Ronald Woodson, President of the Oklahoma State Board of Health, called the 407th regular meeting of the Oklahoma State Board of Health to order on Tuesday, March 8, 2016 at 11:02 a.m. The final agenda was posted at 11:00 a.m. on the OSDH website on March 7, 2016, and at 11:00 a.m. at the Citizen Potawatomi Cultural Heritage Center building entrance on March 7, 2016.

ROLL CALL
Members in Attendance: Ronald Woodson, M.D., President; Martha Burger, M.B.A., Vice-President; Murali Krishna, M.D.; Jenny Alexopulos, D.O. (11:10 am); Terry Gerard, D.O. (arrived 11:04); Charles W. Grim, D.D.S.; Timothy E. Starkey, M.B.A.; Robert S. Stewart, M.D.

Absent: Cris Hart-Wolfe, Secretary-Treasurer;

Central Staff Present: Terry Cline, Commissioner; Julie Cox-Kain, Chief Operating Officer; Henry F. Hartsell, Deputy Commissioner, Protective Health Services; Neil Hann, Assistant Deputy Commissioner, Community and Family Health Services; Toni Frioux, Deputy Commissioner, Prevention and Preparedness Services; Mark Newman, Director of Office of State and Federal Policy; Deborah Nichols, Chief Operating Officer; Don Maisch, Office of General Counsel; Jay Holland, Director of Internal Audit and Office of Accountability Systems; Tony Sellars, Director of Office of Communications; VaLauna Grissom, Secretary to the State Board of Health.

Visitors in attendance: (see sign in sheet)

Call to Order and Opening Remarks
Dr. Woodson called the meeting to order. He welcomed special guests in attendance.

TRIBAL WELCOME
Linda Capps, Vice Chairman, Citizen Potawatomi Nation, welcomed the State Board of Health and attendees.

REVIEW OF MINUTES
Dr. Woodson directed attention to review of the minutes of the February 9, 2016, regular meeting.

Dr. Krishna moved Board approval of the minutes of the February 9, 2016, regular meeting, as presented with edits. Second Dr. Stewart. Motion carried.

AYE: Stewart, Krishna, Starkey, Stewart, Wolfe
ABSENT: Alexopulos, Burger, Gerard, Grim

Dr. Woodson proposed a change in the ordering of the agenda to accommodate scheduling for special invited presenters and received no objections.

COUNTY HEALTH DEPARTMENT PRESENTATION
Brenda S. Potts, M.P.H., Administrative Director; Paula Waters, Program Director, Avedis Foundation
See Attachment A

BUDGET PRESENTATION
Deborah Nichols, Chief Operating Officer
See Attachment B
CONSIDERATION OF STANDING COMMITTEES’ REPORTS AND ACTION

Executive Committee
Dr. Woodson reminded the Board that the April meeting will be held at the Moore Norman technology center and will provide a great opportunity for the Board to attend the Governor’s Healthy Aging Summit. The Governor’s address and the keynote will occur in the morning with breakout sessions in the afternoon.

Finance Committee
Ms. Burger directed attention to the Financial Brief provided to each Board member and presented the following SFY 2016 Finance Report and Board Brief as of February 18, 2016:

- OSDH budget and expenditure forecast are as of February 18, 2016
- OSDH has approximately $402 million budgeted for state fiscal year 2016
- The forecasted expenditure rate is projected at 99.08% through June 30, 2016
- The department is in “Green light” status overall
- Two Divisions are in yellow light status but will be in green light status after the revenue reductions and VOBO payout.
- Finalized VOBO Cost - $2.2 Million in SFY-16 and Agency Leadership is continuing to reorganize departments due to staffing reductions.

The Finance brief focused on OSDH state appropriation and elimination or reduction of federal funds since 2009.

- State appropriations have decreased by 24.8% since 2009
- State match/maintenance of effort for ten (10) grant awards
- Medicaid match for six (6) programs
- Match/Maintenance of effort requirements represent 5% of the overall state appropriation
- Since 2009, eight (8) federal awards were eliminated and six (6) received significant reductions.
- Combined state and federal reductions total approximately $30 million.

