

**Oklahoma Health Workforce Training Commission
Commission Meeting
August 21, 2025**

MINUTES

The Oklahoma Health Care Workforce Training Commission met for a meeting at 3:00 p.m. on Thursday, August 21, 2025, at the Oklahoma Hospital Association 4000 N. Lincoln Blvd., Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, August 18, 2025, at 11:00 a.m. in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Kevin Khoury, Chair
Abdul Khan-Sahizada, M.D.
Luke Cramer, M.D.
Douglas Williams, R.N.
Ryan Oden, D.O.
Layne Subera, D.O.

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Michelle Cecil
Aleigha Old Crow
Sara Librandi
Michael Godwin
Jacob Young

Guests Present

Maria Maule
Eddie Withers
David Oakley
Emily Coppock
LeRoy Young
Jana Castleberry

Chair, Mr. Khoury, called the meeting to order at 3:05 p.m. Roll call established the presence of a quorum with six (6) Commission members present: Mr. Kevin Khoury, Dr. Abdul Khan-Sahizada, Dr. Luke Cramer, Dr. Ryan Oden, Mr. Douglas Williams, and Dr. Layne Subera.

Mr. Khoury asked those around the room to introduce themselves.

Dr. Subera made a motion, seconded by Dr. Oden, to approve the minutes of the July 10, 2025, Commission meeting as presented. Those voting for the motion: Dr. Subera, Dr. Oden, Dr. Khan, Mr. Khoury, Dr. Cramer and Mr. Williams. Those voting against the motion: None.

Ms. Fullingim gave the director's report. Ms. Fullingim began her report by highlighting the success of the American Academy of Family Physicians Conference. She stated that being there opened the doors to have multiple conversations with residents who would desire to be in

Oklahoma. It was beneficial that all the Oklahoma booths and partnering booths were near each other to help provide resources. She continued her report by updating the moving of the office, and that a lease is signed with a projected move on December 1st, 2025. She also mentioned a new initiative by Dr. Chris McNeil: the Youth Medical Mentorship Summer Summit. The program is designed to keep Kindergarten through 12th graders who show an interest in medical education engaged with the medical profession. It was something the parents of those students could be engaged with and establish various financial and informational aids to show that it is achievable. Ms. Fullingim had also attended a zoom call regarding Primary Care for All Americans, where the previous commission chair, Dr. Jonathan Bushman, invited Ms. Fullingim to speak on how we as an agency offer assistance and to see alternative ways other states execute their programs. Ms. Fullingim clarified that while the commission voted to investigate exhibiting at the National Rural Health Conference, she later learned that an exhibit booth required sponsorship. The minimum sponsorship is \$15,000, and that was not something the agency had budgeted for.

Ms. Golding presented five (5) potential applicants for the Physician Loan Repayment Program. The first applicant is Rebekah Fraley, D.O. and has an educational debt of \$309,778.00 and is eligible to receive \$200,000.00. Dr. Fraley would like to practice in Ardmore, OK, and is due to start July 2025 and will be a TSET and community sponsorship. The second applicant is Jackson Wood, D.O. and has an educational debt of \$175,346.00 and is eligible to receive \$175,346.00. Dr. Wood would like to practice in Muskogee, OK, and is due to start August 2025 and will be a TSET and community sponsorship. The third applicant is Ian Daniel, M.D. and has an educational debt of \$498,027.00 and is eligible to receive \$200,000.00. Dr. Daniel would like to practice in Elk City, OK, and is due to start June 2025 and will be a TSET and community sponsorship. The fourth applicant is Marisa Bravo, M.D. and has an educational debt of \$121,931.00 and is eligible to receive \$121,931.00. Dr. Bravo would like to practice in Cleveland, OK, and is due to start September 2026 and will be a TSET and community sponsorship. The fifth applicant is Christian Meeks, D.O. and has an educational debt of \$400,376.00 and is eligible to receive \$200,000.00. Dr. Meeks would like to practice in Stigler, OK, and is due to start September 2025 and will be a TSET and community sponsorship. Dr. Oden made the motion to approve all the applicants excluding Dr. Wood. Mr. Williams seconded the motion. Those voting for the motion: Dr. Oden, Mr. Williams, Mr. Khoury, Dr. Khan, Dr. Cramer, and Dr. Subera. Those voting against the motion: None. Dr. Oden made a second motion to approve Dr. Wood into the program. Dr. Cramer seconded the motion. Those voting for the motion: Dr. Oden, Dr. Cramer, Mr. Khoury, Dr. Khan, and Dr. Subera. Mr. Williams abstained from this vote. Those voting against the motion: None.

