

**Physician Manpower Training Commission
Commission Meeting
June 16, 2022**

MINUTES

The Board of Oklahoma Physician Manpower Training Commission met for a commission meeting at 10:00 a.m., on Thursday, June 16, 2022, at Oklahoma State Medical Association 313 N.E. 50th., Suite 1, Oklahoma City, Oklahoma. Matt Robison Director of Government Affairs and Oklahoma State Medical Association hosted the meeting. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Tuesday, June 14, 2022, 9:00 a.m., in prominent public view at PMTC, and on the Commission website, <https://Oklahoma.gov/pmtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Joe Leverett, M.D., Chair
Jonathan Bushman, D.O.
Kevin Khoury, M.D.
Layne Subera, D.O.

PMTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim, Deputy Director
Dana Morphew
Michelle Cecil
Benita Jose-Mathew
Karen Epps

Guests Present

Whitney Herzog Scimeca, Deputy General Counsel – legal
Julie Bisbee, – Tobacco Settlement Endowment Trust
Allison LeBoeuf - Oklahoma Osteopathic Association
Matt Robison, Oklahoma State Medical Association
Steven Crawford, M.D.
Denny Blankenship
Lauren Carter Ford, Tobacco Settlement Endowment Trust
Lisa Crouse, M.D. OU College of Medicine
Cindy McCloskey, M.D.
Janas Mata
Jana Castleberry

1. Dr. Leverett opened the meeting at 10:00 a.m. by welcoming everyone to the Oklahoma State Medical Association.
2. Ms. Epps gave proof of meeting notice, took roll call, and declared a quorum.
3. **Mission Statement – Dr. Leverett**

Dr. Leverett read the Mission Statement of Oklahoma Physician Manpower Training Commission

4. Introductions – Dr. Leverett

Attendees introduced themselves.

5. Possible Discussion, Revision, and Vote to Approve Minutes of the March 24, 2022, Commission Meeting – Dr. Leverett

Dr. Leverett asked for any revisions or discussion of the March meeting minutes then called for a vote.

Dr. Bushman made the motion to approve the March 24, 2022, minutes as presented. Dr. Subera seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, and Dr. Subera. None were opposed.

6. Director's Report – Ms. Thompson

a. HB 2776 – Legislation Update

HB 2776 has passed

PMTC is currently undergoing a name change to Health Care Workforce Training Commission. The commission makeup will continue as before with the addition of two registered nurses.

HWTC will be a sub recipient for ARPA funds for the nursing program 21 programs will be administered by HWTC.

Appropriations and decisions are expected to go into effect September 1, 2022.

Ms. Thompson will meet with Guide House and 929 Strategies for guidance and what the expectations are of legislature.

Ms. Thompson will also meet with the Office of Management and Enterprise Services to discuss federal guidelines that are incorporated with the additions.

A \$250,000 upfront funding was approved by the joint committee to be made available for the start-up phase on September 1, 2022.

b. Office and Staff Modernization

Dana and Michelle are currently administering 225 nursing contracts, in comparison to other agencies where individuals are administering on average 25 to 30 contracts.

Kami and one additional person are currently administering 121 contracts for the Physician and Physician Assistant side.

Staff re-distribution of tasks and the addition of an Administrative Tech. will assist with the overseeing of contracts.

Dana Morphew is the new program officer for the nursing department, and Karen Epps has been added as the Administrative Assistant.

Office expansion is underway to increase workstations. The additional workspace will allow for hotel style work locations. Staff operate with laptops keeping administrative costs down and to facilitate and accommodate more staff members.

Dr. Leverett raised concerns about being adequately staffed.

Ms. Thompson shares those concerns and lack of direction but is optimistic about upcoming meetings with Guide House and 929 strategies.

Dr. Bushman inquired about work hours per week/month to maintain a nursing contract and suggested looking into an automated system to reduce some of the workload.

c. August 11, 2022, Commission Meeting Scheduled for OHA

The Oklahoma Hospital Association, located at 4000 N. Lincoln Blvd., Oklahoma City, OK 73105, will host the next commission meeting on August 11, 2022, as previously announced.

Family Medicine Program Updates – PG1 & 3 Reports

Ms. Thompson provided an overview from the current programs supported by PMTC.

PG3 Graduates from the Physician's Assistant program

Alliance Durant 2 of 5 remaining in Oklahoma (both rural),
Lawton Comanche County 1 of 4 remaining in Oklahoma (rural),
McAlester Regional lost 1 resident, with 3 graduating 2 will remain in McAlester Oklahoma
OSU Medical Trust-Tulsa 5 of 7 will remain in Oklahoma with 1 going rural
OU-Tulsa 6 of 8 will remain in Oklahoma 2 being rural
OU Health Science Center 6 of 9 will remain in Oklahoma 1 being rural.