Accountability, Ethics, & Audit Committee
The Accountability, Ethics, & Audit Committee met with Jay Holland. Dr. Alexopulos indicated there were no known significant audit issues to report at this time.

Public Health Policy Committee
The Committee reviewed the status of OSDH request legislation, the budget situation, and potential additional budget reductions during this fiscal year. Members should have been receiving the legislative update report on a weekly basis. If Board members have any policy questions, please contact Carter Kimble or Mark Newman at any time. The next meeting of the Policy Committee will be prior to the April Board Meeting.

The report concluded.

Mr. Starkey pointed out that even though the OSDH is approximately 15% state funded and 85% federally funded, some of those state funds are needed to leverage federal funds and means there is the potential to lose additional federal funding.

Dr. Stewart commented that HJR 1058 has not been lost but is property of the committee and so we continue to support it moving forward. Cigarette tax is this most effective strategy to diminish smoking rates and directly impact the state of health in Oklahoma.

PRESIDENT’S REPORT
Dr. Woodson echoed Dr. Stewart’s comments related to the cigarette tax and added that smoking is the largest contributor to cardiovascular disease and cancer. He encouraged everyone to let their make legislators aware of their support.

COMMISSIONER’S REPORT
Dr. Cline added that one of the most important components of the cigarette tax is the decrease in initiation by young people. Almost 9% of young people will not start tobacco if implemented. This would cost nothing to implement and has the potential to raise $182 million for the state of Oklahoma. Dr. Cline thanked everyone engaged in the process and hopes this information will help people actively reach out to decision makers in support of that. Next, he briefly commented on the annual Mission of Mercy event during February, reemphasizing that the event meets a great need in Oklahoma and all because of the tremendous volunteerism across multiple organizations throughout the state. Lastly, Dr. Cline highlighted the Certified Healthy Awards ceremony, with more than 1,200 in attendance. Although the event is hosted and funded privately, the purpose is to recognize organizations from large institutions to communities to small schools across the state receiving certified healthy status. There were more than 1900 applications and more than 1700 of those received certification. This event speaks to the interest of Oklahomans in improving health.

The report concluded.

**NEW BUSINESS**

Dr. Woodson applauded the community’s effort to promote health and their example of what can be done at the local level. Dr. Stewart reminded all that March is colorectal cancer screening month and encouraged all to get screened if applicable. He thanked the community for their support and to those organizations that stand in the gap during this budget crisis.

**PROPOSED EXECUTIVE SESSION**

Ms. Burger moved Board approval to go into Executive Session at 12:42 AM pursuant to 25 O.S. Section 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee and pursuant to 25 O.S. Section 307 (B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

- Discussion of Board Policy CP54 and Proposed OSDH Administration Procedure 1-30A

Second Dr. Krishna. Motion carried.

**AYE:** Alexopoulos, Burger, Gerard, Grim, Krishna, Stewart, Starkey, Woodson

**ABSENT:** Wolfe

Dr. Stewart moved Board approval to move out of Executive Session. Second Dr. Alexopoulos. Motion carried.

**AYE:** Alexopoulos, Burger, Gerard, Grim, Stewart, Starkey, Woodson

**ABSENT:** Krishna, Wolfe

**ADJOURNMENT**

Ms. Burger moved Board approval to Adjourn. Second Dr. Stewart. Motion carried.

**AYE:** Alexopoulos, Burger, Gerard, Grim, Stewart, Starkey, Woodson

**ABSENT:** Krishna, Wolfe

The meeting adjourned at 2:13 p.m.

