

**Oklahoma Health Workforce Training Commission
Commission Meeting
October 9, 2025**

MINUTES

The Oklahoma Health Care Workforce Training Commission met for a meeting at 3:00 p.m. on Thursday, October 9, 2025, at the Oklahoma Osteopathic Association 4848 N. Lincoln Blvd., Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, October 6, 2025, at 11:00 a.m. in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Kevin Khoury, Chair
Kerri Bayer, R.N.
Jonathan Bushman, D.O.
Ryan Oden, D.O.
Layne Subera, D.O.

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Michelle Cecil
Aleigha Old Crow
Sara Librandi
Michael Godwin
Dacia Mayhue
Jacob Young

Guests Present

Maria Maule
Eddie Withers
Megan Mays
Bridget Walker
LeRoy Young

Chair, Mr. Khoury, called the meeting to order at 3:01 p.m. Roll call established the presence of a quorum with five (5) Commission members present: Mr. Kevin Khoury, Ms. Kerri Bayer, Dr. Jonathan Bushman, Dr. Ryan Oden, and Dr. Layne Subera.

Mr. Khoury asked those around the room to introduce themselves.

Dr. Subera made a motion, seconded by Dr. Oden, to approve the minutes of the August 21, 2025, Commission meeting as presented. Those voting for the motion: Dr. Subera, Dr. Oden, Mr. Khoury, Dr. Bushman and Ms. Bayer. Those voting against the motion: None.

Ms. Fullingim gave the director's report. Ms. Fullingim began her report by highlighting the success of the Oklahoma Rural Health Conference and the discussion of the Rural Health Transformation Program. She stated that there were great opportunities for networking and meeting others in rural Oklahoma. Keith Reed and Brandi Combs led a meeting on the Rural

Health Transformation Program where funding in rural hospitals and clinics was cut by the Big Beautiful Bill, and this program somewhat puts it back in over the next 5 years. They were consulting and interviewing with agencies to figure out their thoughts, and Ms. Fullingim discussed what was needed for rural Oklahoma. She then made her way onto the committee and has future meetings with them. There is an application due by November 5th, 2025, and the Federal CMS are the ones who would determine who gains the funding. Each state gets 500 million dollars for the 5 years, and the other half of the RHTP funding is awarded on an application submission. Dr. Oden asked what requirements were necessary on that program. Ms. Fullingim replied that there are many requirements, but the main one seemed to be installing programs with something new in them. She continued that one of Oklahoma's largest requests was for more mental health programs in rural Oklahoma. Ms. Fullingim also mentioned in her report the FY27 Budget Request that was due October 1st had a request for additional salary for Ms. Librandi to stay on staff from January to June 2027 as well as some more funding for our loan repayment programs. She closed out her report by discussing the Oklahoma Virtual Career Expo, which is modeled after Missouri to promote healthcare careers at younger ages. She highlighted there were 2500 registrants at the end of the conference, and the goal was to get science and allied health classes to watch the live discussions or go back and watch them online.

Ms. Golding presented two (2) potential applicants for the Physician Loan Repayment Program. The first applicant is Edward Fazendin, M.D. and has an educational debt of \$296,838.00 and is eligible to receive \$200,000.00. Dr. Fazendin would like to practice in Elk City, OK, and has a start date of August 2025 and will be a TSET and community sponsorship. The second applicant is Caitlyn Bowman, D.O. and has an educational debt of \$353,398.00 and is eligible to receive \$200,000.00. Dr. Bowman would like to practice in Poteau, OK, and is due to start October 2025 and will be a TSET and community sponsorship. Dr. Bushman made the motion to approve all the applicants. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Bushman, Ms. Bayer, Mr. Khoury, Dr. Oden, and Dr. Subera. Those voting against the motion: None.

Ms. Fullingim presented an applicant to be considered for the Physician Community Match Program. Ms. Fullingim states that the applicant Lisa Baracker, D.O., has only requested \$30,000, which would require a contractual 2-year service obligation. The Commission questioned Dr. Baracker's licensure status and compliance with the licensure board. They had requested Ms. Fullingim gain further information prior to the commission members making a decision.

Ms. Cecil presented two (2) potential applicants for the Nurse Practitioner Loan Repayment Program. The first applicant is Karen Rackley, APRN. Ms. Rackley has an educational debt of \$47,269.83 and is eligible to receive \$47,269.83. She starts in October 2025 and would receive the first payment in October 2026. The second applicant is Courtney Roberts, APRN. Ms. Roberts has an educational debt of \$91,556.72 and is eligible to receive \$60,000.00. She started in July 2025, and her first payment would be in July 2026. Ms. Bayer made the motion to approve. Mr. Khoury seconded the motion. Those voting for the motion: Ms. Bayer, Mr. Khoury, Dr. Bushman, Dr. Oden, and Dr. Subera. Those voting against the motion: None.

