

**Oklahoma Health Workforce Training Commission
Commission Meeting
December 14, 2023**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 2:30 p.m., on Thursday, December 14, 2023, at Oklahoma Hospital Association, 4000 N Lincoln Blvd., Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, December 11, 2023 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Jonathan Bushman, D.O., Chair
Kevin Khoury
Douglas A. Williams, RN
Abdul Khan-Sahibzada, M.D.
Kerri Bayer, RN
Ryan Oden, D.O.

HWTC Staff Present

Janie Thompson, Executive Director
Kami Fullingim, Deputy Director
Michelle Cecil
Gina Wekke
Sara Librandi
Stephanie Papp
Romereo Chambers
Michael Godwin
Casey Mayo

Guests Present

Maria Maule
David Oakley
Lesley VonVolkinburg

1. Dr. Bushman opened the meeting at 2:40 p.m., by welcoming everyone to the Oklahoma Hospital Association.
2. Ms. Mayo gave proof of meeting notice, took roll call, and declared a quorum.

3. Mission Statement – Dr. Bushman

Dr. Bushman read the Mission Statement of Oklahoma Health Care Training Commission.

4. Dr. Bushman asked for those that were not present during the Health Care Workforce Training Commission Retreat to introduce themselves.

5. Possible Discussion, Revision, and Vote to Approve Minutes of the November 16, 2023, Commission Meeting – Dr. Bushman

Mr. Williams made the motion to approve the November 16, 2023, Commission Meeting Minutes as presented. Dr. Oden seconded the motion. Voting in favor were: Mr. Williams, Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer and Dr. Khan. None were opposed.

6. Discussion and Possible Action Regarding the Pursuit of Legislation to Add General Surgery and Nurse Practitioner Eligibility for the Loan Repayment Program – Ms. Thompson

The pursuit of legislation to add general surgery and nurse practitioner was previously approved but fell wayside when legislation became busy with ARPA.

Dr. Oden made the motion to approve the pursuit of Legislation to add general surgery and nurse practitioner eligibility for the loan repayment program as presented. Ms. Bayer seconded the motion. Voting in favor were: Dr. Oden, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Khan, and Mr. Williams. None were opposed.

7. Report and Discussion of Requests for Reimbursement under \$50,000 Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1) – Ms. Librandi

- Langston University - \$1,285.00
- NSU Nursing - \$4,611.94

The Langston University report was tabled for another date due to waiting on additional requests. NSU Nursing submitted requests for reimbursement of an intubation trainer, a medical crash cart and various other supplies and equipment.

8. Discussion and Possible Action Regarding ARPA Grant Reimbursement of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2) – Ms. Librandi

- Murray State College - \$280,419.18

Murray State College requested reimbursement for the purchase of three (3)

anatomage tables.

- Oklahoma City Community College - \$72,783.61

Oklahoma City Community College requested reimbursement for the salaries and benefits of the hired nursing staff, and various medical training supplies.

- Care Providers - \$87,337.95

Care Providers requested reimbursement for the costs associated with their full-time staff member, and for training and testing fees for the students.

- Rogers State University - \$59,251.58

Rogers State University requested reimbursement for the installation cost of AV equipment, and the purchase of five (5) Chester Chest mannequins.

- Career Tech - \$51,654.63

Career Tech requested reimbursements for three (3) of the ten (10) tech schools they oversee. The requested reimbursements were for various supplies and equipment.

Mr. Khoury made the motion to approve the reimbursement request to Murray State College for \$280,419.18, to Oklahoma City Community College for \$72,783.61, to Care Providers for \$87,337.95, to Rogers State University for \$59,251.588 and to Career Tech for \$51,654.63 as presented. Mr. Williams seconded the motion. Voting in favor were: Mr. Khoury, Mr. Williams, Dr. Bushman, Ms. Bayer, Dr. Oden, and Dr. Khan. None were opposed.

9. Report and Discussion of Requests for Reimbursement of Construction Expenses of \$500,000 or Less Approved by the Executive Director – Ms. Librandi

- Indian Capital Tech - \$75,368.26
- Metro Tech - \$45,006.44

Indian Capital Tech requested reimbursement for the renovation costs on their Coweta Campus. Metro Tech requested reimbursement for construction costs, which is still in progress. Both requested reimbursements were approved by the

Executive Director and presented by Ms. Librandi during the Commission meeting.

10. Discussion and Possible Action Regarding ARPA Grant Reimbursement of Construction Costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2) – Ms. Librandi

- NSU Optometry - \$2,123,626.91

NSU Optometry requested reimbursement for construction costs. They have started building a new school. The reimbursement includes bid management, architect, and general construction costs.

Dr. Oden made the motion to approve the construction reimbursement to NSU Optometry for \$2,123,626.91 as presented. Ms. Bayer seconded the motion. Voting in favor were: Dr. Oden, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Khan, and Mr. Williams. None were opposed.

11. Discussion and Possible Action Regarding ARPA Working Capital Advance Request to be Approved by the Commission Pursuant to OAC 540:55-3-6(d) – Ms. Librandi

- NSU Optometry - \$981,650.00

NSU Optometry requested a capital advance. Per the OMES Grants Office, a capital advance is allowable for up to sixty (60) working days' worth of capital.

Mr. Williams made the motion to approve the ARPA working capital advance request as presented. Dr. Khan seconded the motion. Voting in favor were: Mr. Williams, Dr. Khan, Dr. Bushman, Mr. Khoury, Ms. Bayer, and Dr. Oden. None were opposed.

12. Presentation of Construction Progress Photos and Updates for ARPA Projects – Ms. Librandi

Ms. Librandi presented photos to the Commission members and attendees on the NSU Optometry, Metro Tech, Rogers State University and South Eastern University ARPA projects.

13. Discussion and Possible Action Regarding Physician Assistant Loan Repayment (PALR) – Ms. Wekke

- Russell Holder

Ms. Wekke presented P.A. Russell Holder to the Commission board as a late applicant for the program. Mr. Holder is from Coweta, OK. Utica Park Clinic leadership agreed to pay the match amount for the annual scholarship.

Mr. Khoury motioned to approve Physician Assistant Russell Holder into the Physician Assistant Loan Repayment program as presented. Ms. Bayer seconded the motion. Voting in favor were: Mr. Khoury, Ms. Bayer, Dr. Bushman, Dr. Oden, Dr. Khan and Mr. Williams. None were opposed.

14. Discussion and Possible Action Regarding Resident Rural Scholarship Program – Ms. Wekke


- Ochije Eman Okonya, D.O.
- Kyle Andrew Stilwell, D.O.

Ms. Wekke presented Dr. Okonya and Dr. Stilwell to the Commission board as applicants for the Resident Rural Scholarship Program. Dr. Okonya is in his first year of residency and Dr. Stilwell is in his second year of residency. Both Doctors will receive back pay dating to July 2023 and will bridge into the Loan Repayment Program.

Mr. Williams made the motion to approve Dr. Okonya and Dr. Stilwell into the Resident Rural Scholarship Program as presented. Dr. Oden seconded the motion. Voting in favor were: Mr. Williams, Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer and Dr. Khan. None were opposed.

15. Discussion and Vote to Adjourn – 3:10 pm

Dr. Oden made the motion to adjourn the meeting at 3:10 p.m. Mr. Williams seconded the motion. Voting in favor were: Dr. Oden, Mr. Williams, Dr. Bushman, Mr. Khoury, Ms. Bayer, and Dr. Khan. None were opposed.


Jonathan Bushman, D.O., Board Chair 1/18/2024