

**Oklahoma Health Workforce Training Commission
Commission Meeting
December 8, 2022**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, December 8, 2022, at the Oklahoma Department of Transportation Training Center, 5307 NE 122nd St. Oklahoma City, Oklahoma. The Oklahoma Department of Transportation Training Center hosted the meeting. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Friday, December 2, 2022 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Joe Leverett, M.D., Chair
Jonathan Bushman, D.O.
Dr. Kevin Khoury
Shane Stidham, M.D.
Layne Subera, D.O.
Douglas Williams, RN

HWTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim, Deputy Director
Dana Morphew
Michelle Cecil
Benita Jose-Mathew
Karen Epps
Gina Wekke
Sara Librandi
Catherine Hafez

Guests Present

Maria Maule
Richard Bryant
Steven Crawford, M.D.
Paul Monies
Dennis Blankenship
David Oakley
Emily Isbill
Terry Rousey

1. Dr. Leverett opened the meeting at 3:00 p.m. by welcoming everyone to the Oklahoma Department of Transportation Training Center
2. Ms. Epps gave proof of meeting notice, took roll call, and declared a quorum.
3. **Mission Statement** – Dr. Leverett

Dr. Leverett read the Mission Statement of Oklahoma Health Care Training Commission

4. **Possible Discussion, Revision, and Vote to Approve Minutes of the October 13, 2022, Commission Meeting** – Dr. Leverett

Dr. Leverett asked for any revisions or discussion of the October meeting minutes then called for a vote.

Dr. Stidham made the motion to approve the October 13, 2022, minutes as presented. Dr. Khoury seconded the motion. Voting in favor were: Dr. Stidham, Dr. Khoury, Dr. Leverett, Dr. Bushman, Dr. Subera, Mr. Williams. None were opposed.

5. **Discussion and Possible Action to Adopt Revision to the Mission Statement, Vision Statement and Core Values – Dr. Leverett**

Dr. Bushman motion to approve the adopted revised Mission Statement as follows:
The mission of the Oklahoma Health Care Workforce Training Commission is to increase access to health care workers in the rural and underserved areas of Oklahoma.

Dr. Bushman made the motion to Adopt Revision to the Mission Statement, as presented. Dr. Subera seconded the motion. Voting in favor were: Dr. Bushman, Dr. Subera, Dr. Leverett, Dr. Khoury, Dr. Stidham, Mr. Williams. None were opposed.

Dr. Bushman motion to approve the adopted revised Vision Statement as follows:
The vision of the Oklahoma Health Care Workforce Training Commission is to achieve the healthiest Oklahomans.

Dr. Bushman made the motion to Adopt Revision to the Vision Statement, as presented. Mr. Williams seconded the motion. Voting in favor were: Dr. Bushman, Mr. Williams, Dr. Leverett, Dr. Khoury, Dr. Stidham and Dr. Subera. None were opposed.

Dr. Bushman motion to approve the adopted revised Core Values as follows:

- **Access:** The Oklahoma Health Care Workforce Training Commission believes that all citizens of Oklahoma should have access to quality health care.
- **Accountability:** To the citizens of Oklahoma, the Oklahoma Health Care Workforce Training Commission commits to be good stewards of its resources and faithful to its mission.
- **Collaboration:** Through the collective efforts of the Oklahoma Health Care Workforce Training Commission, the Oklahoma Legislature, and community partners we maximize each organization's knowledge and skills to achieve excellence.

Dr. Bushman made the motion to Adopt Revision to the Core Values, as presented. Mr. Williams seconded the motion. Voting in favor were: Dr. Bushman, Mr. Williams, Dr. Leverett, Dr. Khoury, Dr. Stidham, and Dr. Subera. None were opposed.

6. **Discussion and Possible Action to Adopt the Chapter 55 Health Care Workforce Development Grant Program Proposed Emergency Rules, Pursuant to 75 O.S., § 253 – Dr. Leverett**

Assistant Attorney General Maria Maule addressed the board regarding the amendment to rule language in Rule 540:55-3-6 Reimbursements under section 3b. The Commission may, through formal Commission action, increase the maximum dollar value of reimbursements the Executive Director is authorized to approve up to \$50,000.

Dr. Khoury made the motion to Adopt the Chapter 55 Health Care Workforce Development Grant Program Proposed Emergency Rules, as presented. Dr. Stidham seconded the motion. Voting in favor were: Dr. Khoury, Dr. Stidham, Dr. Leverett, Dr. Bushman, Dr. Subera, and Mr. Williams. None were opposed.

