

**Oklahoma Health Workforce Training Commission
Commission Meeting
April 20, 2023**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 10:00 a.m., on Thursday, April 20, 2023, at Faculty House, 601 NE 14th Street, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Wednesday, April 19, 2023 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Joe Leverett, M.D., Chair
Jonathan Bushman, D.O.
Kevin Khoury
Layne Subera, D.O.

HWTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim, Deputy Director
Gina Wekke
Sara Librandi
Michelle Cecil

Guests Present

Maria Maule, Chief Assistant Attorney General
LeRoy Young, D.O.
Richard Bryant
Lesley VanVolkenburg
John Zubialde, M.D.
Dennis Blankenship, D.O.
Allison LeBoeuf
Terry Rousey
Steven Crawford, M.D.
ShiAnne Farris

1. Dr. Leverett opened the meeting at 10:00 am. by welcoming everyone to the Oklahoma Health Care Workforce Training Commission.
2. Ms. Fullingim gave proof of meeting notice, took roll call, and declared a quorum.
3. **Mission Statement – Dr. Leverett**

Dr. Leverett read the Mission Statement of Oklahoma Health Care Training Commission.
4. Dr. Leverett asked everyone to go around the room and introduce themselves.
5. **Possible Discussion, Revision, and Vote to Approve Minutes of the March 23, 2023, Commission Meeting**

Dr. Bushman made the motion to approve the March 23, 2023, minutes as presented. Mr. Khoury seconded the motion. Voting in favor were: Dr. Bushman, Mr. Khoury, and Dr. Leverett, Dr. Subera abstained. None were opposed.

6. Director's Report – Ms. Thompson

- National Grants Conference Attendance
 - Ms. Thompson and Ms. Librandi attended. They split up to attend different break out sessions to gain more knowledge of the ARPA Grants the commission is managing. They both agreed it was valuable training and time well spent.
- Physician Loan Repayment Research
 - Ms. Thompson shared that Texas, Arkansas, Missouri, Kansas and Colorado all offer Federal dollars with loan repayment and most of them have the same rules, but are not restricted to rural practice, or primary care. Their funding amounts were comparable to HWTC. Ms. Thompson suggested that we begin to travel to other states to conventions for rural and family practice for recruitment purposes.
- OSMA Press Release HERO Act and Support of HWTC Loan Repayment
 - Dr. Bushman voiced his support

7. Possible Discussion and Action on Director's Report – Dr. Leverett

Dr. Bushman made the motion to approve the Director's Report as presented. Mr. Khoury seconded the motion. Voting in favor were: Mr. Khoury, Dr. Subera, Dr. Leverett, and Dr. Bushman, None were opposed.

Dr. Bushman introduced his guest, ShiAnne Farris. She will start her residency outside of Oklahoma in a few weeks, but will return to NW Oklahoma to practice.

8. Possible Discussion, Revision, and Action on the Draft Evaluation Criteria for the HWTC Executive Director – Dr. Leverett

Ideally the Personnel Committee would meet with the staff, Janie, and agencies that support HWTC to complete the survey. The goal is to have the surveys and results ready by the end of the year. The proposed draft survey questions were discussed. Dr. Subera asked if there should be an additional question/category regarding character issues. Ms. Maule conveyed that the proposed survey and those similar present a more fair approach to completing surveys.

Mr. Khoury made the motion to approve the new survey criteria as presented. Dr. Bushman seconded the motion. Voting in favor were: Mr. Khoury, Dr. Bushman, and Dr. Leverett. Dr. Subera opposed.

9. Report and Discussion of Requests for Reimbursement under \$50,000 Approved by the Executive Director Pursuant to OAC 540:55-3-6(3)(a) – Ms. Librandi

- Moore Norman Tech Center – \$9,213.00

10. Discussion and Possible Action Regarding ARPA Grant Reimbursement of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(3)(a) – Ms. Librandi

- Metro Tech - \$63,403.50
- Tulsa Community College - \$441,582.62 - Tabled
- Eastern Oklahoma State College - \$137,461.38

Dr. Bushman made the motion to approve the grant reimbursement to Metro Tech for \$63,403.50 and Eastern Oklahoma State College for \$137,461.38 as presented. Dr. Subera seconded the motion. Voting in favor were: Mr. Khoury, Dr. Bushman, Dr. Subera and Dr. Leverett. None were opposed.

11. Report and Discussion of ARPA Working Capital Advances and Reimbursements Approved by the Commission at the March 23, 2023 Commission Meeting – Ms. Librandi

- Working Capital Advances Approved by the Commission Pending OMES Approval and Transfer of Funds
 - Oklahoma City Community College – Up to \$425,000 Working Capital Advance Request. OMES approved \$407,070
 - Southeastern OSU – Up to \$1,000,000 Working Capital Advance Request. OMES approved \$548,790
- ARPA Grant Reimbursement of \$50,000 or More Approved by the Commission Pursuant to OAC 540:55-3-6(3)(b)
 - Tulsa Community College – \$1,157,650.86 Reimbursement Request. OMES approved \$1,131,668

12. Discussion and Possible Action Regarding Physician Assistant Scholarship Program – Ms. Wekke

- Taylor M. Greenhaw
- Harmon W. Newell

Mr. Khoury made the motion to approve the Physician Assistant Scholarship applicants as presented. Dr. Subera seconded the motion. Voting in favor were: Mr. Khoury, Dr. Subera, Dr. Leverett, and Dr. Bushman, None were opposed.

13. Discussion and Possible Action Regarding Family Practice Resident Rural Scholarship Program – Ms. Wekke

- Stephen Michael Ferry, D.O.

Dr. Bushman made the motion to approve the Family Practice Resident Rural Scholarship applicant as presented. Dr. Subera seconded the motion. Voting in favor were: Mr. Khoury, Dr. Subera, Dr. Leverett, and Dr. Bushman, None were opposed.

14. Discussion and Possible Action Regarding Physician Community Match Scholarship Program – Ms. Wekke

- Allon Gillispie, D.O.

Dr. Subera made the motion to approve the Physician Community Match applicant as presented. Dr. Bushman seconded the motion. Voting in favor were: Mr. Khoury, Dr. Subera, Dr. Leverett, and Dr. Bushman, None were opposed.

15. Discussion and Possible Action Regarding Physician Loan Repayment Program – Ms. Fullingim

- Jesse Arthur, D.O.
- Daniel Bond, D.O.
- Justin Burnett, M.D.
- Sterling Webb, M.D.

Dr. Bushman made the motion to approve the Physician Loan Repayment Program applicants as presented. Dr. Subera seconded the motion. Voting in favor were: Mr. Khoury, Dr. Subera, Dr. Leverett, and Dr. Bushman, None were opposed.

16. Physician Placement Report – Ms. Wekke and Ms. Fullingim

17. New Business

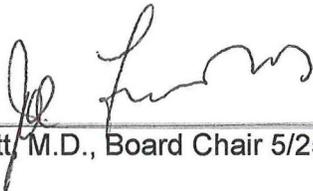
None

18. Public Comment

No Public Comments

19. Discussion and Vote to Adjourn

Dr. Bushman made the motion to adjourn the meeting. Dr. Subera seconded the motion. Voting in favor were: Mr. Khoury, Dr. Bushman, Dr. Leverett, and Dr. Subera. None were opposed.



Joe Leverett, M.D., Board Chair 5/25/2023