

**Oklahoma Health Workforce Training Commission
Commission Meeting
January 12, 2023**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 2:00 p.m., on Thursday, January 12, 2023, at the Oklahoma Health Care Workforce Training Commission Office, 119 N. Robinson Ave., Suite 520, Oklahoma City, Oklahoma. The Oklahoma Health Care Workforce Training Commission hosted the meeting. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Wednesday, January 11, 2023 11:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Joe Leverett, M.D., Chair
Jonathan Bushman, D.O.
Dennis Carter, D.O.
Kevin Khoury
Layne Subera, D.O.
Douglas Williams, RN

HWTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim, Deputy Director
Michelle Cecil
Karen Epps
Sara Librandi
Maria Maule

Guests Present

Maria Maule
Allison LeBoeuf

1. Dr. Leverett opened the meeting at 2:15 p.m. by welcoming everyone to the Oklahoma Health Care Workforce Training Commission.
2. Ms. Epps gave proof of meeting notice, took roll call, and declared a quorum.
3. **Mission Statement – Dr. Leverett**

Dr. Leverett read the Mission Statement of Oklahoma Health Care Training Commission

4. **Consideration and Possible Action to Authorize the Director to Begin the Permanent Rulemaking Process, in Order to Bring Agency Rules in Alignment with Changes to the Agency Name and Make Chapter 55 Rules Permanent – Maria Maule/Ms. Thompson**

Ms. Thompson is requesting approval to start the formal rulemaking process. This entails enabling Chapter 55 rules to transition from emergency rules to permanent rules, as well as revising the rules to reflect the new agency's name, HWTC.

Dr. Carter made the motion to Authorize the Director to Begin the Permanent Rulemaking Process as presented. Dr. Bushman seconded the motion. Voting in favor were: Dr. Carter, Dr. Bushman, Dr. Leverett, Dr. Khoury, Dr. Subera, Mr. Williams. None were opposed.

5. Discussion and Possible Action to select a March meeting date to adopt rule language, to be set between March 20 and March 31, 2023.

Board Members approved to set the meeting for adopting rule language on March 23, 2023, at 3:00 p.m. The meeting will be held at the Health Care Workforce Training Commission Conference Room 119 N. Robinson Suite 520 Oklahoma City, Oklahoma.

Dr. Bushman made the motion to select a March meeting date to adopt rule language, as presented. Mr. Williams seconded the motion. Voting in favor were: Dr. Bushman, Mr. Williams, Dr. Leverett, Dr. Khoury, Dr. Subera, and Dr. Carter. None were opposed.

6. Discussion and Possible Action to Revise the Distribution of Supplement Funds from the Agency Carryover Budget Distributed to the Residency Programs.

Agenda Item tabled to February 9, 2023

Dr. Bushman made the motion to table the Revise Distribution of Supplement Funds from the Agency Carryover Budget. Dr. Carter seconded the motion. Voting in favor were: Dr. Bushman, Dr. Carter, Dr. Leverett, Dr. Khoury, Dr. Subera, and Mr. Williams. None were opposed.

7. New Business

Limited to "any matter not known about, or which could not have been reasonable foreseen prior to the time of the posting" of the agenda, per 25 O.S., § 311(A)(10).

No New Business

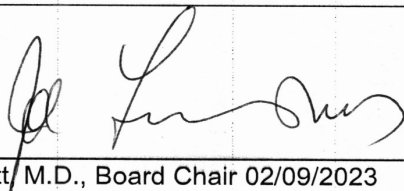
8. Public Comment

The Health Care Workforce Training Commission allows members of the public to comment on items of business before the Commission that have been properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comments shall not exceed thirty (30) minutes. Anyone wishing to speak may sign-up in advance of the meeting.

No public comments

9. Discussion and Vote to Adjourn

Dr. Khoury made the motion to adjourn the meeting. Mr. Williams seconded the motion. Voting in favor were: Dr. Khoury, Dr. Williams, Dr. Leverett, Dr. Bushman, Dr. Subera, and Dr. Carter. None were opposed.



Joe Leverett, M.D., Board Chair 02/09/2023