

**Oklahoma Health Workforce Training Commission
Commission Meeting
May 16, 2024**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 2:00 p.m., on Thursday, May 16, 2024, at Oklahoma State Capitol, 2300 N. Lincoln, Rm 53S Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Tuesday, May 14, 2024 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Jonathan Bushman, D.O., Chair
Kevin Khoury, Vice Chair
Joe Leverett, M.D.
Luke Cramer M.D.
Layne Subera, D.O. – arrived at 2:20 p.m.
Kerri Bayer, RN
Ryan Oden, D.O.
Douglas Williams, RN
Abdul Khan-Sahibzada, M.D.

HWTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim, Deputy Director
Michelle Cecil
Sara Librandi
Romereo Chambers
Michael Godwin
Casey Mayo
Dacia Mayhue
Stephanie Papp

Guests Present

Maria Maule
Kevin W. McDugle
Michael Conrad
Don Guthrie
Brian F. Wilson
Jeffery Clagg
Cooper Hamilton
Cassandra Fullingim
William Fullingim
Terry Rousey
Cher Golding
Robbie Squires
Bob Thompson
Marilyn Stark
Chair, Dr. Jonathan Bushman, D.O. called the meeting to order at 2:03 p.m. Roll call

established the presence of a quorum with eight (8) Commission members present: Dr Jonathan Bushman, Mr. Kevin Khoury, Ms. Kerri Bayer, Dr. Ryan Oden, Dr Abdul Khan-Sahibzada Dr. Joe Leverett, Dr. Luke Cramer, Mr. Douglas Williams, and Dr. Layne Subera- (arrived at 2:20p.m.).

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Dr. Leverett made a motion, seconded by Ms. Bayer to approve the minutes of the April 11, 2024, Commission meeting as presented. Those voting for the motion: Dr. Leverett, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Khan, Dr. Cramer, Mr. Williams. Those voting against the motion: None.

Ms. Thompson and Ms. Fullingim gave the directors report. Ms. Fullingim introduced the new HWTC hire, Cher Golding, as the new Deputy Director to the Commission that will start on Monday, May 20, 2024. Ms. Fullingim introduced the newly appointed Commission Member Luke Cramer, M.D. Ms. Thompson spoke on the proposal for change in 2025 Commission Meeting times is not to vote, but consider at this time, as suggested by Dr. Subera to move all meeting times to 3:00 p.m. Ms. Thompson recommends a nomination committee for June officer election for the voting of the next Chair and Vice Chair of the Commission. Dr. Bushman asks that the committee have one (1) M.D., one (1) D.O., and one (1) RN. Ms. Bayer and Dr. Leverett volunteer. Dr. Bushman appoints Dr. Subera as the third committee member. Committee to meet one week before June Commission meeting. Ms. Thompson gives update on budget vote in June and will have a draft budget ready for Ms. Fullingim to present at June Commission Meeting. Ms. Thompson updates on possible agency location change due to the building the agency is currently in going up for auction on June 6, 2024, lease for HWTC expires in December, will start looking for new building.

Mr. Godwin presented updates on the requests for reimbursement under \$50,000, that were approved by the executive director since the last held Commission meeting pursuant to OAC 540:55-3-6(c)(1). Career Tech was approved for a reimbursement request of \$2,469.69 and \$28,503.92 for equipment. Indian Capitol Tech was approved for a reimbursement request of \$7,535.48 and \$10,333.19 for nursing supplies, nursing equipment, and building equipment. NSU Nursing was approved for a reimbursement request of \$2,640.00 for iPads for cardiovascular probes. Rogers State University was approved for reimbursement requests of \$26,725.83 for salary, renovation of rooms, and building supplies.

Mr. Godwin presented updates on the requests for reimbursement of construction expenses of \$500,000, or less that were approved by the executive director. NSU Optometry was approved for a reimbursement of \$79,150.80 for architect and construction cost. Southeastern OSU was approved for a reimbursement of \$52,188.24 for renovations and pre-construction phase.