Approved

Ronald W. Woodson, M.D.
President, Oklahoma State Board of Health

April 12, 2016
OKLAHOMA STATE BOARD OF HEALTH

WELCOME TO

SHAWNEE

POTTAWATOMIE COUNTY MOBILIZING
FOR ACTION THROUGH PLANNING AND PARTNERSHIPS

MAPP

POTTAWATOMIE COUNTY HEALTH IMPROVEMENT PLAN

COMMUNITY THEMES AND STRENGTHS ASSESSMENT

CTSA

POTTAWATOMIE COUNTY HEALTH IMPROVEMENT PLAN

LOCAL PUBLIC HEALTH SYSTEM ASSESSMENT

LPHSA

POTTAWATOMIE COUNTY HEALTH IMPROVEMENT PLAN
Assessment to determine how well the Local Public Health System works together to provide the 10 Essential Public Health Services

**What is working well?**
- Emergency preparedness and response
- Multiple organizations involved in promoting health and wellness
- Tribal partnerships
- Progress in South Pottawatomie County with Collaborative

**What can be improved?**
- Communication between partners
- More coordinated efforts to make larger impact
- Limited resources or awareness of resources
- Engagement of non-traditional partners

Varnum and Wewoka School’s Public Health Youth Councils

- **Evidence-Based Health Education & Health Promotion**
  - Chronic Disease Self-Management Program (Living Longer, Living Stronger)
  - Diabetes Education & Empowerment Program (DEEP)
  - Tai Chi – Moving For Better Balance
  - CATCH and CATCH Kids Club
  - Courage to Care

Chronic Disease Self-Management

Moving for Better Balance

TAI-CHI
Partnerships

Gateway to Prevention
TSET Healthy Living Program
Prescription Drug Abuse Prevention
Regional Prevention Coordinators

Turning Point Coalitions

Pottawatomie County Child Welfare Collaborative

Tribal Partnerships
Choctaw Nation, Alabama Quassarte, Kiaglee, Thlophlocco,
Muscogee-Creek Nation, Absentee Shawnee Tribe, Citizen Potawatomi Nation,
Kickapoo, Seminole Nation and Sac and Fox.

Partnerships

Drive Through Flu Clinic
Supporting Citizen Potawatomi Nation

ACT Prep Course
Supporting Seminole Nation

Flu Clinic at Calvin
Choctaw Nation Flu Project

Exercise, Exercise, EXERCISE
Full Scale Near Mcloud

Pottawatomie County
Emergency Preparedness and Safety Expo

Seminole County
Wewoka Sorghum Days Festival
Our people are our GREATEST resource. PCHD has donated to charities since approximately 2008. We have given to JDRF a few times, Relay for Life, Infant Crisis Center, and the Nicholas Birchett Toy Drive.

Nicholas Birchett Memorial Tennis Scholarship
The Scholarship started in 2014 when Nicholas would have been in the graduating class. The Health Department will continue this charity for at least the four years Nicholas would have been in college. As of today, we have raised over $5,000 just for this charity.
Voluntary Out Benefit Offer
SFY 2016 Updates
O K L A H O M A S T A T E D E P A R T M E N T O F H E A L T H · M a r c h 2 0 1 6

Deborah J. Nichols, Chief Operation Officer

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**SFY 2016 VOBO’s**

- **Timeline**
  - March 18 – Application deadline for retirement application submission to HR
  - April 4 – HR deadline for notice of retirement to OPERS (60 days)
  - May 31 – Last day of employment
  - June 1 – Effective day of retirement

- **Participation**
  - 90 Participants
  - 59 Applications Received – participants have until March 18th to complete applications

- **Cost and Savings estimates for 100 VOBO retirees**
  - Approximately 34% are filling critical needs position that are required to fulfill the OSDH mission, e.g. RN, public health specialist
  - At 66% participation rate, the annual cost would be $2.3 million with annual savings of $3.8 million

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**History of State Appropriations to OSDH**

- **OSDH Appropriations History**
  - OSDH Appropriations:
    - 2016: $75,028,113
    - 2015: $73,030,278
    - 2014: $63,709,238
    - 2013: $60,083,682
    - 2012: $61,783,682
    - 2011: $62,983,682
    - 2010: $60,632,476
    - 2009: $60,632,476
    - 2008: $58,813,502
    - 2007: $56,388,202

- **Reduction:** 24.8%
For SFY 2016, State revenue has been collected at rates less than expected. As a result, the Director of the Office of Management and Enterprise Services (OMES) has directed the OSDH to reduce its SFY 2016 budget by 3% (6% annualized) ($1,818,974).

On March 3, 2016 OMES announced a second round of allocations to revenue further reducing them by 4% for a total reduction of 7%.

Comments & Questions