

**Oklahoma Health Workforce Training Commission  
Commission Meeting  
July 13, 2023**

**MINUTES**

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, July 13, 2023, at Oklahoma Health Care Workforce Training Commission, 119 N Robinson, Suite 520, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, July 10, 2023 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

**Commission Members Present**

Jonathan Bushman, D.O., Chair  
Kevin Khoury  
Layne Subera, D.O.  
Abdul Khan-Sahibzada, M.D.  
Kerri Bayer, RN

**HWTC Staff Present**

Janie Thompson, Executive Director  
Kami Fullingim, Deputy Director  
Sara Librandi  
Michael Godwin

**Guests Present**

Maria Maule  
Charles Lindsey-Outlaw

1. Dr. Bushman opened the meeting at 3:00 pm. by welcoming everyone to the Oklahoma Health Care Workforce Training Commission.
2. Ms. Fullingim gave proof of meeting notice, took roll call, and declared a quorum.
3. **Mission Statement – Dr. Bushman**

Dr. Bushman read the Mission Statement of Oklahoma Health Care Training Commission.

4. Dr. Bushman asked everyone to go around the room and introduce themselves.
5. **Possible Discussion, Revision, and Vote to Approve Minutes of the June 22, 2023, Commission Meeting – Dr. Bushman**

Mr. Khoury made the motion to approve the April 20, 2023, minutes as presented. Dr. Khan seconded the motion. Voting in favor were: Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

6. **Discussion and Possible Action Regarding ARPA Grant Reimbursement under \$50,000 to be Approved by the Commission (Multiple Reimbursement Requests in 2-Month Period, per OAC 540:55-3-6(3)(a) – Ms. Librandi**

- Metro Technology Center – \$3,448.11
- Care Providers - \$5,925.81

Mr. Khoury made the motion to approve the the grant reimbursement to Metro Technology Center for \$3,448.11 and to Care Providers for \$5,925.81 as presented. Dr. Khan seconded the motion. Voting in favor were: Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

**7. Discussion and Possible Action Regarding ARPA Grant Reimbursement of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(3)(b) – Ms. Librandi**

- Oklahoma City Community College - \$83,200
- State Board of Career Tech - \$378,918.80

Dr. Subera asked Ms. Librandi if we were certain the schools were getting the best price on the equipment they are purchasing. Ms. Thompson and Ms. Maule both stated that the schools are a state entity and must abide by the State Purchasing Act requirements and utilize the statewide contract or they must go out for bid. Care Providers is the only entity that is not a state agency and does not fall under that rule, but they are not purchasing goods. They are reimbursing for education and testing.

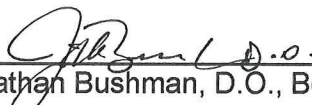
Dr. Khan made the motion to approve the the grant reimbursement to Oklahoma City Community College for \$83,200 and to State Board of Career Tech for \$378,918.80 as presented. Mr. Khoury seconded the motion. Voting in favor were: Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

**8. Public Comment**

No Public Comments

**9. Discussion and Vote to Adjourn – 3:30 pm**

Dr. Subera made the motion to adjourn the meeting. Mr. Khoury seconded the motion. Voting in favor were: Dr. Khan, Mr. Khoury, Dr. Bushman, Dr. Subera and Ms. Bayer. None were opposed.

  
Jonathan Bushman, D.O., Board Chair 8/10/2023