



Department of Public Safety
Records Management Division
**RECORDS REQUEST &
CONSENT TO RELEASE**

Form Instructions

Please fill out completely all applicable portions of the Records Request and Consent to Release form.

Mail the form and all applicable fees, using one of the forms of payment listed at the bottom of the form, to:

Department of Public Safety
Records Management Division
P. O. Box 11415
Oklahoma City, OK 73136-0415

Please include a self-addressed appropriately stamped envelope with your request. The Department will not mail documents C.O.D. Please **do not** use Federal Express (FedEx) or United Parcel Service (UPS).

You may also present the completed form and fees at the Department of Public Safety, 3600 North Martin Luther King Avenue (southeast corner of Northeast 36th and Martin Luther King Avenue), Oklahoma City.

To obtain a regular driving record summary (Motor Vehicle Report, or MVR), you may present the completed form and the \$25 fee at any motor license agency in the state.

The Department of Public Safety does not issue National Driving Records.

The Department of Public Safety is not affiliated with DocViews.

To preserve your rights and privacy under the **Driver's Privacy Protection Act, 18 U.S.C., Sections 2721 through 2725:**

Requests for records can not be made by telephone or e-mail
Records can not be faxed or e-mailed

