

**Oklahoma Health Workforce Training Commission
Commission Meeting
September 19, 2024**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, September 19, 2024, at Oklahoma Health Care Workforce Training Commission 119 N Robinson Ave., Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, September 16, 2024 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Kevin Khoury, Vice Chair
Luke Cramer M.D.
Layne Subera, D.O.
Douglas Williams, RN
Kerri Bayer, RN

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Michael Godwin
Casey Mayo
Dacia Mayhue

Guests Present

Maria Maule
David Oakley

Vice Chair, Mr. Khoury called the meeting to order at 3:04 p.m. Roll call established the presence of a quorum with five (5) Commission members present: Mr. Kevin Khoury, Dr. Luke Cramer, Dr. Layne Subera, Ms. Kerri Bayer, and Mr. Douglas Williams.

Mr. Khoury read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Mr. Williams made a motion, seconded by Ms. Bayer to approve the minutes of the August 15, 2024, Commission meeting as presented. Those voting for the motion: Mr. Williams, Ms. Bayer, Mr. Khoury, Dr. Cramer, and Dr. Subera. Those voting against the motion: None.

Ms. Fullingim gave the directors report. Ms. Fullingim announced the promotion of Ms. Mayhue to Nursing Program Manager. Ms. Fullingim reports on meeting at St. Francis in Tulsa with Ms. Golding, Ms. Cecil, and Ms. Mayo to discuss HWTC programs. Ms. Fullingim and Ms. Golding went to Tahihina, Choctaw Nation to meet with medical students to discuss HWTC scholarship and loan repayment programs. Ms. Fullingim, Ms. Golding, and Ms. Mayo attended the Explore Conference in Norman to attend sessions and connect with residents. Ms. Fullingim states that all meetings went very well and reached several residents that seem very interested in our programs. Ms. Fullingim updates on agency visit with Rep. Dick Lowe to discuss HWTC budget that will be submitted in October.

Mr. Godwin presented updates on the requests for reimbursement of under \$50,000 that were approved by the executive director Pursuant to OAC 540:55-3-6(c)(1). Care Providers reimbursement of \$38,660.09 for certified nursing assistant and certified medication assistant training. NSU Nursing reimbursement of \$1,244.94 for a nursing supplies and airway trainer. Rogers reimbursement of \$28,727.23 for conferences and trainings for nursing staff.

Mr. Godwin presented updates on the requests for reimbursement of construction expenses between \$50,000 and \$500,000 that were approved by the executive director Pursuant to OAC 540:55-3-6(c)(2)(A). Southeastern OSU reimbursement of \$62,562.22 for construction of building. Tri County Tech for \$75,272.17 has been tabled for this time as they did not get the contract submitted to the HWTC grants department in time.

Mr. Godwin presented updates on the requests for reimbursement regarding ARPA grants of under \$50,000 that were approved by the executive director Pursuant to OAC 540:55-3-6(c)(2)(A). Metro Tech reimbursement of \$4,244.65 for sterilization equipment and tools.

Ms. Fullingim presented a construction reimbursement request of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Oklahoma City Community College requests reimbursement for \$535,824.84. The reimbursement request is for retention pay, and equipment. Tulsa Community College requests reimbursement for \$178,804.40. The reimbursement request is for equipment and faculty salary. Dr. Subera motioned to approve the reimbursement request. Mr. Williams seconded the motion. Those voting for the motion: Dr. Subera, Mr. Williams, Mr. Khoury, Ms. Bayer, and Dr. Cramer. Those voting against the motion: None.

Ms. Fullingim presented reimbursement request of construction costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Southwestern OSU request reimbursement for \$908,229.00. The reimbursement request is for general construction expenses. Dr. Subera motioned to approve the reimbursement request. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Subera, Ms. Bayer, Mr. Khoury, Dr. Cramer, and Mr. Williams. Those voting against the motion: None.

Ms. Mayo presented three (3) potential applicants for the Physician Assistant Scholarship Program. The first applicant is Lana Pulman. The second applicant is Laylee Ramirez. The third applicant Victoria Foster withdrew her application with intent to apply for different program with HWTC. Mr. Williams made the motion to approve. Dr. Subera seconded the motion. Those voting for the motion: Mr. Williams, Dr. Subera, Mr. Khoury, Ms. Bayer, and Dr. Cramer. Those voting against the motion: None.

Ms. Golding presented physician placement report. Ms. Golding states that there are currently sixty-five (65) physicians participating in the loan repayment program, fourteen (14) physicians that are part of the bridge program, twelve (12) physicians that have just began their first year of service in FY25, seven (7) physicians that are already approved and will begin their first year in FY26, and eleven (11) that will complete their contract this FY25.

No one signed in for public comment.

At 3:30 p.m. Mr. Khoury adjourned the Commission Meeting.


Jonathan Bushman, Board Chair 10/17/2024