

**Oklahoma Health Workforce Training Commission
Commission Meeting
November 21, 2024**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, November 21, 2024, at Oklahoma Health Care Workforce Training Commission 119 N. Robinson Ave Suite 520, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, November 18, 2024 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Jonathan Bushman, D.O., Chair
Kevin Khoury, Vice Chair
Joe Leverett, M.D.
Layne Subera, D.O.
Ryan Oden, D.O.
Luke Cramer, M.D.
Douglas Williams, R.N.

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Michael Godwin
Dacia Mayhue
Jacob Young

Guests Present

Maria Maule
Jen Ketchum
David Oakley
Eddie Withers

Chair, Dr. Bushman called the meeting to order at 3:02 p.m. Roll call established the presence of a quorum with seven (7) Commission members present: Dr. Jonathan Bushman, Mr. Kevin Khoury, Dr. Joe Leverett, Dr. Layne Subera, Mr. Douglas Williams, Dr. Ryan Oden, and Dr. Luke Cramer in at 3:03.

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Dr. Leverett made a motion, seconded by Dr. Oden to approve the minutes of the October 17, 2024, Commission meeting as presented. Those voting for the motion: Dr. Leverett, Dr. Oden, Dr. Bushman, Mr. Khoury, Dr. Cramer, Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Fullingim gave the directors report. Ms. Fullingim updates on agency relocation be a move to the second floor in the same building with the moving being in late April or early May of 2025.

Ms. Fullingim updates on Staff 5 voices training to gain a better knowledge of how each other communicates. This training scheduled by Ms. Golding. Ms. Fullingim gave update on Meeting with OMES regarding ARPA funds which was an in-person meeting involving Ms. Librandi. This meeting was about ARPA budgeting and finalizing payments to the schools.

Dr. Bushman opened discussion regarding the December 2024 Retreat Agenda. Dr. Leverett asked for an Open Meetings refresher. Dr. Oden brought potential discussion of the Executive Director's vision for the commission, and funding of programs after ARPA. Ms. Fullingim will discuss her vision and update the commission on costs of scholarship and repayment loan information. Dr. Subera was enlightened by the number of physicians in healthcare deserts, and the commission was intrigued of getting more involved supporting current participants. Dr. Bushman asked about the new tax rules and how they could affect the commission. Ms. Maule informed the commission they would be involved in drafting the rules after legislative session.

Mr. Godwin presented updates on the requests for reimbursement of under \$50,000 that were approved by the executive director Pursuant to OAC 540:55-3-6(c)(1). Langston University reimbursement of \$729, \$10,611.76, and \$275 for supplies, conference expenses, and travel. Career Tech reimbursement of \$26,575.61 for lockers and A.V. equipment. Southeastern OSU reimbursement of \$40,500.77 for construction costs and design development.

Mr. Godwin presented a construction reimbursement request of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Moore Norman Tech in the amount of \$65,852.72 for supplies and renovation. Oklahoma City Community College requests reimbursement of \$145,707.25 for salary and medical devices. Care Providers requests reimbursement of \$63,597.26 for salary of the executive director and assistant and CNA/CMA training program. Mr. Williams made a motion to approve the reimbursement requests. Mr. Khoury seconds the motion. Those voting for the motion: Mr. Williams, Mr. Khoury, Dr. Bushman, Dr. Oden, Dr. Leverett, Dr. Cramer, and Dr. Subera. Those voting against the motion: None.

Mr. Godwin presented reimbursement request of construction costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Southwestern OSU request reimbursement for \$1,223,053.10. The reimbursement request is for general construction expenses for Hodge Center Building. Tulsa Community College request reimbursement for \$756,693.89. The reimbursement request is for payroll and architectural construction. Dr. Oden motioned to approve the reimbursement requests. Dr. Leverett seconded the motion. Those voting for the motion: Dr. Oden, Dr. Leverett, Dr. Bushman, Mr. Khoury, Dr. Cramer, Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Golding presented one (1) potential applicant for the Resident Rural Scholarship Program. The applicant is Mary Samantha Baze, DO, a second-year resident looking to practice in Durant, OK. Dr. Oden made the motion to approve. Mr. Williams seconded the motion. Those voting for the motion: Dr. Oden, Mr. Williams, Dr. Bushman, Mr. Khoury, Dr. Leverett, Dr. Cramer, and Dr. Subera. Those voting against the motion: None.


Dr. Bushman presented three (3) potential recommendations for consideration and possible action regarding Scholarship/Loan Repayment Committee. The first recommendation is John Crow, MD, who has been tabled at this time due to referral to Attorney General's office. The second recommendation is Patrick McIntosh, DO, who is being relocated to McAlister from Durant by employers of Choctaw Nation. Dr. McIntosh would like to remain in the program after he is transferred, and Choctaw Nation agrees to continue their sponsorship. Dr. Subera made the motion to approve. Mr. Williams seconded the motion. Those voting for the motion: Dr.

Subera, Mr. Williams, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Leverett, and Dr. Cramer. Those voting against the motion: None. The final recommendation is Matthew Collier, DO, who is wanting to move from Durant to Muskogee to deal with personal matters. Dr. Leverett made the motion to approve. Dr. Oden seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Oden, Dr. Bushman, Mr. Khoury, Dr. Cramer, and Dr. Subera. Those voting against the motion: None. Those abstain from the motion: Mr. Williams.

Ms. Golding presented three (3) potential applicants for the Physician Loan Repayment Program. The first applicant is Garrett Snell, DO, with an educational debt of \$401,016.00 and is eligible to receive the \$200,000.00 and is looking to practice in Claremore, OK, as an OBGYN and is due to start September 2027 will be a TSET sponsorship. The second applicant is Bhavin Shah, MD, with an educational debt of \$491,656.00 and is eligible to receive the \$200,000.00 and is looking to practice in Ardmore, OK, and is due to start September 2026 will be a TSET sponsorship. The final applicant is Mark Michels, MD, with an educational debt of \$164,741.00 and is eligible to receive the \$164,741.00 and is looking to practice in Enid, OK, and is due to start October 2025 will be a TSET and Team Health sponsorship. Dr. Subera made the motion to approve. Mr. Williams seconded the motion. Those voting for the motion: Dr. Subera, Mr. Williams, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Leverett, and Dr. Cramer. Those voting against the motion: None.

There were no sign ups for public comment.

At 4:03 p.m. Dr. Bushman adjourns the Commission Meeting.



Jonathan Bushman, Board Chair 12/12/2024