

**Oklahoma Health Workforce Training Commission
Commission Meeting
August 15, 2024**

MINUTES

The Board of Oklahoma Health Care Workforce Training Commission met for a commission meeting at 3:00 p.m., on Thursday, August 15, 2024, at Oklahoma Hospital Association, 4000 Lincoln Blvd., Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted on Monday, August 12, 2024 9:00 a.m., in prominent public view at HWTC, and on the Commission website, <https://Oklahoma.gov/hwtc.html>, in compliance with the Open Meeting Act.

Commission Members Present

Jonathan Bushman, D.O., Chair
Kevin Khoury, Vice Chair
Joe Leverett, M.D.
Ryan Oden, D.O.
Abdul Khan-Sahibzada, M.D.
Layne Subera, D.O.
Douglas Williams, RN
Kerri Bayer, RN

HWTC Staff Present

Kami Fullingim, Executive Director
Cher Golding, Deputy Director
Sara Librandi
Michael Godwin
Casey Mayo
Dacia Mayhue
Michelle Cecil

Guests Present

Maria Maule
Charles Lindsey-Outlaw
Emily Coppock
Roger Thompson
Leroy Young
Michael Conrad

Chair, Dr. Jonathan Bushman, D.O. called the meeting to order at 3:03 p.m. Roll call established the presence of a quorum with eight (8) Commission members present: Dr. Jonathan Bushman, Mr. Kevin Khoury, Dr. Ryan Oden, Dr. Joe Leverett, Dr. Layne Subera, Dr. Abdul Khan, Ms. Kerri Bayer, and Mr. Douglas Williams.

Dr. Bushman read the Mission statement of the Health Care Workforce Training Commission, and then asked those around the room to introduce themselves.

Dr. Oden made a motion, seconded by Dr. Leverett to approve the minutes of the July 18, 2024, Commission meeting as presented. Those voting for the motion: Dr. Oden, Dr. Leverett, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, Mr. Williams. Those voting to abstain the motion: Dr. Subera. Those voting against the motion: None.

Ms. Fullingim gave the directors report. Ms. Fullingim updates on going to AAFP in Kansas City in with Ms. Golding also attending. Ms. Fullingim stated that more connections were thought to be made this year than the previous year with increased traffic and networking opportunities at the HWTC booth.

Dr. Bushman opened discussion and possible action regarding SFY 2025 Commission Meeting dates and times. Dr. Bushman recommends that the following dates be changed for the meetings, March 20, 2025, to be moved to March 13, 2025, July 17, 2025, to be moved to July 10, 2025, October 16, 2025, to be moved to October 9, 2025, December 18, 2025, be moved to December 11, 2025, and to leaving all meetings at 3 p.m. apart from the December Retreat. Mr. Williams made the motion, seconded by Dr. Oden. Those voting for the motion: Mr. Williams, Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Leverett, Dr. Khan, and Dr. Subera. Those voting against the motion: None.

Dr. Bushman moves to recommend SFY 2025 Commission Committees as presented. Dr. Subera made the motion, seconded by Dr. Oden. Those voting for the motion: Dr. Subera, Dr. Oden, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Khan, Dr. Leverett, Mr. Williams. Those voting against the motion: None.

Mr. Godwin presented updates on the requests for reimbursement of under \$50,000 that were approved by the executive director Pursuant to OAC 540:55-3-6(c)(1). Indian Capital Tech reimbursement of \$10,740.25 for nursing supplies. Career Tech reimbursement of \$47,151.00 for a nursing supplies. Metro Tech reimbursement of \$3,056.13 for scrub sink. Tri County reimbursement of \$599.95 for control bundle.

Ms. Librandi presented reimbursement requests under \$50,000 to be Approved by the Commission (Multiple Reimbursement Requests in 2-Month Period, Pursuant to OAC 540:55-3-6(c)(1)). Care Providers sought reimbursement for \$45,118.94. The reimbursement request was for payroll cost and CMA/CNA fees. Dr. Subera motioned to approve the reimbursement requests as modified. Mr. Williams seconded the motion. Those voting for the motion: Dr. Subera, Mr. Williams, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Oden, Dr. Khan, and Dr. Leverett. Those voting against the motion: None.

Ms. Librandi presented a construction reimbursement request of \$50,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2). Oklahoma City Community College request reimbursement for \$256,333.45 and \$14,671.37. The reimbursement request is for the first amount is for faculty salary and new classroom furniture. The second reimbursement amount is for faculty benefits. Conners requests reimbursement for \$151,734.36. The reimbursement request is for equipment and resource room addition. Rogers requests reimbursement for \$119,559.63. The reimbursement request is for paint supplies, equipment, and faculty training. Rose requests reimbursement for \$140,778.00. The reimbursement request is for architectural design fee. Tulsa Community College requests reimbursement for \$147,868.71. The reimbursement request is for renovations and scholarships for nursing students. Dr. Leverett motioned to approve the reimbursement request. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Leverett, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Khan, and Dr. Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Librandi presented reimbursement request of construction costs of \$500,000 or More to be Approved by the Commission Pursuant to OAC 540:55-3-6(c)(2). NSU Optometry request reimbursement for \$2,936,267.50. The reimbursement request is for construction expenses. Ms. Bayer motioned to approve the reimbursement request. Dr. Oden seconded the motion. Those voting for the motion: Ms. Bayer, Dr. Oden, Dr. Bushman, Mr. Khoury, Dr. Khan, Dr. Leverett, and Dr. Subera, and Mr. Williams. Those voting against the motion: None.

Ms. Librandi presented a review of ongoing ARPA construction projects. Ms. Librandi included photos and a video to show the progress at different facilities.

Ms. Cecil presented applicants to be considered for the Nursing Program. Ms. Cecil states that there are thirty-eight (38) applicants. These applicants to be approved have already been approved by the Nursing Board Committee. Dr. Subera made the motion to approve. Mr. Williams seconded the motion. Those voting for the motion: Dr. Subera, Mr. Williams, Dr. Bushman, Mr. Khoury, Ms. Bayer, Dr. Oden, Dr. Khan, and Dr. Leverett. Those voting against the motion: None.

Ms. Mayo presented one (1) potential applicant for the Physician Community Match Program. The applicant is John Lindsey. Mr. Lindsey to receive \$50,000 for a three-year obligation, per the terms of the Physician Community Match Program. Kiamichi Family Medical Center has agreed to the 40 percent employer contribution. Dr. Leverett made the motion to approve. Ms. Bayer seconded the motion. Those voting for the motion: Dr. Leverett, Ms. Bayer, Dr. Bushman, Mr. Khoury, Dr. Oden, Dr. Khan, and Mr. Williams. Those voting against the motion: None.

Dr. Bushman made a request for new business. Dr. Bushman asks for clarification from the AG on if the Director can accept an invitation to a charity fundraiser ball or if it is considered a conflict of interest to attend. AG response is to have the Director email her directly with the information so that she can respond and have the request in writing.

There were no sign ups for public comment.

At 3:51 p.m. Dr. Bushman adjourns the Commission Meeting.



Kevin Khoury, Board Vice Chair 9/19/2024