



Northwest (1) Regional Trauma Advisory Board  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
April 24<sup>th</sup>, 2018 – 10:30 am

**MINUTES**

- I. **Call to Order** – Check in with Remote Sites  
The meeting was called to order by Vice Chair Jamie McAlister at 10:39 am.
- II. **Welcome and Introductions**  
No introductions were made.
- III. **Roll Call to Include Remote Sites**  
Roll call was taken with members present and absent reflected on the attached attendance sheet.
- IV. **Approval of Minutes**
  - A. October 24<sup>th</sup>, 2017 Revision
  - B. January 23<sup>rd</sup>, 2018A motion to approve the October 24<sup>th</sup>, 2017 and January 23<sup>rd</sup>, 2018 Minutes was made by Okeene Municipal Hospital and seconded by St. Mary's Regional Medical Center. There was no discussion and the motion passed 17-0.
- V. **Reports/Updates**
  - A. Emergency Systems Quarterly Activity Report  
Jennifer Woodrow announced the 2018 EMS protocols are in the process of being released. All emergency medical response agencies and EMS agencies to include air and ground were sent an email regarding the protocol update. Notifications have also been sent on postcards currently in the outgoing mail. In regards to the Oklahoma EMS Informational System (OKEMSIS), custom codes for Oklahoma hospitals and drugs/procedures have been updated on the website. The Report Writer function received a recent patch, which restored key functionality. OKEMSIS Training is available April 26<sup>th</sup>, 2018 in Lawton, May 22<sup>nd</sup>, 2018 in McAlester, June 16<sup>th</sup>, 2018 in Bartlesville, and July 26<sup>th</sup>, 2018 in Oklahoma City. Anybody who would like to attend the training or has questions should contact Martin Lansdale with Emergency Systems. The last Oklahoma Trauma and Emergency Response and Advisory Council meeting was held on March 7<sup>th</sup>, 2018. At the last meeting, the council discussed progress regarding the Good Samaritan Rule, triage tags and mass casualty best practices, and reviewed the regional quality improvement indicators for the state. Kathy O'Dell presented "National Emergency Department Overcrowding Score". During the presentation, she discussed how using NEDOCS combined with throughput plan dramatically reduced the hours of emergency department divert for her facility. Jennifer concluded the report by providing members with information and activities regarding House Bill (HB) 3335. HB3335 is a proposed amendment to the original Oklahoma Trauma System Improvement and Development Act that contains language that will exempt any time sensitive condition quality improvement activities from the Open Meetings Act and discoverability.

Board Members must be present at the High Plains Technology Center in Woodward, Oklahoma.  
General Members may attend a distance learning site of their choice or the High Plains Technology Center.

|   |   |  |
|---|---|--|
| Autry Technology Center<br>Jaycie Conaway<br>1201 West Willow<br>Enid, OK 73703<br>580-242-2750 | Texas County Health Department<br>Nancy Lamle<br>1410 North East Street<br>Guymon, OK 73942<br>580-338-8544 | Western Technology Center<br>Colten Huntzinger<br>621 Sooner Drive<br>Burns Flat, OK 73624<br>580-562-3181 |
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- B. Quality Improvement Committee Quarterly Activity Report  
 Dan Whipple gave a brief overview of data collected regarding the approved Regional CQI Indicators to include the following for the dates of January 1<sup>st</sup>, 2018 through March 31<sup>st</sup>, 2018:
  - Region 1 TReC Data Collection Calls by Priority and Destination
  - Region 1 TReC Data Collection Calls by Transporting Agency and Priority
  - Region 1 TReC Facilitated Interfacility Transfers by Destination and Priority
  - Region 1 TReC Facilitated Interfacility Transfers by Sending Facility and Priority
 Dan then reviewed common language and definitions used within the Oklahoma Model Triage Algorithm to include EMS transport codes, hospital levels, and patient prioritization.
- C. Regional Planning Committee Quarterly Activity Report  
 Jennifer Woodrow announced that the Regional Planning Committee had formed working groups for regional stroke planning and for Region 1 Trauma Plan and Bylaw updates and revisions. At the last 01-23-2018, the RPC had reviewed and approved a Region 1 Stroke Plan with plans to present to the RTAB at this meeting for approval. Due to possible changes in stroke guidelines, the Draft Region 1 Stroke Plan was sent back to the stroke working group for discussion and any needed revisions regarding changes to stroke guidelines. Jennifer encouraged anyone interested in participating in the working groups to contact Rodney Baker for the Trauma Plan and Bylaw Revision or Tammy Fisher and/or Valerie Schultz for stroke regional planning. Valerie Schultz then provided members with information regarding Oklahoma Stroke Advisory Council (OSAC) meeting discussions and VAN testing for stroke.
- D. Regional Medical Response System Quarterly Activity Report  
 Jacob Teague announced that he will be filling in for Paulette Marshall and will be the point of contact for any needs while she is on sick leave. On April 13<sup>th</sup>, 2018 the Region 1 MERC was activated in support of the 34<sup>th</sup> complex and the Reye Fire. Region 1 and Region 3 Regional Emergency Medical Management System (REMMS) was also activated.

