MINUTES OF A SPECIAL PUBLIC MEETING
This special meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on the 16th day of February, 2022, was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State’s Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor’s website at least forty-eight (48) hours prior to the meeting.

PUBLIC BODY: Alarm, Locksmith and Fire Sprinkler Industry Committee

DATE: Wednesday, February 16, 2022

ADDRESS: Oklahoma Department of Labor
3017 N Stiles
Oklahoma City, OK 73105

CONTACT PERSON: Ruth Neville TELEPHONE: (405) 521-6594

Agenda Item 1:
Call to order:
Robby Hernandez, Chairman, called the meeting to order at 9:02 a.m.

Agenda Item 2:
Roll call:
ALFS Committee members present at roll call: Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
Absent: Bernita Hart, Gary Holmes and Rick Bruder
A quorum was present.
Bernita Hart entered the meeting at 9:05 a.m.
ODOL Staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Don Schooler, Gary Pitts, Gordon Meisinger, and Ruth Neville

Agenda Item 3:
Statement of Compliance with the Open Meeting Act
Ruth Neville read aloud the Statement of Compliance with the Open Meeting Act.

Agenda Item 4:
Review and approval/amend January 5, 2022, Meeting Minutes
Kris Pettigrew made a motion to approve the January 5, 2022, Meeting Minutes. Duane Dyson seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Agenda Item 5:
LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda
No public comments.
Agenda Item 6:
Review of company applications

Aspen Inspection Services, LLC
No company representative was present. Patrick Ivey made a motion to approve the company license for Aspen Inspection Services, LLC. Kris Pettigrew seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Luckinbill Construction Company, LLC
Henry Morales, Manager, was present to answer questions from the Committee. Patrick Ivey made a motion to approve the company license for Luckinbill Construction Company, LLC. Kris Pettigrew seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

CDL Electric Company, Inc.
No company representative was present. Patrick Ivey made a motion to approve the company license for CDL Electric Company, Inc. Kris Pettigrew seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

GreenMarbles, LLC
Mike Hankins was present to represent the company. Patrick Ivey made a motion to approve the company application for GreenMarbles, LLC. Jeremy Caughman seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Safeguard Fire, LLC
Shelly Barry was present to represent the company. Patrick Ivey made a motion to approve the company application for Safeguard Fire, LLC. Jeremy Caughman seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.
Agenda Item 7:
Alarm, Locksmith & Fire Sprinkler (ALFS) License approval
Bernita Hart said four hundred eleven (411) licenses had been issued last month. Ms. Hart said the licensing window is currently open Monday, Wednesday, and Friday. Beginning March 7, the licensing window will be open Monday through Friday.

Patrick Ivey made a motion to approve licenses issued in January 2022. Kris Pettigrew seconded the motion. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Agenda Item 8:
Public Comments
Danna Fowble, Oklahoma Burglar & Fire Alarm Association, reported on the current legislative session and updates on bills and grant funding.

Agenda Item 9:
Proposed Executive Session pursuant to 25 O.S. §307(B)(4) for confidential communications pursuant to §307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.
Patrick Ivey made a motion to move to Executive Session. Kris Pettigrew seconded the motion. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved. The Committee moved to Executive Session at 9:28 a.m.

Agenda Item 10:
Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session
Duane Dyson made a motion to adjourn from Executive Session and reconvene Regular Session. Kris Pettigrew seconded the motion. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved. The Committee resumed regular session at 9:44 a.m.

Action Resulting from Executive Session
Calwin Bull was not present at the meeting. Kris Pettigrew made a motion to table action on Mr. Bull’s Trainee application until the March 2, 2022, meeting. Patrick Ivey seconded the motion. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Virgil Nelson was not present at the meeting. Kris Pettigrew made a motion for temporary suspension of Mr. Nelson’s license. Duane Dyson seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Steven Roberts was not present at the meeting. Kris Pettigrew made a motion for temporary suspension of Mr. Roberts’ license. Duane Dyson seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

No action was taken on the company license for Total Alarm Technology, Inc.

John Bryan was present to address Committee concerns regarding his application. Patrick Ivey made a motion to approve Mr. Bryant’s application. Kris Pettigrew seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Todd Alstrin was not present at the meeting. Kris Pettigrew made a motion to table action on Mr. Alstrin’s application until the March 2, 2022, meeting. Duane Dyson second the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Don Schooler, General Counsel, asked the ALFS Committee to clarify whether there was a length of time or other determinatives associated with the suspension of Virgil Nelson’s and Steven Roberts’ licenses. Patrick Ivey made a motion for temporary suspension of the licenses for Virgil Nelson and Steven Roberts until such time they can come before the Committee. Kris Pettigrew seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.
Agenda Item 1:
New Business
Kris Pettigrew said he will be adding an item for discussion to next month’s agenda regarding contractor competency and unlicensed trainees.

Agenda Item 12:
Next regular meeting scheduled for Wednesday, March 2, 2022, at 9:00 a.m. at the Oklahoma Department of Labor.

Agenda Item 13:
Adjournment
Kris Pettigrew made a motion to adjourn the meeting. Patrick Ivey seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Robby Hernandez, Kris Pettigrew, and Duane Dyson
No: None
Abstain: None
Motion approved.

Meeting adjourned at 9:48 a.m.