

**W Oklahoma Health Workforce Training Commission  
Commission Meeting  
July 18, 2024**

**MINUTES**

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, July 18, 2024, at Oklahoma Health Care Workforce Training Commission, 119 North Robinson Ave., Suite 520, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, July 15, 2024 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

**Commission Members Present**

Jonathan Bushman, D.O., Chair  
Kevin Khoury, Vice Chair  
Joe Leverett, M.D.  
Ryan Oden, D.O.  
Abdul Khan-Sahibzada, M.D.  
Luke Cramer M.D.

**HWTC Staff Present**

Kami Fullingim, Executive Director  
Cher Golding, Deputy Director  
Sara Librandi  
Michael Godwin  
Casey Mayo  
Dacia Mayhue

**Guests Present**

Maria Maule  
Charles Lindsey-Outlaw  
Emily Coppock

Chair, Dr. Jonathan Bushman, D.O. called the meeting to order at 3:06 p.m. Roll call established the presence of a quorum with six (6) Commission members present: Dr. Jonathan Bushman, Mr. Kevin Khoury, Dr. Ryan Oden, Dr. Joe Leverett, Dr. Luke Cramer, with Dr. Khan arriving at 3:21 p.m.

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Dr. Leverett made a motion, seconded by Dr. Oden to approve the minutes of the June 20, 2024, Commission meeting as presented. Those voting for the motion: Dr. Leverett, Dr. Oden, Dr. Bushman, Mr. Khoury, Dr. Cramer. Those voting against the motion: None.

Ms. Fullingim gave the directors report. Ms. Fullingim discusses going to St. Francis, Muskogee for educational training. Ms. Fullingim and Ms. Golding will be going to AAFP in Kansas City in August. Ms. Fullingim updates on several meetings with OCCC regarding purchasing/procurement with and ARPA funds.

Dr. Bushman opened discussion and possible action regarding Commission Meeting dates and times. Dr. Bushman suggests that the commission table the 2025 commission dates and times to August meeting. Dr. Bushman recommends that the times for the August 2024 and October 2024 meetings be moved to 3pm. Dr. Leverett made the motion, seconded by Mr. Khoury. Those voting for the motion: Dr. Leverett, Mr. Khoury, Dr. Bushman, Dr. Oden, Dr. Khan, and Dr. Cramer. Those voting against the motion: None.

Dr. Bushman recommends that the Commission Meeting December Retreat should be held. Dr. Oden made the motion, seconded by Dr. Cramer. Those voting for the motion: Dr. Oden, Dr. Cramer, Dr. Bushman, Mr. Khoury, Dr. Khan, Dr. Leverett. Those voting against the motion: None.

Ms. Librandi and Ms. Fullingim give report on meeting with State Auditors. Ms. Fullingim asks Ms. Librandi to give report. Ms. Librandi updates that the State will not be auditing the grants department of HWTC due to not qualifying with the amount of funding that was received was less than what is required to perform an audit.

Mr. Godwin presented updates on the requests for reimbursement of under \$50,000, that were approved by the executive director. Care Providers reimbursement of \$27,103.53 was changed and approved for \$23,114.53 for CNA training. Seminole approved reimbursement of \$1,305.65 for a stimulation lab. Rose State approved reimbursement of \$47,021.55 for salary and benefits. NSU Nursing approved reimbursement of \$14,369.99 for cardiovascular and ultrasound probs. Northern was approved for \$9,720 for extending licensing.

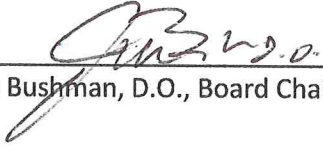
Ms. Librandi presented reimbursement requests of \$50,000 or more for approval by the Commission pursuant to OAC 540:55-3-6(c)(2). Moore Norman Tech sought reimbursement for \$384,206.48. The reimbursement request was for class and lab supplies. Western sought reimbursement for \$293,991.40. The reimbursement request was for equipment for nursing. Oklahoma City Community College sought reimbursement for \$96,680.00. The reimbursement request was for salary and benefits of the new nursing faculty. Metro Tech sought reimbursement of \$124,593.21. The reimbursement request is for lab equipment, additional payout for construction. Langston sought (3) three requests of reimbursement for \$49,709.93, \$2,117.51, and \$2,579.28. These reimbursement requests are for education supplies, nursing supplies, and educational booklet supplies. Carl Albert sought reimbursement of \$294,000. The reimbursement request for the full amount of the award it is for equipment for nursing. Career Tech sought reimbursement of \$114,060.77. The reimbursement request is for nursing equipment. Indian Capital Tech sought (2) two requests of reimbursement for \$109,271.04, which was reduced to \$105,467.28 due to warranty and \$46,747.35. The reimbursement request is for equipment and supplies, and construction fee. Dr. Oden motioned to approve the reimbursement requests as modified. Dr. Leverett seconded the motion. Those voting for the motion: Dr. Oden, Dr. Leverett, Dr. Bushman, Mr. Khoury, Dr. Khan, and Dr. Cramer. Those voting against the motion: None.

Ms. Librandi presented a construction reimbursement request of \$500,000 or more for approval by the Commission pursuant to OAC 540:55-3-6(c)(2). Southwestern OSU request reimbursement for \$1,434,243.15. The reimbursement request is for continued exterior and interior construction. NSU Optometry requests reimbursement for \$2,208,464.71. The reimbursement request is for continued interior construction. Mr. Leverett motioned to approve the reimbursement request. Dr. Oden seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Oden, Dr. Bushman, Mr. Khoury, Dr. Khan, and Dr. Cramer. Those voting against the motion: None.

Ms. Mayo presented two (2) potential applicants for the Physician Assistant Loan Scholarship. The first applicant is Gayla L Blackwell. Ms. Blackwell began classes in June 2024 and is scheduled to graduate in October 2026. The second applicant is Elizabeth A Edwards. Ms. Edwards will begin classes in October of 2024 and is scheduled to graduate in December of 2026. Dr. Khan made the motion to approve. Dr. Oden seconded the motion. Those voting for the motion: Dr. Khan, Dr. Oden, Dr. Bushman, Mr. Khoury, Dr. Leverett, Dr. Cramer. Those voting against the motion: None.

There were no sign ups for public comment.

At 3:59 p.m. Dr. Bushman adjourns the Commission Meeting.

  
Jonathan Bushman, D.O., Board Chair 8/15/2024