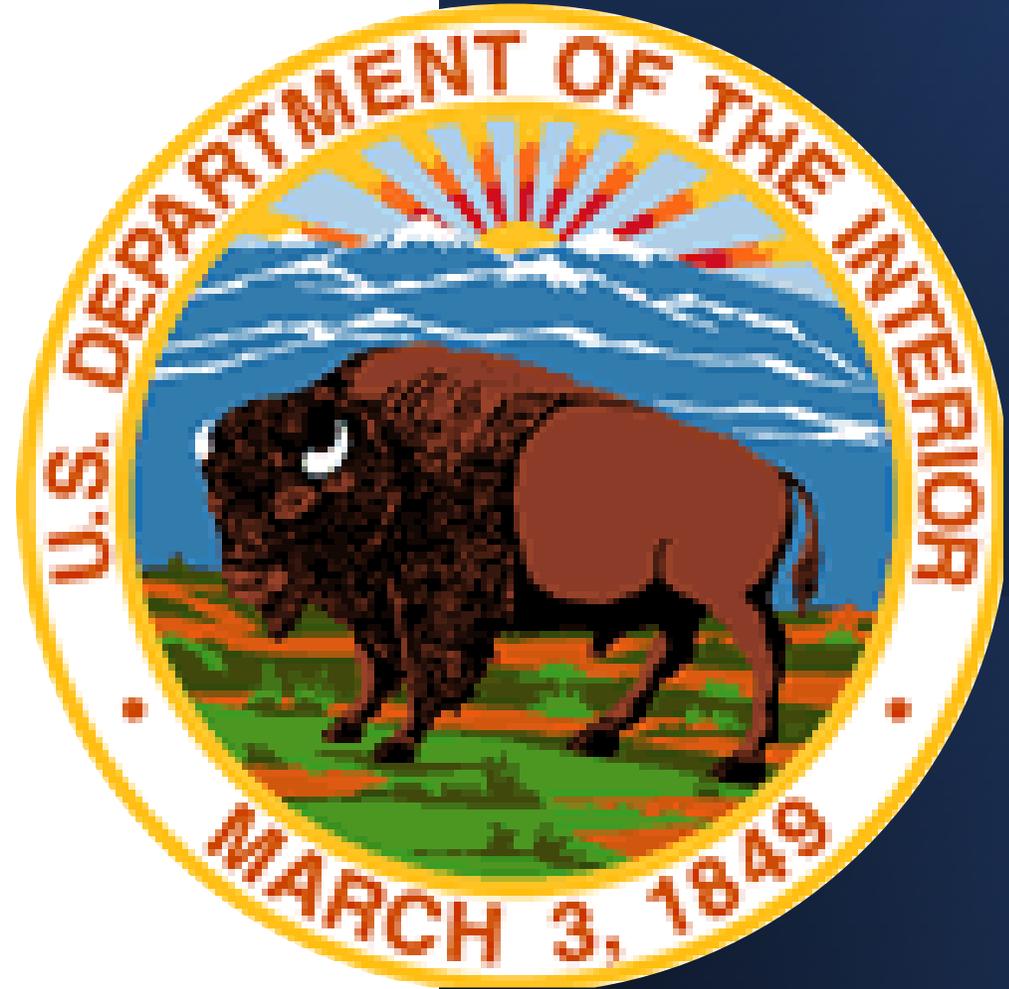


Bipartisan Infrastructure Law:

Orphaned Well Program

Initial State Grant Training

April 22 & 27, 2022



What is the Subject of this Training?

Bipartisan Infrastructure Law (IIJA) Section 40601:

- Orphaned Well Site Plugging, Remediation, & Restoration
 - Initial State Grants - \$775M
 - Formula Grants - \$2B
 - Performance Grants - \$1.5B
- This training addresses the Initial State Grant Application Process

Two Options for Initial State Grants

- Large-Scale Initial Grant
 - Up to \$25M
 - 90 days to obligate 90% to projects
 - 10% cap on administrative costs
 - Application due date
Friday, May 13, 2022, 11:59 pm ET
- Small-Scale Initial Grant
 - Up to \$5M
 - No cap on administrative costs
 - May not apply for Large-Scale Grant
 - No application deadline, but must be fully executed, closed, reported, & DOI-accepted by 9/30/2030

