

TRAUMA CARE REVOLVING ASSISTANCE FUND – 2020 OCTOBER

WEBINAR: APRIL 29, 2020

Physician Application Process

OSDH Protective Health/Emergency Systems

Marva Williamson, Trauma Fund Coordinator



TRAUMA FUND: 2020 OCTOBER DISTRIBUTION PHYSICIAN APPLICATION

Our goal is to help you understand the Trauma System, the Trauma Fund Physician application process, and the tools needed to submit a complete package, on time.

Physician Application Deadline:
June 15, 2020, 5:00 pm at OSDH.



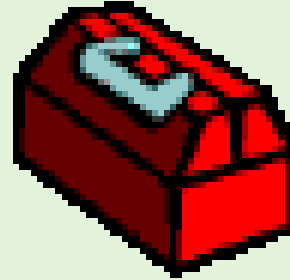
TRAUMA FUND: 2020 OCTOBER DISTRIBUTION PHYSICIAN APPLICATION

- WELCOME
- TOOLS OF EMERGENCY SYSTEMS
- TOOLS OF TRAUMA FUND
- APPLICATION PROCESS & DOCUMENTS
- QUESTIONS & ANSWERS



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PHYSICIAN APPLICATION: TOOLBOX



- ▣ EMS –Regulations (Agency & Individual), Development, OKEMSIS
- ▣ Trauma Registry – Database of Major & Minor Transfer Trauma cases
- ▣ System Development & Improvement
 - ▣ Hospital Classification (Level I, II, III, IV)
 - ▣ Trauma Patient Classifications (Priority I, II, III)
 - ▣ Trauma Triage, Transport and Transfer Algorithms
 - ▣ Regional Trauma Advisory Boards
- ▣ Regional Trauma Continuous Quality Improvement – System Review
- ▣ EMResource – Communication & Resource Management Tool
- ▣ TReC – Trauma Transfer & Referral Center
- ▣ Trauma Fund



TRAUMA FUND 2020 OCTOBER DISTRIBUTION: TOOLS

- Trauma Care Assistance Revolving Fund
- Managed by OSDH Emergency Systems
- Governed by OAC 310:669
- 90% trauma-care providers for “uncompensated trauma care expenditures”
- 10% OSDH Administrative costs
- As of September 2019, distributed \$327 million:
 - 32nd distribution- EMS & Hospitals
 - EMS \$ 20 mil
 - HOSPITALS \$268 mil
 - 26th distribution- Physician \$39 mil
- Payout
 - 2 times a year for Physicians
 - 12 monthly payments based on 2 distribution periods



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PHYSICIAN APPLICATION - TOOLS

1999	2004
SB 290	+ SB 1554, HB 2660, HB 2600, HB 2250, HB 2042, HB 2299
Licenses: initials and renewals, and boat/motor registrations	+ Fees and fines from drug convictions, moving violations and tobacco tax (incl Tribal Compacts)
EMS and HOSPITALS	+ PHYSICIANS
Monthly payouts	2 payouts – every 6 months
Approx \$2 million annually	Approx \$24 million annually



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PHYSICIAN APPLICATION: ELIGIBILITY

ELIGIBILITY- TRAUMA FUND Applicants must meet the following criteria:

- Must be an Oklahoma-licensed provider during the time care was provided: DOS January 1 through June 30, 2019
- Must report cases into the Trauma Registry
- Must have cases that meet CLINICAL criteria: see *CASE DEFINITION AND DATA SUBMISSION GUIDELINES*”
- Must have cases that meet FINANCIAL criteria: see *FINANCIAL CRITERIA FOR PHYSICIAN APPLICANTS*



PHYSICIAN STEP-BY-STEP GUIDE

Identify patients to whom you have provided care during the eligible claim period, and have entered information into the Trauma Registry. The Trauma Fund Claim Form will show ICD-9, in accordance with the authorizing statute, however, ICD-10 Codes are required.

UNCOMPENSATED COST
 = Medicare Allowable per CPT code
 minus Total Collections per CPT code
 minus Total Contractual Adjustment per CPT code

Determine which cases are uncompensated

Balance due < \$0

Balance due > \$0 – Unpaid, collection efforts exhausted and written off to bad debt

Not eligible for reimbursement

Using the Physician Claim Form, list each case and all the respective CPT, ICD-10 codes (formerly ICD-9 codes) that were used in the billing of that case.

