

**Oklahoma Physician Manpower Training Commission
Commission Meeting
March 24, 2022**

MINUTES

The Board of Oklahoma Physician Manpower Training Commission met for a special commission meeting at 10:00 a.m., on Thursday, March 24, 2022, at OU College of Medicine, 800 Stanton L Young Blvd., AAT 1st Floor Conference Room C, Oklahoma City, Oklahoma. Dr. Crouse and OU College of Medicine hosted the meeting. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, March 21, 2022, 9:00 a.m., in prominent public view at PMTC, and on the Commission website, <https://Oklahoma.gov/pmtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Joe Leverett, MD, Chair
Dr. Kevin Khoury
Dennis Carter, DO
Shane Stidham, MD
Jonathan Bushman, DO
Layne Subera, DO

PMTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim
Aneesa Sharp
Dana Morphew
Michelle Cecil
Benita Jose-Mathew

Guests Present

Maria Maule, Assistant Attorney General – legal
Lesley VanVolkinburg, Executive Director OSU Center for Health Sciences
Lisa Crouse, MD, OU College of Medicine
Richard Bryant, PhD OU College of Medicine – Tulsa
Allison LeBoeuf, Oklahoma Osteopathic Association

Dr. Leverett opened the meeting at 10:00 a.m. by welcoming everyone to the OU campus.

Ms. Fullingim gave proof of meeting notice, took roll call, and declared a quorum.

Dr. Leverett read the Mission Statement of Oklahoma Physician Manpower Training Commission and attendees introduced themselves.

1. Consideration and Vote to Approve/Disapprove Minutes of the February 10, 2022, Meeting

Dr Leverett asked for any revisions or discussion of the February meeting minutes then called for a vote.

Dr. Bushman made the motion to approve the February 10, 2022, minutes as presented. Dr. Stidham seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Khoury, Dr. Lester, Dr. Stidham and Dr. Subera. Dr. Carter abstained.

2. Director's Report – Ms. Thompson

- a. Joint Committee on Appropriations and Budget Committee
 - PMTC has a proposed name change of Healthcare Workforce Training Commission
 - Janie would like to propose to keep the acronym of PMTC but change the name to Professional Medical Training Commission
- b. HB 4450 and HB 2121

ARPA guidelines are constantly changing and we have to keep up with those changes, we don't have the staff to administer the ARPA funds, and we need to hire an accounting firm. Maria added that the Federal guidelines require massive monitoring and auditing. Guidehouse provides state monitoring, but not Federal. We don't know exact costs to PMTC for these significant obligations.
- c. Discussion of Service Area for PMTC Programs (Scholarship and Loan Repayment)

To address Dr. Bushman's request from the February meeting, Janie said the scope of the rules per the legislators is underserved means rural areas of the state of Oklahoma.
- d. Conference Meeting with Executive Director Bisbee, TSET

TSET is interested in floating slots for the Physician Loan Repayment program. Their board wants to expand what they are currently doing.
- e. June Commission Meeting change

Kami will send an email out for a poll of June 16 or 23.

3. Consideration and Possible Action on Director's Report – Dr. Leverett

Dr. Carter made the motion to approve the Director's Report. Dr. Khoury seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Carter, Dr. Khoury, Dr. Stidham and Dr. Subera. None were opposed.

4. Consideration and Possible Action to Approve/Disapprove Final Adoption of Ch 1 and Ch 15 Promulgated Rule Changes

- OAC 540:1-1-2. Interpretation of rules [AMENDED]
- OAC 540:1-3-1. Membership [AMENDED]
- OAC 540:1-3-3. Powers, duties, and responsibilities of Commission [AMENDED]
- OAC 540:1-3-5. Principal office; office hours; availability of records [AMENDED]
- OAC 540:1-5-1. Individual proceedings [AMENDED]
- OAC 540:1-5-2. Procedures applicable to adoption, amendment, and repeal of rules [AMENDED]
- OAC 540:15-1-2. Statutory administration of program [AMENDED]
- OAC 540:15-1-3. Terms and conditions of assistance [AMENDED]
- OAC 540:15-1-4. Contractual arrangements [AMENDED]

Dr. Carter made the motion to approve the final adoption of Ch. 1 and Ch 15 promulgated rule changes. Dr. Subera seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Carter, Dr. Khoury, Dr. Stidham and Dr. Subera. None were opposed.

5. Discuss Requirements to Start Process for Holding Gala (holdover from February Meeting) – Dr. Leverett and Dr. Khoury

Dr. Khoury spoke with Patti Davis. She was sick and had to reschedule. She is open to working with PMTC. Looking at March 2023. Dr. Khoury said we would table it for another meeting to discuss further.

6. Consideration and Possible Action from the Scholarship Loan Repayment Committee – Dr. Khoury

- Camille Martinez-Alvarez DO
- Unimke Ogar MD
- Stormy Walkup DO
- Mikayla Mefford PA

Dr. Khoury made the motion to approve the Scholarship Loan Repayment Committee recommendations. Dr. Carter seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Carter, Dr. Khoury, Dr. Stidham and Dr. Subera. None were opposed.

7. Physician Placement Report – Ms. Sharp

Rural Medical Scholarship: 6 in postgraduate training, 12 in obligated practice, 3 will complete obligations in fiscal year 2023.

Resident Rural Scholarship: 10 family medicine residents on scholarship, 6 physicians in obligated practice, 3 participants will complete obligations in fiscal year 2023.

Physician Community Match: 3 in obligated service.

PA Loan Repayment: 3 in the program.

PA Scholarship: 4 in the program, 10 in obligated practice, 8 will complete obligations in fiscal year 2023.

8. New Business

No new business

9. Discussion and Vote to Adjourn

Dr. Bushman made the motion to adjourn the meeting. Dr. Stidham seconded the motion. Voting in favor were: Dr. Leverett, Dr. Bushman, Dr. Carter, Dr. Khoury, Dr. Stidham and Dr. Subera. None were opposed.



Joe Leverett, M.D., Board Chair 06/16/2022