

Oklahoma Health Care Workforce Training Commission Meeting
Oklahoma State Medical Association
313 NE 50th Street
Oklahoma City, OK 73105
Thursday, March 28, 2024 at 3:00 p.m.
Website: <http://oklahoma.gov/hwtc.html>

AGENDA

Presiding: Jonathan Bushman, D.O., Chair

1. Call the Meeting to Order – Dr. Bushman
2. Proof of Notice of Meeting, Roll Call, and Declaration of Quorum – Ms. Mayo
3. Mission Statement – Dr. Bushman

The mission of the Oklahoma Health Care Workforce Training Commission is to increase access to health care workers in the rural and underserved areas of Oklahoma.

4. Introductions – Dr. Bushman
5. Possible Discussion, Revision, and Vote to Approve Minutes of the February 15, 2024, Commission Meeting – Dr. Bushman
6. Director's Report – Ms. Thompson
 - Physician Programs Manager - Change
 - Legislative Update
7. Discussion and Possible Action Regarding Changes to the Future Commission Meeting Dates and/or Times – Ms. Thompson
 - Move April 18th meeting to April 11th
 - Change Time for May 16th meeting from 10:00 a.m. to 1:30 p.m.
8. Report and Discussion of Requests for Reimbursement under \$50,000 Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1) – Ms. Librandi / Mr. Godwin
 - State Board of Career Tech - \$14,935.63
 - Connors State College - \$17,955.29
9. Discussion and Possible Action Regarding ARPA Grant Reimbursement under \$50,000 to be Approved by the Commission (Multiple Reimbursement Requests in 2-Month Period, per OAC 540:55-3-6(c)(1)) – Ms. Librandi
 - Langston University - \$7,120.28
 - Rose State - \$31,350.50
 - Seminole State College - \$11,901.67

10. Discussion and Possible Action Regarding ARPA Grant Reimbursement of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2) – Ms. Librandi

- Indian Capital Tech Center - \$196,211.99
- Metro Tech - \$256,593.27 and \$35,518.04 (construction and equipment)
- Northwestern OSU - \$118,300.95
- Oklahoma City Community College - \$63,878.36
- Care Providers - \$62,162.82 and \$67,747.93

11. Report and Discussion of Requests for Reimbursement of Construction Expenses of \$500,000 or Less Approved by the Executive Director – Ms. Librandi

On February 9, 2023, the Commission voted to increase the Executive Director's authority to approve reimbursements up to \$500,000, but only as it applies to: 1) construction-related expenses; 2) where the reimbursement request was received by HWTC on a date for which the Commission will not meet again for at least fourteen (14) calendar days; and 3) where the Commission is informed of any approvals over \$50,000 that the Executive Director has made since the last Commission meeting.

Since the last meeting, the Executive Director approved the following reimbursement request for construction-related expenses:

- Southeastern OSU - \$74,409.60

12. Discussion and Possible Action Regarding ARPA Grant Reimbursement of Construction Costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2) – Ms. Librandi

- NSU Optometry - \$2,822,481.15

13. Discussion and Possible Action Regarding ARPA Working Capital Advance Request to be Approved by the Commission Pursuant to OAC 540:55-3-6(d) – Ms. Librandi

- Oklahoma City Community College - \$1,108,920.53

14. Discussion and Possible Action Regarding the Hiring of a New Executive Director – Dr. Bushman

The Commission may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1), including, but not limited to, discussing interview results and evaluating candidates. Should the Commission enter Executive Session to discuss the hiring of a new Executive Director, the following actions may be taken:

- Vote to Enter Executive Session
- Exit Executive Session and Vote to Re-enter Open Session
- Possible Action on Matters Discussed in Executive Session

15. Discussion and Possible Action Regarding the Hiring of a New Executive Director – Dr. Bushman

16. New Business

Limited to “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting” of the agenda, per 25 O.S., § 311(A)(10).

17. Public Comment

The Health Care Workforce Training Commission allows members of the public to comment on items of business before the Commission that have been properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comments shall not exceed thirty (30) minutes. Anyone wishing to speak may sign-up in advance of the meeting.

18. Discussion and Vote to Adjourn

NOTE: The Commission may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda. Posted: At the Health Care Workforce Training Commission Office, 119 North Robinson, Suite 520, Oklahoma City on March 26, 2024.