New residents for PG1 starting in July

Alliance Durant 2 of 5 are from Oklahoma,
Lawton Comanche County 2 of 4 from Oklahoma,
McAlester Regional 1 resident from Oklahoma,
OSU Medical Trust – Tulsa reported 0 from Oklahoma all from out-of-state,
OU-Tulsa 5 of 8 are from Oklahoma
Oklahoma Health Science Center 6 of 12 from Oklahoma.

Ms. Thompson has met with various residency programs to ensure they follow the states statues in order to continue receiving PMTC funds.

d. Committees for FY 23

No changes made to the current committee

7. Vote to Approve/Disapprove Director's Report – Dr. Leverett

Dr. Bushman made the motion to approve the Director's Report. Dr. Subera seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, Dr. Subera. None were opposed.

8. Discussion on Nomination and Vote on New Chair and Vice-Chair – Dr. Khoury

Dr. Khoury made recommendation for Dr. Joe Leverett to return as chair.
Chair position will remain as follow; Dr. Leverett – Chair and Dr. Bushman Vice-Chair.

Dr. Khoury made the motion to approve vote on New Chair and Vice-Chair. Dr. Subera seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, Dr. Subera. None were opposed.

9. FY23 Budget – Ms. Thompson

- **Discussion and Possible Vote on FY23 Budget**

Legislation has allotted 4.5 million for residency funding, anything above that will be from the PMTC budget. Ms. Thompson provided a full breakdown of the budget for FY23.

Dr. Subera made the motion to approve the FY23 Budget. Dr. Khoury seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, Dr. Subera. None were opposed. None were opposed.

10. TSET Presentation and Questions – Julie Bisbee

Julie Bisbee Director of Programs and Lauren Ford Policy Director addressed the committee and provided an overview of TSET and their mission which is to improve health and quality of life through accountable programs and services. TSET has been in partnership with PMTC since 2013, through PMTC 48 doctors have been placed in Oklahoma's rural and medically underserved areas. The first 8 graduates of the PMTC program remain in underserved areas.

11. Consideration and Possible Action Regarding Physician Loan Repayment Program – Mrs. Fullingim

Mrs. Fullingim presented a short bio on each applicant for the Physician Loan Repayment Program.

- Austin Brookover, D.O. – Miami, OK – Team Health Emergent Medicine Fellowship
- Daniel Kim, D.O. – Durant, OK – Texoma Pediatrics and TSET sponsorship
- Charissa Raymond, D.O.- Shattuck, OK – Newman Memorial Hospital and TSET sponsorship
- Mitchell Raymond, D.O. – Shattuck, OK – Newman Memorial Hospital and TSET sponsorship
- Seth Stambaugh, D.O. – Durant, OK – Alliance Health and TSET sponsorship
- Judd Miller, D.O. – Okemah, OK – Okemah Creek Nation Community Hospital, Regional Brain Institute and TSET sponsorship

Dr. Subera made the motion to approve the Physician Loan Repayment Program. Dr. Bushman seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, Dr. Subera. None were opposed.

Physician Placement Report - Mrs. Fullingim

Mrs. Fullingim presented the following information along with graphs:

6 in postgraduate training, 12 in obligated practice, and 3 participants will complete obligation in fiscal year 2023.

Resident Rural Scholarship: 10 family medicine residents on scholarship, 6 physicians in obligated practice, 3 participants will complete obligations in fiscal year 2023.

Physician Community Match: 3 in obligated service.

PA Loan Repayment: 4 in the program.

PA Scholarship: 3 in the program, 13 in obligated practice, 2 completed obligations in May and June year, 7 will complete obligation in FY23.

12. New Business

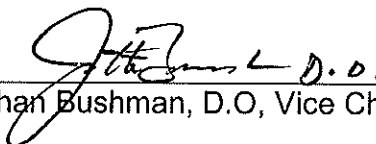
No new business

13. Public Comment

Dr. Leverett discussed the possibility of a Gala if PMTC can partner with an organization that would sponsor the event and name PMTC the recipient of the funds.

14. Discussion and Vote to Adjourn

Dr. Subera made the motion to adjourn the meeting. Dr. Khoury seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, Dr. Subera. None were opposed.


Jonathan Bushman, D.O, Vice Chair 08/11/2022