Ms. Cecil presented an applicant to be considered for the Nursing Scholarship Program. Ms. Cecil clarified the applicant Gloria Dubroc, AND, has already been approved by the Nursing Program Committee. Dr. Oden made the motion to approve. Dr. Bushman seconded the motion. Those voting for the motion: Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer, and Dr. Subera. Those voting against the motion: None.

Ms. Cecil presented an applicant who was previously awarded the Nursing Scholarship Program. Ms. Cecil clarified the applicant, Kylee Ramirez, APRN, has already been approved by the Commission for practice in Magnum, OK. She has transferred to Jackson Memorial Hospital in Altus, OK, and they have agreed to sponsor Ms. Ramirez's loan repayment. Dr. Subera made the motion to approve. Dr. Bushman seconded the motion. Those voting for the motion: Dr. Subera, Dr. Bushman, Mr. Khoury, Ms. Bayer, and Dr. Oden. Those voting against the motion: None.

Mr. Godwin presented a reimbursement request under \$50,000 to be Approved by the Executive Director Pursuant to OAC 540:55-3-6(c)(1). Care Providers had a reimbursement of 47,807.60 for payroll, office expenses, and various testing. Seminole State College had a reimbursement of \$39,194.85 for Nursing Anne Mannequin and simulations for the mannequin. Moore Norman Tech had a reimbursement of a previous credit to help finish their funding.

Ms. Librandi presented a reimbursement request for construction costs of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). Oklahoma City Community College submitted a request of \$392,805.96 for payroll expenses, printers, software licensing, and MamaBirthies. Oklahoma City Community College submitted another request for \$171,940.01 for payroll, additional software licenses, scholarships, and new digital systems. Rogers submitted a request for \$70,806.74 for tutoring services, remodeling of classrooms, faculty travel expenses, and fifty (50) scholarships. Tulsa Community College submitted a request for \$323,066.71 for payroll, construction payouts, and various supplies and their installations. Care Providers submitted a request for \$59,383.00 for one hundred and twenty-one (121) CNA, CMA, and DDCA testing. Dr. Bushman made a motion to approve these requests. Dr. Oden seconded the motion. Those voting for the motion: Dr. Bushman, Dr. Oden, Mr. Khoury, Ms. Bayer, and Dr. Subera. Those voting against the motion: None.

Ms. Librandi presented a reimbursement request for construction expenses of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2)(B). East Central University submitted a request for \$1,589,762.74 for architectural services, contractors, and materials mainly for their new STEM Building. Rose State College submitted a request for \$853,631.37 for construction renovations, architectural design, and other inspections and testing. Southeastern Oklahoma State University submitted a request for \$978,767.90 for the construction of their Science and Biology building. Dr. Oden made a motion to approve these requests. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Oden, Ms. Bayer, Dr. Subera, Mr. Khoury, and Dr. Bushman. Those voting against the motion: None.

Mr. Khoury opened the floor for discussion and possible action Approve the Transfer of \$400,000 of Unused Administrative ARPA Funds from HWTC to Tri County Tech, as reflected in Exhibit E-1, Second Amendment to Grant Agreement, effective June 12, 2023. This amends the original grant agreement to incorporate additional funding. Dr. Bushman made a motion to approve the transfer of funds that are dated for approval in October. Dr. Oden seconded the motion. Those voting for the motion: Dr. Bushman, Dr. Oden, Mr. Khoury, Ms. Bayer, and Dr. Subera. Those voting against the motion: None.

Mr. Khoury opened the floor for discussion and possible action to authorize the agency to consult with legal counsel to begin the 2025 permanent rulemaking process. This potentially includes the new rules for the Primary Health Care Preceptor Income Tax Credit Program at OAC 540:60-1-1 through 540:60-3-4 in accordance with H.B. 3351, 59th Leg., 2d Reg. Sess. (Okla. 2024) (enacted). Ms. Maule discussed the process that it would take thirty (30) days for approval by the governor or cabinet secretary then need to go through public comment. Dr. Bushman made a

motion to start this process. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Bushman, Ms. Bayer, Mr. Khoury, Dr. Oden, and Dr. Subera. Those voting against the motion: None.

Mr. Khoury opened the floor for discussion and possible action in the event of loss in matching funds. He discussed that there have been people desiring to give to medical students, but he wants to ensure they are able to do it legally and professionally. Dr. Bushman and Ms. Fullingim discussed the current contributors being the Tobacco Settlement Endowment Trust (TSET), Blue Cross Blue Shield (BCBS), and Oklahoma State Medical Association (OSMA). Ms. Fullingim states that TSET has shown no decrease in the supply of funding and has no plans to. Dr. Bushman proposed tabling this discussion until the December retreat. The commission voiced no objection and concurred.

There was no sign up for public comment.

At 4:00 p.m. Mr. Khoury adjourns the Commission Meeting.



Kevin Khoury, Board Chair 11/20/2025