

MINUTES OF A REGULAR PUBLIC MEETING

This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on July 10, 2024, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State’s Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor’s website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith, and Fire Sprinkler Industry Committee

DATE: Wednesday, July 10, 2024

ADDRESS: Oklahoma Department of Labor
409 NE 28th Street, 3rd Fl.
Oklahoma City, OK 73105

CONTACT PERSON: Janet Edwards

TELEPHONE: (405) 521-2612

Agenda Item 1:

Call to order:

Steven Brekel, Vice Chairperson called the meeting to order at 8:58 a.m.

Agenda Item 2:

Roll Call:

ALFS Committee members present at roll call: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

Absent: Patrick Ivey

A quorum was present.

ODOL staff present: Bernita Hart, Cindi Buettner, Don Schooler, Daniel Mares, Derrek Lewis, Gary Pitts, Gordon Meisinger, and Janet Edwards

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

Janet Edwards read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:

Review & Approve/Amend June 5, 2024, Meeting Minutes

Adam Winbury made a motion to approve the June 5, 2024, minutes. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, and Jackie Ward

No: None

Abstain: Gary Holmes and Duane Dyson

Motion approved.

Agenda Item 5:

LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda

No public comments.

Agenda Item 6:

Review of company applications

ACT Low Voltage, LLC

Bryan Bigham was not present at the meeting. Gary Holmes made a motion to approve the company license application for ACT Low Voltage, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Halo Fire Protection, LLC

Daniel Farnsworth was present to represent the company. Gary Holmes made a motion to approve the company application for Halo Fire Protection, LLC. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Ryan Cole, Inc.

Ryan Cole was present to represent the company. Mr. Cole gave a background of himself and answered question from the committee. Nathan Patrick made a motion to approve the company license application for Ryan Cole, Inc. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Agenda Item 7:

Alarm, Locksmith & Fire Sprinkler (ALFS) License approval

Bernita Hart stated that in the month of June the Licensing Division issued 390 ALFS licenses. Gary Holmes made a motion to approve licenses issued in June 2024. Duane Dyson seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Agenda Item #8

Complaint investigation and potential committee disciplinary action regarding Erick Rawding and Fail Safe Security

Gordon Meisinger, ALFS Compliance Officer, read aloud his investigative finding of a public complaint made against Mr. Erick Rawding for his sending a lewd text message to an employee of the complainant's business. Copies of Officer Meisinger's report were may available to the committee and the public. Mr. Rawding from Fail Safe Security was present to answer questions and have open discussion with committee members. He explained the text was sent mistakenly and to prevent any such concern in the future he had purchased a second phone and now has a work cell and personal cell. He also presented screen shots of the timeline of when he realized his mistake and his efforts to correct or apologize for his mistake. The Committee had a lengthy discussion regarding an appropriate disciplinary action and determined it would recommend issuance of a written reprimand.

Adam Winbury made a motion for himself to write a written reprimand, which will then be submitted through ODOL staff to Commissioner Osborn for her review and determination to issue or not. Gary Holmes seconded the motion. An initial vote on the motion resulted in the following outcome:

Roll Call:

Yes: Steven Brekel, Adam Winbury, Gary Holmes, and Duane Dyson.

No: Bernita Hart, Josh Lancaster, Nathan Patrick, and Jackie Ward

Abstain: None

Motion denied.

The Committee had additional discussion and took a second vote on an identical motion, moved by Nathan Patrick, and seconded by Duane Dyson. The vote on the second motion resulted in the following outcome:

Roll Call:

Yes: Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: Bernita Hart, and Josh Lancaster

Abstain: None

Motion approved.

Agenda Item 9:

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications pursuant to § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.

Nathan Patrick made a motion to move to executive session. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

The Committee moved to Executive Session at 9:52 a.m.

Agenda Item 10:

Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session

Nathan Patrick made a motion to adjourn from Executive Session and reconvene Regular Session. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

The Committee resumed Regular Session at 11:01 a.m.

Action Resulting from Executive Session

Peter Ricapa, Leo Burns, Jr., and David Ellis were not present at the meeting.

Nathan Patrick made a motion to take no action for the application of Leo Burns, Jr. and table the applications of Peter Ricapa, and David Ellis. Josh Lancaster seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Jackie Ward made a motion to deny the renewal of the FS Technician application for Joel Moreno for one (1) year. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Adam Winbury made a motion to approve the Fire Safety Trainee application for Steven Loyd. Gary Holmes seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Josh Lancaster made a motion to approve the Trainee application for Jeffery Graham. Duane Dyson seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Agenda Item 11:

GENERAL public comments

No other public comments.

Agenda Item 12:

New Business

No new business.

Agenda Item 13:

Next regular meeting scheduled for Wednesday, August 7, 2024, at 9:00 a.m., in the multi-purpose room at the Oklahoma Department of Labor.

Agenda Item 14:

Adjournment

Nathan Patrick made a motion to adjourn the meeting. Adam Winbury seconded the motion.

Roll Call:

Yes: Bernita Hart, Josh Lancaster, Steven Brekel, Nathan Patrick, Adam Winbury, Gary Holmes, Jackie Ward, and Duane Dyson.

No: None

Abstain: None

Motion approved.

Meeting adjourned at 11:06 a.m.