- For each code, complete the following:
- Vendor FEI number
 - Physician license number
 - License type
 - Specialty
 - Trauma facility number
 - Trauma Registry Number
 - Social security number (SSN)
 - Patient last name
 - Patient first name
 - Patient date of birth
 - Date of injury
 - Date of service
 - Date of discharge
 - ICD-10 code (formerly ICD-9 Code)
 - CPT Code
 - CPT-Code modifiers
 - Actual charges per CPT code
 - Medicare Allowable Charges per CPT code
 - Contractual Adjustments per CPT code
 - Collections per CPT code
 - Uncompensated Amount per CPT code
 - Primary Payor Source
- *Error Code – leave blank (for OSDH use)*
- *Invoice/Account Number (optional) – For your convenience only, if needed. In the current print setting, it does not appear.*

Save onto CD/DVD-ROM. Make sure you keep a copy for your own records.

* Providers who never received reimbursement from the Trauma Fund must sign and return an original copy of the Vendor/Payee Form.

If you have any ownership or address change within the last 6 months, you must resubmit a new Vendor/Payee Form to reflect your current status.

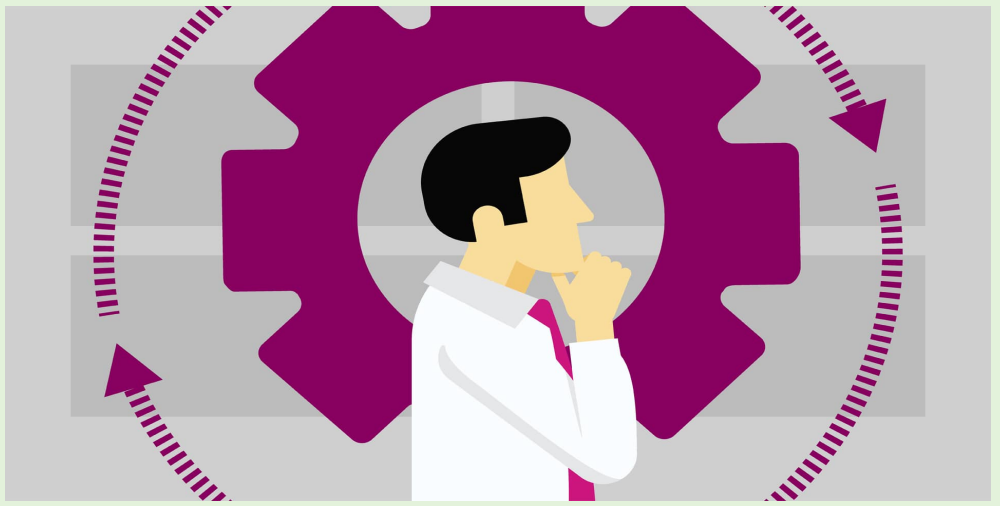
Note:
 Contractual Adjustment = Difference between the actual and negotiated charge for a procedure. Adjustment for non-negotiated governmental payor source is zero.

Do not include in uncompensated care any deductible or coinsurance that the patient fails to pay unless the entity has pursued reasonable collection efforts. Do not include any amounts you are not entitled to collect from the patient.

For reference:
 Oklahoma Administrative Code Title 310 Oklahoman State Department of Health Chapter 669, Trauma Care Assistance Revolving Fund

Complete application package must be received at OSDH-Emergency Systems by indicated deadline.

- Application Package - Checklist for submission:**
- Original, signed, notarized MOA
 - Electronic copy of Physician Claim Form in the supplied MS Excel format in a CD/DVD – ROM-Please label your CD with organization name and application period
 - Contact email and phone number for the person completing the application, printed on electronic claim form
 - Physician list of providers with license numbers and specialty type listed on claim, signed by a member of management or administrator
 - Original signed Vendor/Payee Form *



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PHYSICIAN APPLICATION

Trauma Registry

- Hospitals are **required** to enter major trauma and minor transfer cases into the Registry by the last day of the month that follows. For example, June cases should be entered by the last date in July; July cases entered by the last date of August...
- The cases entered into the Trauma Registry each month by registrars and physicians become the basis for each facility's eligible cases for their Trauma Fund application, if they choose to participate.
- Trauma Fund participation by Physicians group is **voluntary**.