Ms. Librandi presented reimbursement requests for approval by the Commission pursuant to OAC 540:55-3-6(c)(2). Metro Tech requested reimbursement of \$113,166.74 and \$95,981.47 for expenses after finished construction cost, of furniture cost, additional educational supplies, and simulation lab equipment. Conners State College request reimbursement of \$99,731.68 for medical supplies and equipment for simulation labs. Moore Norman Tech request reimbursement of \$107,000.08 for mannequins and additional simulation equipment. Northwestern OSU request reimbursement of \$254,580.21 for simulation lab equipment and supplies. OKC Community College request reimbursement of \$70,822.23 for salary, payroll, and educator's certification fee. Tulsa Community College request reimbursement of

\$89,197.11 for payroll and the hiring of new facility. Mr. Williams motioned to approve the reimbursement requests of \$113,166.74 and \$95,981.47 to Metro Tech, \$99,731.68 to Conners State College, \$107,000.08 to Moore Norman Tech, \$254,580.21 to Northwestern OSU, \$70,822.23 to OKC Community College, and \$89,197.11 to Tulsa Community College. Dr. Oden seconded the motion. Those voting for the motion: Mr. Williams, Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, Dr. Leverett, Dr. Cramer, Dr. Subera. Those voting against the motion: None.

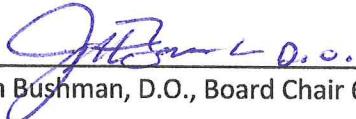
Ms. Librandi presented a construction reimbursement request of \$500,000 or more for approval by the Commission pursuant to OAC 540:55-3-6(c)(2). Southwestern OSU request reimbursement of \$1,000,000.00. The reimbursement request was for the construction of the Hodge Center with cement footings, underground electrical work, and utilities coming in the next month. This center will include clinics, educational spaces, classrooms, and a pharmacy. Dr. Leverett motioned to approve the reimbursement request of \$1,000,000.00 to Southwestern OSU. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Leverett, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Khan, Dr. Cramer, Dr. Subera, Mr. Williams. Those voting against the motion: None.

Ms. Librandi and Ms. Fullingim give a summary of the 2024 Grants Summit in San Diego. Ms. Librandi allows that it was mainly focused on the Uniform Guidance updates that have been published and printed. The equipment and supplies threshold has been increased from \$5,000 to \$10,000 and that is how inventory will be tracked going forward. A new requirement for all grants across the federal level, all recipients and sub-recipients must inform their employees in writing of employee whistleblower rights and protections. Ms. Fullingim is checking with the State of Oklahoma to make sure HWTC is in compliance with that requirement. Ms. Fullingim updates that the Grants summit gave insight to more of a basic understanding of grants, the administration of grants, and gained a lot of knowledge regarding grants.

Ms. Fullingim presented three (3) potential applicants for the Physician Loan Repayment Program. The first applicant is Shelby Raugh, D.O. and has an educational debt \$159,222 and is eligible to receive \$159,222. Dr. Raugh would like to practice in Claremore and is due to start September 2025 will be a TSET and Utica Park sponsorship. The second applicant is Ashton Hierholzer, M.D. and has an educational debt \$198,166 and is eligible to receive \$198,166. Dr. Hierholzer is an OBGYN practicing in Durant with OSMA and Alliance Health sponsorships. The third applicant is Shanell Gray, D.O. and has an educational debt of \$87,097 and is eligible to receive \$87,097. Dr. Gray will complete a fellowship in Osteopathic Manipulative Medicine and then return to Talihina in August 2025 with TSET and Choctaw Nation sponsorships. Mr. Khoury made the motion to approve Dr. Raugh, Dr. Hierholzer, and Dr. Gray for the Physician Loan Repayment Program as presented. Mr. Williams seconded the motion. Those voting for the motion: Mr. Khoury, Mr. Williams, Dr. Bushman, Ms. Bayer, Dr. Oden, Dr. Khan, Dr. Leverett, Dr. Cramer, Dr. Subera. Those voting against the motion: None.

There were no sign ups for public comment.

At 2:39 p.m. Dr. Bushman adjourns the Commission Meeting.


Jonathan Bushman, D.O., Board Chair 6/20/2024