Large-Scale Grant Application

“To be complete, the application should include sufficient details ...to provide assurances regarding ***the ability of the State to properly carry out and oversee the activities to be funded.***”

Large-Scale Grant Application

Required Elements: Large-Scale Grant Certification (Attachment B)

1. SF-424v4 Application for Federal Assistance
2. SF-424A Budget Information for Non-Construction Programs
3. SF-LLL Disclosure of Lobbying Activities
4. OMB Form 4040-0010 Key Contacts Form
5. Detailed Budget Proposal/Justification that supports the costs in the SF-424A; should include an **itemized budget breakdown with unit costs** for the period of the Initial Grant funding, costs of personnel salaries, fringe benefits, project staff travel, materials and supplies, equipment, and consultants & contracts.
6. Project Abstract Summary (OMB Form Number 4040-0019)

Standard Forms

SF Forms:

- SF-424 (Application for Federal Assistance)
- SF-424A (Budget for Non-Construction)
- SF-LLL(Disclosure of Lobbying Activities)
- SF-424B(Assurances for Non-Construction) *if applicable*

Form Repository : <https://www.grants.gov/web/grants/forms/sf-424-family.html>

Instruction Documents are available at the Grants.gov Form Repository

Consult with program staff if you believe that your project would be considered a construction project and complete the SF-424 Construction Forms if required

Program Information for SF-424

Block 10

- Name of Federal Agency: Office of Environmental Policy and Compliance, Department of Interior

Block 11

- Catalog of Federal Domestic Assistance Number: 15.018
- CFDA Title: Energy Community Revitalization Program (ECRP)

Block 12

- Funding Opportunity: D-AQD-FA-22-003
- Title: BIPARTISAN INFRASTRUCTURE LAW SEC. 40601 ORPHANED WELL PROGRAM

OMB Forms

OMB Forms:

- OMB Form 4040-0010 (Key Contacts Form)
- OMB Form 4040-0019 (Project Abstract Summary)

Form Repository : <https://www.grants.gov/web/grants/forms/sf-424-family.html>

The Key Contacts may include the project manager of the project, the business or administrative point of contact for the project, and the authorized representative of your organization.

Project Abstract Summary

OMB Requirement for Financial Assistance Agreements includes:

- Award Purpose (Consistent with Assistance Listing, [SAM.gov Listing](https://www.sam.gov))
- Activities to be Performed
- Expected Deliverables or Outcomes
- Intended Beneficiaries
- Subrecipient Activities

Using 4,000 characters or less

Do not use identifiable, sensitive or proprietary information

The Abstract should be written for the general public and reviewers who do not have specific knowledge of the program or technical expertise. Award descriptions shall be written in plain language avoiding agency-specific terminology and acronyms, and technical jargon.

Budget Estimate

Detailed Budget Proposal/Justification:

- Itemized Budget Breakdown of cost categories in SF-424A
- Budget Narrative of costs that provides descriptions of items in the budget and connects the costs to the proposed activities
- Budget Justification is the supporting documentation, methodology, and basis of estimating the applications budget to support the reasonableness of the budget estimate

Administrative Costs

Definition

“Administrative costs” identified in Sec. 40601(c)(2)(B)(i), limited to not more than 10 percent of the funds received,² are those costs that cannot be directly attributed to activities listed under Sec. 40601(c)(2)(A), i through viii, but instead to general grants management or program administration. Administrative costs can be expended for personnel or non-personnel costs, and can be direct or indirect, but should represent the costs to the State for managing the overall grant-funded work rather than preparation for and execution of individual projects.

State that applies for a large-scale Initial grant must include a certification that the State will use not less than 90% of its requested funding to issue new contracts, amend existing contracts, or issue grants for plugging, remediation, and reclamation work by not later than 90 days after the date of the receipt of the funds.

