

Oklahoma Health Care Workforce Training Commission Meeting
Oklahoma Osteopathic Association
4848 N. Lincoln Blvd.
Oklahoma City, OK 73105
Thursday, October 12, 2023 at 10:00 a.m.
Website: <http://oklahoma.gov/hwtc.html>

AGENDA

Presiding: Jonathan Bushman, D.O., Chair

1. Call the Meeting to Order – Dr. Bushman
2. Proof of Notice of Meeting, Roll Call, and Declaration of Quorum – Ms. Mayo
3. Mission Statement – Dr. Bushman

The mission of the Oklahoma Health Care Workforce Training Commission is to increase access to health care workers in the rural and underserved areas of Oklahoma.

4. Introductions – Dr. Bushman
5. Possible Discussion, Revision, and Vote to Approve Minutes of the September 14, 2023, Commission Meeting – Dr. Bushman
6. Director's Report – Ms. Thompson
 - Report on FY25 Request for Budget Increase for OSU Med Trust and OUHSC and OU Tulsa
 - Additional Space Approved with Federal Funds for Grant Manager Officer
 - Life After Residency Conference at OSU/CHS
 - Attended Retirement Celebration for Doctors Crawford and Zubialde
 - Explore Conference – OAFP
 - Interim Study Meeting – Kari Webber, OAFP
 - OSU – Reimagining Residency – 3rd Year Medical Students
7. Discussion and Possible Action Regarding the 2024 Commission Committees – Ms. Thompson
8. Discussion and Possible Action to Authorize the Agency, in Consultation with Legal Counsel, to Begin the 2024 Permanent Rulemaking Process, Including, but not Limited to, Revising OAC 540:15-1-1 through 540:15-1-3 and OAC 540:55-3-6 – Dr. Bushman
9. Report and Discussion of Requests for Reimbursement under \$50,000 Approved by the Executive Director Pursuant to OAC 540:55-3-6(3)(a) – Ms. Librandi
 - Seminole State College -- \$7,616.26
 - State Board of Career Tech -- \$22,575.50

10. Discussion and Possible Action Regarding ARPA Grant Reimbursement under \$50,000 to be Approved by the Commission (Multiple Reimbursement Requests in 2-Month Period, per OAC 540:55-3-6(3)(a)) – Ms. Librandi

- Care Providers -- \$17,740.23
- Indian Capital Tech -- \$36,172.44

11. Discussion and Possible Action Regarding ARPA Grant Reimbursement of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(3)(b) – Ms. Librandi

- Oklahoma City Community College -- \$191,540.65
- Tulsa Community College -- \$223,514.19

12. Report and Discussion of Requests for Reimbursement of Construction Expenses of \$50,000 or More Approved by the Executive Director – Ms. Librandi

On February 9, 2023, the Commission voted to increase the Executive Director's authority to approve reimbursements up to \$500,000, but only as it applies to: 1) construction-related expenses; 2) where the reimbursement request was received by HWTC on a date for which the Commission will not meet again for at least fourteen (14) calendar days; and 3) where the Commission is informed of any approvals over \$50,000 that the Executive Director has made since the last Commission meeting.

Since the last meeting, the Executive Director approved the following reimbursement request for construction-related expenses:

- Metro Tech -- \$347,193.23

13. Presentation of U.S. Treasury Report that Highlights the Oklahoma Nursing Workforce Expansion Project – Ms. Librandi

14. Presentation and Review of Agency's ARPA Administrative Budget – Ms. Librandi

15. Discussion and Possible Action Regarding Physician Assistant Scholarship Program – Ms. Wekke

- Presley D. Gray
- Erin B. Williams

16. Discussion and Possible Action Regarding Resident Rural Scholarship Program – Ms. Wekke

- Sherilyn N. Ellerbee
- Hillary Patocka

17. Discussion and Possible Action Regarding Physician Loan Repayment Program – Ms. Fullingim

- Taylor Waugh, D.O.
- Samantha Sweeney, M.D.
- Benjamin Campbell, D.O.

18. Physician Placement Report – Ms. Wekke/Ms. Fullingim

19. Discussion and Possible Action Regarding the Retirement of Executive Director Janie Thompson – Dr. Bushman

The Commission may vote to enter Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, pursuant to 25 O.S., § 307(B)(1). Should the Commission enter Executive Session to discuss the Executive Director’s retirement, the following actions may be taken:

- Vote to Enter Executive Session
- Exit Executive Session and Vote to Re-enter Open Session
- Possible Action on Matters Discussed in Executive Session

20. Discussion and Possible Action to Authorize the Personnel Committee and Executive Director Janie Thompson to Begin the Hiring Process for a New Executive Director, Including, but not Limited to, Drafting and Publishing a Job Description, Reviewing Candidate Applications, Selecting Candidates for Interviews, and Providing Recommendations and Other Information to the Commission – Dr. Bushman

21. New Business

Limited to “any matter not known about or which could not have been reasonably foreseen prior to the time of the posting” of the agenda, per 25 O.S., § 311(A)(10).

22. Public Comment

The Health Care Workforce Training Commission allows members of the public to comment on items of business before the Commission that have been properly noticed in the posted agenda. Each speaker is limited to three (3) minutes. Cumulatively, public comments shall not exceed thirty (30) minutes. Anyone wishing to speak may sign-up in advance of the meeting.

23. Discussion and Vote to Adjourn

NOTE: The Commission may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda. Posted: At the Health Care Workforce Training Commission Office, 119 North Robinson, Suite 520, Oklahoma City on October 10, 2023.