



Oklahoma State Department of Health
Creating a State of Health

East Central (4) Regional Planning Committee
Saint Francis Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
February 21st, 2019 – 10:00 am

MINUTES

- I. **Call to Order**
The meeting was called to order by Laurel Haven at 10:07 am.
- II. **Roll Call**
Roll call was taken with the following members present: Mark Forrest, Stacey Jarrard, Mike Cates, Laurel Havens, and Stephanie Collins. Alan Adam and Dr. James Campbell were absent.
- III. **Introductions and Announcements**
Brandee Keele and David Share is the new Quality Assurance Nurse.
- IV. **Approval of Minutes –November 15th, 2018**
A motion to approve the minutes as written was made by Mike Cates and seconded by Stacey Jarrard. There was no discussion and the motion passed 5-0.
- V. **Reports/Updates**
 - A. Transfer agreements discussion
There was no discussion. The agreement was in the reports to review.
 - B. STEMI Plan discussion
We will show the plan and survey to the RTAB at the meeting.
 - C. Trauma Plan
The plan needs to be moved to business for next meeting.
- VI. **Business**
 - A. Review and possible vote on STEMI survey
A motion to move the STEMI survey to the RTAB was made by Mark Forrest and seconded by Mike Cates. There was discussion to set a due date of March 21st, 2019 and the motion passed 5-0.
 - B. Review and possible vote on Stroke transfer agreement
A motion to move the Stroke transfer agreement to the RTAB was made by Stacey Jarrard and seconded by Mark Forrest. There was no discussion and the motion passed by 5-0.
- VII. **Public Comment**
Laurel Haven asked what the process is for relicensing State certified Intermediates. A concern was voiced about EMRA's are having problems with protocols and traction splint being approved. As, well as the rules are hard to understand; common language was suggested.
- VIII. **Next Meeting**
 - A. Regional Trauma Advisory Board
Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
May 16th, 2019 @ 1:00 pm
 - B. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
1000 Northeast 10th Street
Oklahoma City, OK 73117
June 5th, 2019 @ 1:00 pm

Board of Health

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- C. Quality Improvement Committee
St. John Medical Center
1819 East 19th Street
Tulsa, OK 74104
March 7th, 2019 @ 10:30 am
- D. Regional Planning Committee
TBA

IX. Adjournment

A motion to adjourn was made by Stacey Jarrard and seconded by Laurel Havens. The meeting adjourned at 10:47 am.

Approved



Laurel Havens, Chairperson Region 4 Regional Planning Committee
August 15th, 2019

Region 4 RPC Attendance - 2019

Representative	1Q	2Q	3Q	4Q
Laurel Havens	X	Cancelled		
Alan Adams	A	Cancelled		
Mark Forrest	X	Cancelled		
Stacey Jarrard	X	Cancelled		
Stephanie Collins	X	Cancelled		
Mike Cates	X	Cancelled		
Dr. James Campbell	A	Cancelled		