Refer to the Permissible Uses of Initial Grant Funds in the State Initial Grant Guidance

Key Actions & Dates

1. Application Request for Funding
2. Application Complete
3. Award Date
4. Effective Date

Key Actions & Dates

1. Application Request for Funding
 - Date Grant application received at Orphanedwells@ios.doi.gov
 - OEPC acknowledgement email to State to IOGCC
 - OEPC begins eligibility & completeness review
 - OEPC or IBC communicate with State on questions or deficiencies
 - States provide responses or missing documentation
2. Application Complete
 - OEPC/IBC agree application complete, prepare Funding Recommendation Memo
 - Starts the 30-day clock for fund distribution to State

Key Actions & Dates

3. Award Date

- Date grant funds are transferred to State in ASAP
- Funds are **not** yet available for drawdown

4. Effective Date

- TBD between Agreements Officer & State
 - Predicated on State's readiness to begin obligations
- Starts the Period of Performance (POP)
 - This is the POP for the Grant, not your contracts
- Date first drawdown can be made in ASAP
- Starts the 90-day clock to obligate 90%
- Quarterly financial & progress reports begin
 - Due 30 days after the end of the next Federal Fiscal Quarter (July 31, October 31, January 31, April 30, etc.)

Small-Scale Grant Application

Required Elements: Small-Scale Grant Certification (Attachment A)

1. SF-424v4 Application for Federal Assistance
2. SF-424A Budget Information for Non-Construction Programs
3. SF-LLL Disclosure of Lobbying Activities
4. OMB Form 4040-0010 Key Contacts Form
5. Detailed Budget Proposal/Justification that supports the costs in the SF-424A; should include an **itemized budget breakdown with unit costs** for the period of the Initial grant funding, costs of personnel salaries, fringe benefits, project staff travel, materials and supplies, equipment, and consultants & contracts.
6. Project Abstract Summary (OMB Form Number 4040-0019)

Reporting Requirements

A. Quarterly Reports

- Financial Report
- Progress Report
- Due 30 days after the end of fiscal quarter

B. Personal Property Report (SF-428)

C. Final Reports

- Financial Report (SF-425)
- Performance Report
- Due 120 days after the POP end date (12 months after the Effective Date)

D. 15-Month Report

- Due 15 months after the Effective Date
- May replace Quarterly Report for that period (if same content)

Recommended Elements / Report Elements

1. Orphan determination process
2. Plugging standards
3. Prioritization & ranking process
4. How will community impacts be ID'ed/addressed
5. Measurement & tracking of CH₄, other gases
6. Measurement & tracking of Groundwater/
Surface Water contamination
7. Infrastructure removal, soil remediation, habitat
restoration methodology
8. Gathering/incorporating local input

Recommended Elements / Report Elements

9. How are you identifying undocumented wells
10. Local training, apprenticeships, hiring
11. Opportunities for underrepresented & underserved communities
12. Federal/Tribal coordination
13. Private property access process
14. Initial State Grant work schedule/work plan
15. Indirect Cost Rate Agreement (if applicable)

Resources

Contact us at:

Orphanedwells@ios.doi.gov

Visit us at:

www.doi.gov/oepc/legacy-pollution-remediation-and-reclamation

SAM.gov

- SAM.gov will provide your Unique Entity Identifier (UEI) for your application
- Verify that your registration is active or check with your organization to see which account you will be using for this application
- Verify that your Sam.gov Point of Contacts are current or update them at Sam.gov or with your organization
- SAM.gov is used to register to do business with the Federal Government

- Link: [SAM.gov](https://sam.gov)
- Helpdesk: [Federal Service Desk](#)

ASAP.gov

- System used by Recipient to quickly and securely request payments, track award account balances, and pull data for financial reporting
- If you have an active/existing ASAP registration
 - Verify the Point of Contacts and Account Information is current/updated
 - Verify that someone from your organization is able to login and access your ASAP account

ASAP Helpdesk: 1-855-868-0151, (option 2, option 3)

GrantSolutions

- GrantSolutions is a financial assistance management software platform that enables Federal agencies to manage grants and cooperative agreements through the entire award life cycle including pre-award, award, post-award, and closeout
- IBC/AQD currently uses the system to execute Agreement, Documents, and Closeouts. Application Submission, Report Submission and Correspondence will be handled through e-mail
- For resources and information can be found <https://www.doi.gov/grants/grantsolutions>

Questions?