7. **Discussion and Possible Action Regarding Scholarship/Loan Repayment Committee – Dr. Khoury**

Dr. Khoury presented Dr. Dustin Davis, D.O. to the board. Due to a resignation with Choctaw Nation Durant, Dr. Davis is requesting approval to move his participation to Choctaw Nation Durant. Dr. Jason Hill with Choctaw Nation submitted written support of this move within their medical services. The Committee recommends approving the participation relocation for Dr. Davis from Choctaw Nation McAlester to Choctaw Nation Durant.

Dr. Khoury made the motion to approve Dr. Dustin Davis request to move his participation to Choctaw Nation Durant, as presented. Dr. Bushman seconded the motion. Voting in favor were: Dr. Khoury, Dr. Bushman, Dr. Leverett, Dr. Stidham, Dr. Subera, and Mr. Williams. None were opposed.

Dr. Khoury presented Dr. Shawna Passman, D.O. to the board. Dr. Passman is a Rural Medical Education Scholarship Participant. The Committee recommends that Dr. Passman be provided the opportunity to seek another approved rural practice with the assistance of HWTC by March 1, 2023. If Dr. Passman chooses not to seek or fails to locate another rural Oklahoma practice by this date, lump sum payment will be due on that same date in the amount of \$45,000 principal plus \$22,500 liquidated damages for a metro location for a total of \$67,500. If paid in lump sum on March 1, 2023, interest will be waived. If the lump sum is not received on March 1, 2023, payments will be set up by EFT, to conclude payoff in 3 years and all interest will be assessed. A practice established outside of Oklahoma will require full execution of the contract.

Dr. Khoury made the motion to approve Dr. Shawna Passman the opportunity to seek another approved rural practice as presented. Dr. Bushman seconded the motion. Voting in favor were: Dr. Khoury, Dr. Bushman, Dr. Leverett, Dr. Stidham, Dr. Subera, and Mr. Williams. None were opposed.

8. Consideration and Possible Action Regarding Spring Semester Applicants for the Nurse Scholarship Program – Ms. Cecil

Ms. Cecil presented twenty-nine applicants to the board for the Spring Semester Nursing Scholarship Program. Seven LPNs with two matched by Golden Oak Village, two ADN applicants, six Bachelor degree applicants, nine Master level applicants, and five DPN applicants.

Dr. Stidham made the motion to approve Spring Semester Nursing applicants, as presented. Dr. Bushman seconded the motion. Voting in favor were: Dr. Stidham, Dr. Bushman, Dr. Leverett, Dr. Khoury, Dr. Subera, and Mr. Williams. None were opposed.

9. Consideration and Possible Action Regarding Family Practice Resident Rural Scholarship Loan Program – Mrs. Wekke

Mrs. Wekke presented Dr. Benjamin A. Campbell, D.O. to the board for consideration for the Resident Rural Scholarship Program. Dr. Campbell attended OSU/CHS, College of Osteopathic Medicine in Tulsa, Oklahoma. Dr. Campbell has listed Enid, Fairview and Okeene as areas of practice location interest.

Dr. Subera made the motion to approve Dr. Benjamin A. Campbell for the Resident Rural Scholarship Loan Program as presented. Dr. Khoury seconded the motion. Voting in favor were: Dr. Subera, Dr. Khoury, Dr. Leverett, Dr. Bushman, Dr. Stidham, and Mr. Williams. None were opposed.

10. Consideration and Possible Action Regarding Physician Loan Repayment Program – Mrs. Fullingim

Mrs. Fullingim presented Dr. Gabriel Stewart, M.D. to the board for consideration for the Physician Loan Repayment Program. Dr. Stewart attended University of Wisconsin School of Medicine & Public Health in Madison, Wisconsin. Dr. Stewart is a TSET/Community Sponsorship applicant, he listed Ada, Oklahoma as his area of practice location.

Dr. Stidham made the motion to approve Dr. Gabriel Stewart for the Physician Loan Repayment Program as presented. Dr. Bushman seconded the motion. Voting in favor were: Dr. Stidham, Dr. Bushman, Dr. Leverett, Dr. Khoury, Dr. Subera, and Mr. Williams. None were opposed.

11. New Business

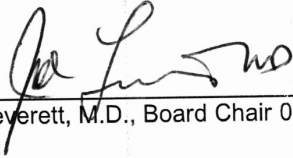
Ms. Thompson announced the reappointment of Dr. Kevin Khoury effective June 2023, and a possible candidate to serve on the Board for the RN vacancy.

12. Public Comment

No Public comment

13. Discussion and Vote to Adjourn

Dr. Bushman made the motion to adjourn the meeting. Dr. Stidham seconded the motion. Voting in favor were: Dr. Bushman, Dr. Stidham, Dr. Leverett, Dr. Khoury, Mr. Williams, Dr. Subera. None were opposed.



Joe Leverett, M.D., Board Chair 02/09/2023