**VI. Business**

- A. Northwest (1) Regional Stroke Plan – For Discussion  
 Discussion regarding the Northwest (1) Regional Stroke Plan was covered in the Regional Planning Committee Update.

**VII. Presentation/Discussion**

- A. "Trauma in the Rural Setting" – Phyllis Grady, RN, MSN; Kari Smoot, RN, BSN, TCRN - Saint Francis Hospital  
 Phyllis Grady and Kari Smoot of Saint Francis Hospital provided members with information regarding the Oklahoma trauma System noting potential system issues and problems faced by rural agencies and facilities. To assist agencies and facilities in identifying and addressing issues relating to the care of the trauma patient, information regarding Process Improvement and Patient Safety (PIPS) Plans was presented.

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MINUTES

**VIII. Public Comment**

No public comment was given.

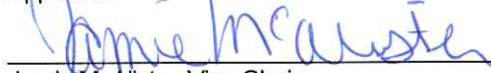
**IX. Next Meeting**

- A. Quality Improvement Committee  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
April 24<sup>th</sup>, 2018 – 12:00 pm
- B. Oklahoma Trauma and Emergency Response Advisory Council  
Oklahoma State Department of Health  
1000 Northeast 10<sup>th</sup> Street  
Oklahoma City, OK 73117  
June 6<sup>th</sup>, 2018 – 1:00 pm
- C. Regional Trauma Advisory Board  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
July 24<sup>th</sup>, 2018 – 10:30 am
- D. Regional Planning Committee  
High Plains Technology Center  
3921 34<sup>th</sup> Street  
Woodward, OK 73801  
July 24<sup>th</sup>, 2018 – TBD

**X. Adjournment**

A motion to adjourn was made by St. Mary's Regional Medical Center and seconded by Okeene Municipal Hospital. The meeting adjourned at 11:58 am.

Approved

  
\_\_\_\_\_  
Jamie McAlister, Vice-Chair  
Northwest Region (1) Regional Trauma Advisory Board  
July 24<sup>th</sup>, 2018

