approve the company license application for Blue Line Locksmith, LLC. Jackie Ward seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

**Agenda Item 7:**

**Update from ad hoc committee to review Oklahoma Burglar & Fire Alarm Association's existing tests for all ALFS disciplines.**

Steven Brekel stated that they were unable to come together for a meeting so there is no update.

**Agenda Item 8:**

**Update on ad hoc committee's progress toward creating an exam for existing Residential Fire Sprinkler Technician license and discussion of requirements and abilities of those seeking the Residential Fire Sprinkler Technician license and what structures such a licensee is authorized to perform work in with discussion of rule interpretation and possible modification of rules or statute.**

Steven Brekel stated that he felt that before he could move forward gathering a committee, he needed some clarification or discussion of the rules for Residential Fire Sprinkler Technician. Daniel Mares read the definition of "residential building" from OAC 380:75-1-2 to the committee. The committee discussed the definition and agreed that a "residential building" does not include apartment buildings where each unit does not have a fully independent means of egress.

**Agenda Item 9:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart stated that in the month of December the Licensing Division issued 482 ALFS licenses. She stated for the year 2024 they issued 5,549. Josh Lancaster made a motion to approve licenses issued in December 2024. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

**Agenda Item 10:**

**Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Adam Winbury made a motion to move to Executive Session. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Time moved to Executive Session 9:31 a.m.

**Agenda Item 11:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

Jackie Ward made a motion to move from Executive Session and reconvene regular session.

Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Time reconvened to Regular Session 9:41 a.m.

**Action Resulting from Executive Session**

Logan Sims was present at the meeting. Carlton Sexton, Jr. was not present at the meeting.

Gary Holmes made a motion to approve the Fire Sprinkler Trainee application for Logan Sims.

Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Steven Brekel made a motion to table the Fire Sprinkler Trainee application for Carlton Sexton, Jr. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

**Agenda Item 12:**

**GENERAL public comments**

No other public comments.

**Agenda Item 13:**

**New Business**

No new business.

**Agenda Item 14:**

Next regular meeting scheduled for Wednesday, February 5, 2025, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

**Agenda Item 15:**

**Adjournment**

Adam Winbury made a motion to adjourn the meeting. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson

No: None

Abstain: None

Motion approved.

Meeting adjourned at 9:43 a.m.