

**Oklahoma Health Workforce Training Commission  
Commission Meeting  
April 11, 2024**

**MINUTES**

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 10:00 a.m., on Thursday, April 11, 2024, at OU College of Medicine, 800 Stanton L. Young Blvd, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Tuesday, April 9, 2024 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

**Commission Members Present**

Kevin Khoury, Vice Chair  
Joe Leverett, M.D.  
Layne Subera, D.O.  
Kerri Bayer, RN  
Ryan Oden, D.O.  
Mr. Williams, RN

**HWTC Staff Present**

Janie Thompson, Executive Director  
Kami Fullingim, Deputy Director  
Michelle Cecil  
Sara Librandi  
Romereo Chambers  
Michael Godwin  
Casey Mayo  
Dacia Mayhue  
Stephanie Papp

**Guests Present**

Maria Maule  
Leroy Young, D.O.  
Victor Flores  
Emily Coppock  
Karl Hanson  
Dan Ngue

Vice Chair, Mr. Kevin Khoury called the meeting to order at 10:05 a.m. Roll call established the presence of a quorum with six (6) Commission members present: Mr. Kevin Khoury, Dr. Joe Leverett, Dr. Layne Subera, Ms. Kerri Bayer, Dr. Ryan Oden and Mr. Douglas Williams.

Mr. Khoury read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Ms. Bayer made a motion, seconded by Mr. Williams to approve the minutes of the March 28, 2024, Commission meeting as presented. Those voting for the motion: Ms. Bayer, Mr. Williams, Mr. Khoury, Dr. Leverett, Dr. Subera, and Dr. Oden. Those voting against the motion: None.

Ms. Thompson and Ms. Fullingim gave the directors report. Ms. Fullingim introduced the new HWTC hire, Dacia Mayhue, as the new secretary and board clerk to the Commission. Ms. Thompson spoke about the resignation of Commission board member Dr. Stidham. Official notice in writing is still pending. Ms. Thompson gave updates on H.B. 1696, S.B. 1504, and S.B. 1308. Ms. Fullingim reminded those in attendance that the May Commission meeting will be held at the Oklahoma State Capitol at 2:00 p.m.

Mr. Godwin presented updates on the requests for reimbursement under \$50,000, that were approved by the executive director since the last held Commission meeting pursuant to OAC 540:55-3-6(c)(1). Langston university was approved for a reimbursement request of \$458.52 for an outdoor simulator. Seminole college was approved for a reimbursement request of \$398.00 for a wheelchair.

Ms. Librandi presented reimbursement requests for approval by the Commission pursuant to OAC 540:55-3-6(c)(2). Northeastern Oklahoma A&M sought reimbursement for \$258,373.80, which was adjusted to \$227,283.70 after the deduction of an unqualifying warranty. The reimbursement request was for medical and teaching supplies. Oklahoma City Community College requested reimbursement for \$102,066.67. The reimbursement request contained salaries and fringe benefits for the staff. Dr. Leverett motioned to approve the reimbursement requests of \$227,283.70 to Northeastern Oklahoma A&M, and \$102,066.67 to Oklahoma City Community College as presented. Dr. Oden seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Oden, Mr. Khoury, Ms. Bayer, Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Librandi presented a construction reimbursement request of \$500,000 or more for approval by the Commission pursuant to OAC 540:55-3-6(c)(2). NSU Optometry requested reimbursement of construction costs totaling \$912,946.40. The reimbursement request was for standard construction and building elements such as steel, plumbing and concrete. Dr. Leverett motioned to approve the construction reimbursement for \$912,946.40 to NSU Optometry as presented. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Leverett, Ms. Bayer, Mr. Khoury, Dr. Oden, Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Librandi presented a review of ongoing ARPA construction projects. Ms. Librandi included photos and a video to show the progress at different facilities.

Mr. Williams represented the Scholarship/Loan Repayment Committee regarding the break of contract of Dr. Alejandra De Santiago. Dr. Santiago owes \$5,000 for the remaining four (4) months of obligated service, \$2500 in liquidated damages, and 9.5% interest from June of 2020. The Committee recommended waiving the accrued interest on the principal balance. Dr. Oden motioned to approve the Committee recommendation as presented. Mr. Williams seconded the motion. Those voting for the motion: Dr. Oden, Mr. Williams, Mr. Khoury, Ms. Bayer, Dr. Leverett, and Dr. Subera. Those voting against the motion: None.

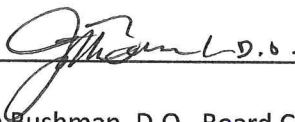
Ms. Mayo presented Ms. Taelor Baetz as a potential applicant for the Physician Assistant Loan Repayment Program. Ms. Baetz has an education debt of \$147,257 and is eligible to receive the full \$60,000 over a three-year period. INTEGRIS Health has indicated they are willing sponsor and match. Dr. Subera made the motion to approve Ms. Taelor Baetz for the Physician Assistant Loan Repayment Program as presented. Mr. Williams seconded the motion. Those voting for the motion: Dr. Subera, Mr. Williams, Mr. Khoury, Ms. Bayer, Dr. Oden, and Dr. Leverett. Those voting against the motion: None.

Ms. Fullingim presented Dr. Danielle Manship as a potential applicant for the Physician Loan Repayment Program. Dr. Manship has an educational debt \$186,089 and is eligible to receive \$189,089. Dr. Manship would like to practice in Shawnee and has BCBS and SSM Health as community sponsorships. Dr. Leverett made the motion to approve Dr. Danielle Manship for the Physician Loan Repayment Program as presented. Dr. Oden seconded the motion. Those voting for the motion: Dr. Leverett, Dr. Oden, Mr. Khoury, Ms. Bayer, Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Mayo gave a status update on the participants in the Rural Medical Education Scholarship (sunset), Physician Community Match Program, Resident Rural Scholarship, Physician Assistant Scholarship, and the Physician Assistant Loan Repayment Program. Ms. Fullingim gave an update on the participants in the Physician Loan Repayment Program. The forty-two (42) spots for TSET and ten (10) spots for BCBS are currently all filled for FY25. Ms. Fullingim would like discussions with sponsors to add additional spots for the growing program.

There were no written requests for public comment.

At 10:56 a.m. Dr. Oden made the motion to adjourn the Commission meeting. Mr. Williams seconded the motion. Those voting for the motion: Dr. Oden, Mr. Williams, Mr. Khoury, Ms. Bayer, Dr. Leverett, and Dr. Subera.

  
Jonathan Bushman, D.O., Board Chair 5/16/2024