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|---|---|--|

# NORTHWEST (1) REGIONAL TRAUMA ADVISORY BOARD

## BOARD MEMBER ATTENDANCE

| BOARD MEMBER                                  | REPERESNTATIVE     | 1Q | 2Q | 3Q | 4Q | 2018 |
|---|--------------------|----|----|----|----|------|
| <b>AllianceHealth Woodward</b>                | Emily Powell       | X  | X  |    |    | 100% |
|   | Shonda Logan       |    |    |    |    |      |
| <b>Apollo Medflight</b>                       | Brandon Leasure    | X  | X  |    |    | 100% |
|   | Brett Hicks        |    |    |    |    |      |
| <b>Beaver County Memorial Hospital</b>        | David Glascock     | X  | X  |    |    | 100% |
|   | Lyn Sizelove       |    |    |    |    |      |
| <b>Community Ambulance</b>                    | Kirk Sander        | X  | X  |    |    | 100% |
|   | Michael Nichols    |    |    |    |    |      |
| <b>Cordell EMS</b>                            | Devin W. Humphrey  | A  | A  |    |    | 0%   |
| <b>Cordell Memorial Hospital</b>              | Jenni Hierl        | X  | X  |    |    | 100% |
|   | Holly Henderson    |    |    |    |    |      |
| <b>Elk City Fire Department/EMS</b>           | Kyle Chervenka     | X  | X  |    |    | 100% |
|   | Darren Murray      |    |    |    |    |      |
| <b>Ellis County EMS</b>                       | Justin Longhofer   | X  | X  |    |    | 100% |
|   | Denise Longhofer   |    |    |    |    |      |
| <b>Fairview Regional Medical Center</b>       | Tamara Eitzen      | X  | X  |    |    | 100% |
|   | Wes Howerton       |    |    |    |    |      |
| <b>Freedom Volunteer Fire &amp; Ambulance</b> | Pebbles Luddington | X  | X  |    |    | 100% |
|   | Chad Campbell      |    |    |    |    |      |
| <b>Great Plains Regional Medical Center</b>   | Angie Clinton      | X  | X  |    |    | 100% |
| <b>INTEGRIS Bass Baptist Health Center</b>    | Dr. Michael Ogle   | X  | X  |    |    | 100% |
|   | Jamie McAlister    |    |    |    |    |      |
| <b>INTEGRIS Bass Pavilion</b>                 | Dr. Michael Ogle   | X  | A  |    |    | 50%  |
|   | Jamie McAlister    |    |    |    |    |      |
| <b>Life EMS</b>                               | Jimmy Johnson      | X  | X  |    |    | 100% |
|   | Derek Vermillion   |    |    |    |    |      |
| <b>Mercy Hospital Watonga</b>                 | Jennifer Manuel    | X  | X  |    |    | 100% |
|   | Jennifer Jackson   |    |    |    |    |      |
| <b>Miller EMS</b>                             | Matt Miller        | X  | X  |    |    | 100% |
|   | Parker Stanbaugh   |    |    |    |    |      |
| <b>Okeene Municipal Hospital</b>              | Tamara Fischer     | X  | X  |    |    | 100% |
|   | Emily Poe          |    |    |    |    |      |
| <b>Sinor EMS Clinton</b>                      | Michelle Addington | X  | X  |    |    | 100% |
|   | Demerie Pool       |    |    |    |    |      |
| <b>St. Mary's Regional Medical Center</b>     | Valerie Schultz    | X  | X  |    |    | 100% |
|   | Martha Syms        |    |    |    |    |      |
| <b>Woodward County EMS</b>                    | Vanessa Brewington | X  | A  |    |    | 50%  |
|   | Vanessa Brewington |    |    |    |    |      |

                      
**Quorum Met**    **Y N**      **Y N**      **Y N**      **Y N**

# NORTHWEST (1) REGIONAL TRAUMA ADVISORY BOARD

## GENERAL MEMBER ATTENDANCE

| GENERAL MEMBER                           | REPERESNTATIVE                       | 1Q | 2Q | 3Q | 4Q | 2018 |
|--|--------------------------------------|----|----|----|----|------|
| <b>Air Evac Lifeteam 122 Weatherford</b> | Doug White<br>Chad Campbell          | X  | X  |    |    | 100% |
| <b>Air Evac Lifeteam 21 Elk City</b>     | Rodney Baker<br>Doug White           | X  | X  |    |    | 100% |
| <b>Air Evac Lifeteam 70 Woodward</b>     | Chad Cambell<br>Adam Then            | X  | X  |    |    | 100% |
| <b>Air Eval Lifeteam 131 Kingfisher</b>  | Kim Steinbach<br>Adam Then           | X  | X  |    |    | 100% |
| <b>Alfalfa County EMS</b>                | Betty Meadows<br>Gene Kuepfer        | X  | A  |    |    | 50%  |
| <b>AllianceHealth Clinton</b>            | Sharon Sykes<br>Wade Blackwell       | A  | A  |    |    | 0%   |
| <b>Alva Ambulance Service</b>            | Julie Dennis<br>Brentney Loewenstein | X  | X  |    |    | 100% |
| <b>Beaver County EMS</b>                 | David Glascock<br>Damon Rigdon       | X  | X  |    |    | 100% |
| <b>Buffalo EMS District</b>              | Kathy Starbuck<br>Marc Hansen        | X  | X  |    |    | 100% |
| <b>Burns Flat Ambulance</b>              | Jessi Perriman<br>Eric Dominguez     | X  | A  |    |    | 50%  |
| <b>Butler EMS</b>                        | Donice Johnson<br>Kenneth Johnson    | A  | A  |    |    | 0%   |
| <b>Canton-Longdale EMS</b>               | John Sprunger<br>Connie Sprunger     | A  | X  |    |    | 50%  |
| <b>Cheyenne &amp; Arapaho EMS</b>        | Twila Wilson<br>Wilma Redbird        | X  | X  |    |    | 100% |
| <b>Cimarron County EMS</b>               | Cheryl Taylor<br>Glenda Compton      | X  | X  |    |    | 100% |
| <b>Cimarron Memorial Hospital</b>        | Denton Turner<br>Marlene Grazier     | A  | A  |    |    | 0%   |
| <b>Erick Ambulance</b>                   | Tammy Miller<br>Cynthia Swaim        | A  | A  |    |    | 0%   |
| <b>Goodwell Ambulance</b>                | Justin Collins<br>Senech Wilson      | A  | A  |    |    | 0%   |
| <b>Guymon Fire Department Ambulance</b>  | Grant Wadley<br>Scott Lathrop        | X  | X  |    |    | 100% |
| <b>Harper County Community Hospital</b>  | Amy Yauk<br>Mikale Inderlied         | X  | X  |    |    | 100% |
| <b>Hooker Municipal Ambulance</b>        | Marilee Jacobs<br>Robbie Wayman      | X  | X  |    |    | 100% |
| <b>Keyes EMS</b>                         | Glen Copeland<br>Lynn Jones          | A  | X  |    |    | 50%  |
| <b>Kingfisher Ambulance (City of)</b>    | Anthony R. Stewart<br>Richard Butts  | A  | X  |    |    | 50%  |
| <b>Laverne EMS</b>                       | Pauline Heinz<br>Shawn Stoddard      | X  | A  |    |    | 50%  |