Ms. Cecil presented applicants to be considered for the Nursing Program. Ms. Cecil states that there are thirty (30) applicants. These applicants to be approved have already been approved by the Nursing Program Committee. Mr. Williams made the motion to approve. Dr. Oden seconded the motion. Those voting for the motion: Mr. Williams, Dr. Oden, Mr. Khoury, Dr. Cramer, Dr. Khan, and Dr. Subera. Those voting against the motion: None.

Mr. Godwin presented a reimbursement request under \$50,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1). Northwestern Oklahoma State University had a reimbursement of 9,326.78 for a Mannequin. Career Tech had a reimbursement of \$4,522.24 for TEAS testing and awarded a scholarship. Metro Tech had a reimbursement of \$6,086.04 for their obstetrics simulation system.

Ms. Librandi presented a reimbursement request for construction costs of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Northeastern Oklahoma A&M submitted a request for reimbursement of \$250,014.96 for Classroom equipment, Lab and technical equipment, construction costs, and instructor payroll. Care Providers submitted a

request for \$62,953.04 for payroll, recruitment, CNA testing, CMA testing, and DDCA testing. Oklahoma City Community College submitted a request of \$14,617.38 for payroll expenses. Oklahoma City Community College submitted another request for \$603,382.29 for payroll, cubicle installations, electrical remodel, mannequins, and seventy-two (72) scholarships. Tulsa Community College submitted a request for \$468,120.98 for payroll, equipment, mannequins, and installation costs. Tulsa Community College submitted another request for \$210,374.52 for construction costs, lab & technical equipment, and awarded fifty-seven (57) scholarships. Tulsa Community College submitted a third request for \$146,669.77 for payroll, renovation costs, and Mary Anne mannequins. Mr. Williams made a motion to approve these requests. Dr. Khan seconded the motion. Those voting for the motion: Mr. Williams, Dr. Khan, Mr. Khoury, Dr. Oden, Dr. Cramer, and Dr. Subera. Those voting against the motion: None.

Ms. Librandi presented a reimbursement request for construction expenses of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). East Central University submitted a request for \$1,925,165.01 for architectural services, construction administration, and materials. Dr. Subera made a motion to approve these requests. Mr. Williams seconded the motion. Those voting for the motion: Dr. Subera, Mr. Williams, Mr. Khoury, Dr. Oden, Dr. Cramer, and Dr. Khan. Those voting against the motion: None.

Mr. Khoury opened the floor for discussion and possible action regarding proposing changes to the amounts or length of repayment periods for physicians. Ms. Fullingim stated that this agenda item was a request from a former commission member. She then clarified that with the new Big Beautiful Bill; it will only allow federal loans for medical school funding up to \$50,000 per year for four (4) years. Any changes proposed by the commissioners would require funding to be budgeted properly. Furthermore, these changes would only be applicable to currently enrolled students for the next four years. The commissioners discussed elongating contracts or even raising the amount per year. Dr. Subera asked about our partners and what they contribute to helping finance the program if we decided to raise the amount. Based on that information, we would also want to gain their approval in correlation with an increased amount. There was also a brief mention of the Rural Medical Education Scholarship Program the commission used to offer but had too many breaks in contracts. Ms. Maule informed the commission of the process of changing the rules, specifically drafting language in time to get approval from the governor and the cabinet secretary. The commissioners discussed the best way would be to have a subcommittee determine the contractual changes if desired.

Ms. Librandi reviewed the progress photos of construction and renovation projects HWTC ARPA has budgeted money for. These photos included progress from Northeastern State University Optometry, Southwestern Oklahoma State University Hodge Center, Tri County Tech Center, East Central University, Rose State College, Southeastern Oklahoma State University, and Tulsa Community College.

There was no sign up for public comment.

At 4:20 p.m. Mr. Khoury adjourns the Commission Meeting.



Kevin Khoury, Board Chair 10/9/2025