## **Home Care Administrator Registry**

1000 N.E. 10th Street, Room 1011 Oklahoma City, OK 73117 Phone 405.271.6868



# **Resource Material**

The resources below may be helpful in preparing for the Oklahoma Home Care Administrator Preparedness Assessment (OHCAPA)

### **PUBLICATIONS**

## **Supplemental Manual**

By: Marilyn Seiler Oklahoma Association for Home Care (405) 495-5995

#### Handbook of Home Health Care Administration

By: Marilyn D. Harris Jones and Bartlett Publishers 2005 (Harris, 4<sup>nd</sup> Edition) Customer Service

1-(800)-832-0034

Jones and Bartlett Internet site for more information resources, directories, articles, and a searchable version of Jones and Bartlett's full catalog, including the most recent publication: <a href="http://www.jbpub.com/">http://www.jbpub.com/</a>

#### **Duty Task List for Home Care Administrators**

Product Number: OD1067
Oklahoma Department of Career and Technology Education
Curriculum Center
1-(800) 654-4502

#### **CLASS**

### Healthcare Consultant USA, Inc.

Jo Ann Hooks (405) 942-8869

Moore Norman Technology Center (South Pennsylvania Campus)

Attn: Cindy Minor (405) 809-3509