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## GENERAL MEMBER ATTENDANCE

|  |  |   |   |  |  |      |
|--|--|---|---|--|--|------|
| <b>Leedey EMS</b>                        | Kim Currier<br>Bryan Currier               | X | A |  |  | 50%  |
| <b>Life EMS of Hennessey</b>             | Jimmy Johnson<br>Derek Vermillion          | X | X |  |  | 100% |
| <b>Lifeguard Ambulance Service</b>       | Jessie Myers<br>Jaitton Balcom             | X | A |  |  | 50%  |
| <b>LifeTeam - Liberal</b>                | Lisa Baldwin - Bateman<br>Mitch Helfferich | X | A |  |  | 50%  |
| <b>Major County EMS</b>                  | Gregg Burlison<br>Brandon Howerton         | X | X |  |  | 100% |
| <b>Medford Ambulance</b>                 | James Shepherd<br>Roger Cushman            | A | X |  |  | 50%  |
| <b>Memorial Hospital of Texas County</b> | Tamara Arnold<br>Kenda Pritchard           | A | X |  |  | 50%  |
| <b>Mercy Hospital Kingfisher</b>         | Amber Albers<br>Hannah Powell              | X | X |  |  | 100% |
| <b>Newman Memorial Hospital</b>          | Roxanne Sparks<br>Mayra Estrada            | X | X |  |  | 100% |
| <b>Okeene EMS</b>                        | Arlan Newman<br>Tammy Fisher               | X | X |  |  | 100% |
| <b>Pond Creek Fire &amp; Ambulance</b>   | Jake Winn<br>Shawn Svob                    | A | X |  |  | 50%  |
| <b>Region 1 RMRS</b>                     | Paulette Marshall                          | X | X |  |  | %    |
| <b>Rogers Mills Ambulance</b>            | Vickey Manning<br>Dustin Batterton         | X | X |  |  | 100% |
| <b>Rogers Mills Memorial Hospital</b>    | Ellen Kirk<br>Robert Stephens              | X | X |  |  | 100% |
| <b>Sayre Community Hospital</b>          | Melissa Hampton<br>Alicia Hill             | X | X |  |  | 100% |
| <b>Seiling Municipal Hospital</b>        | Wendy Shook<br>Leesa Baker                 | A | X |  |  | 50%  |
| <b>Share Medical Center</b>              | Regina Wilson<br>ShiAnne Farris            | A | X |  |  | 50%  |
| <b>Sinor EMS Sayre</b>                   | Michelle Addington<br>Demerie Pool         | X | X |  |  | 100% |
| <b>Sinor EMS Thomas</b>                  | Michelle Addington<br>Demerie Pool         | X | X |  |  | 100% |
| <b>Taloga Ambulance Service</b>          | Faye Bland<br>Sarah Hay                    | X | A |  |  | 50%  |
| <b>Vici-Camargo EMS</b>                  | Katrina Bryant<br>Eric Peoples             | X | A |  |  | 50%  |
| <b>Watonga EMS</b>                       | Joshua Boden<br>Derek Vermillion           | X | X |  |  | 100% |
| <b>Waynoka Ambulance Service</b>         | Thomas Ray<br>LaJeana Hodges-Williams      | X | X |  |  | 100% |
| <b>Weatherford Regional Hospital</b>     | Lindsey Zimmerman<br>Cindy Penner          | X | X |  |  | 100% |