



Homeland Security Grant Program Close-Out Report

INSTRUCTIONS:

- Email this completed form to OKOHS at hsgrants@okohs.ok.gov within **30** days of the final reimbursement submission.
- Submit separate close-out reports for **each** OKOHS award

Entity Name:

Award Number:

Project Description:

➤ **Describe how this grant increased your ability to respond to terrorism or other catastrophic events:**

➤ **Provide an overview of how this grant has helped prevent a threat or an actual act of terrorism:**

➤ **Elaborate on how this grant mitigated the potential consequences a catastrophic event:**

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➤ How have the funds assisted in responding to saving lives, protecting property and the environment, and meeting basic human needs after an incident:

➤ Describe how the entity was able to leverage the grant budget to fill agency gaps:

Close-out Report signed by:			
Type/Print Signor Name & Title:		Date:	
Email:		Phone Number:	
Signor Certifies: ➤ Legal authorization to submit quarterly status reports on behalf of the named government entity. ➤ Compliance with all laws, regulations, statutes, assurances, certifications, and other requirements contained in the sub-grant application and guidance documents. ➤ All submitted data is true and correct to the best of signatory's knowledge.			

Complete the below section if any change in administration has taken place.

<u>Authorizing Official (ie. the Mavor/City Manager/County Commissioner)</u>		<u>Primary Contact (Authorized Official(s))</u>	
Name/Title:		Name/Title:	
Telephone:	Fax:	Telephone:	Fax:
Email:		Email:	