Trauma Fund

- Each physician or physician group maintains a record of patients whose care meets Major Trauma Criteria during the eligible claim period. From those cases, the list of cases that are uncompensated become that physician group's list, and eventual Trauma Fund application. The cases are entered into the Physician claim form and comprise:
 - Vendor and facility data
 - Patient demographic data
 - Physician license & specialty data
 - Dates of Injury/Services
 - ICD-10 codes
 - Actual charges and Medicare charges
 - CPT 10 codes & modifiers



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PHYSICIAN APPLICATION

- The Trauma Fund webpage will show as “open” at this point, with forms available for download. **Print the forms you need.**

Trauma Fund Applications
Get E-Mail Updates: 

Distribution	Claim Date	Application Status*
TF 2019 OCTOBER	January 1, 2018 - June 30, 2018	Distributed
TF 2020 April October	July 1, 2018 - December 31, 2018	Processing
TF 2020 OCTOBER	January 1, 2019 - June 30, 2019	Open

- Start on your application early, and do not wait until the last minute! This will help to ensure that your application is accurate and complete.
- Many of your questions can be answered by documents and the checklist from the webpage.
- Seek participation from others needed all involved at your facility- Billing managers, Data entry staff, Business office, or others.



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- DOCUMENTS (downloads)
- - An Original Memorandum of Agreement (MOA) both pages, with page 2 notarized, original
 - Completed CLAIM FORM- submitted in Excel on CD, and showing the name and contact info for the person who completed the form
 - List of all applying Physicians, their respective license numbers and specialties
 - The Physicians' list will show a single authorizing management signature
 - Complete Vendor Payee Form – if updates are needed
 - *FINANCIAL CALCULATION FOR PHYSICIANS- reference*
 - *CHECKLIST FOR SUBMISSION- reference*
- DOUBLE CHECK your delivery process!

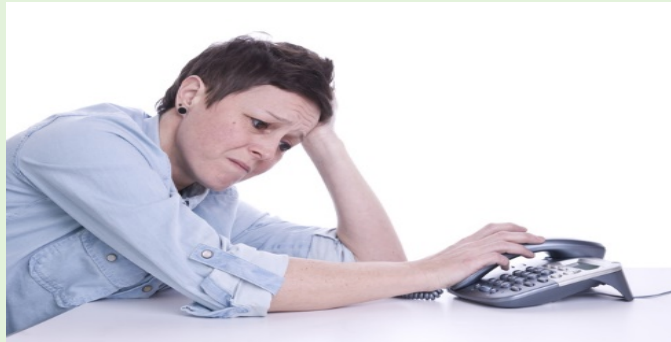


TRAUMA FUND: 2020 OCTOBER DISTRIBUTION CYCLE

Physician APPLICATION

After applications are submitted:

- Completed applications are processed by Emergency Systems staff.
- You may receive an emailed request from Trauma Fund staff for a missing item or a correction. Remit or modify the specific item as accurately and quickly as possible.



- Processing your application is “on hold” until the missing item(s) or the correction has been made and submitted in the format requested.



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Our goal is to help you understand the Tools of Emergency Systems, Tools of Trauma Fund, The PHYSICIAN application process, your role in the process, and the tools needed to submit a complete package, on time. We reviewed the following:

- TOOLS OF EMERGENCY SYSTEMS
- TOOLS OF TRAUMA FUND
- APPLICATION PROCESS & DOCUMENTS FOR PHYSICIAN APPLICANTS



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TRAUMA FUND QUESTIONS & ANSWERS



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Resources:

Marva Williamson: marvaw@health.ok.gov

Linda Dockery: lindald@health.ok.gov

- Webinar questions to Esystems@health.ok.gov

Website:

- [https://www.ok.gov/health/Protective Health/Emergency Systems/Trauma Division/index.html](https://www.ok.gov/health/Protective%20Health/Emergency%20Systems/Trauma%20Division/index.html)

