

**TITLE 380. DEPARTMENT OF LABOR  
CHAPTER 1. ADMINISTRATIVE OPERATIONS**

**SUBCHAPTER 1. GENERAL PROVISIONS**

**380:1-1-5. Access to Department of Labor records**

(a) The Oklahoma Department of Labor complies with all applicable provisions of the Oklahoma Open Records Act, 51 O.S. §§ 24A.1. et seq., in providing the public access to department records.

(b) Any persons desiring any information concerning the Department of Labor, its policies or procedures, or any information concerning said organization, or licenses or certificate holders may make submissions or request to the Labor Commissioner, either in person, by e-mail to the address designated on the Department of Labor's official website, or by mail, by directing such submissions or requests to the Labor Commissioner, ~~4001 N. Lincoln Blvd.~~ 409 NE 28th St., 3rd Floor, Oklahoma City, Oklahoma 73105 ~~or 440 S. Houston, Suite 300, Tulsa, Oklahoma 74127.~~

(c) The Department's established written fee schedule for recovery of the reasonable, direct costs of document copying, mechanical reproduction, document search, and certified copies is posted at the Department's Oklahoma City ~~and Tulsa offices~~ office and is filed with the county ~~clerk~~ clerk of Oklahoma ~~and Tulsa counties~~ county. Fees will be charged only as authorized by 51 O.S. § 24A.5 and shall not exceed the maximum amounts stated therein.

**SUBCHAPTER 7. INDIVIDUAL PROCEEDINGS, PUBLIC HEARINGS AND  
FORMAL PROCEDURES**

**380:1-7-4. Contents of petition for cease and desist orders**

(a) The Labor Commissioner in order to insure the public safety and/or uphold the legislative mandate may issue cease and desist orders. These orders will be issued to prevent the performance of acts violative of, or prohibited by, the labor laws; or it may require such affirmative action as will effectuate the policies of the labor statutes. A violation of any order issued subjects the party to contempt proceedings. The Labor Commissioner will evoke the power of cease and desist upon verified application.

(b) The Labor Commissioner will upon verified application, issue an ex parte order to the party offending the law or any rule adopted to implement the law. The order will recite the factual allegations and the relief sought or demanded, the rules or legal foundations for the order, and it will set forth a date for a hearing. The hearing will be in the form of a **show-cause** hearing, as example: The Labor Commissioner being well and fully advised in the premises, and pursuant to a complaint filed by John Doe, finds the respondent to be in violation of the laws of this State. Therefore, until further order of the Labor Commissioner, respondent is ordered to cease and desist, etc. You are further notified to appear before the Labor Commissioner at ~~4001 North Lincoln Blvd.~~ 409 NE 28th St., 3rd Floor, Oklahoma City, Oklahoma at 9:00 AM on the \_\_\_ day of \_\_\_\_\_ ~~1920~~, and show cause why this order should not remain in full force and affect. Any violation of this order prior to a determination on the merits will subject you to contempt proceedings and any other remedy provided by law.