

**HOSPITAL ADVISORY COUNCIL
Special Meeting
Thursday, February 28, 2013 at 1:00 p.m.**

Location: Oklahoma State Department of Health building
1000 NE 10th Street, Room 307
Oklahoma City, OK 73117
Telephone: 405-271-6576

MINUTES
Approved 10/30/2013

The Hospital Advisory Council Regular Meeting Notices for the calendar year 2013 were filed with the Oklahoma Secretary of State's (SOS) website located at www.sos.state.ok.us/meetings.htm and the Oklahoma State Department of Health's (OSDH) website located at www.mfs.health.ok.gov on December 15, 2012.

The meeting notice for this special meeting was filed with the SOS and OSDH websites on Wednesday, February 20, 2013. The amended agenda for this special meeting was posted on the OSDH website and at the OSDH building's front entrance on February 27, 2013 at 11:07 a.m.

1. Call to Order

Lee Martin, Jr., Chief of Medical Facilities Services introduced himself and called the meeting to order at approximately 1:04 p.m.

2. Introductions

· Medical Facilities Personnel

Lee Martin, Chief of Medical Facilities, Devyn Tillman, Secretary to this Council, Karla Cason, Director-Facility Services Division and Vonnie Meritt, Director-Quality Initiatives

· Hospital Advisory Council New Appointments

The following members were recently appointed to this Council by the Oklahoma State Board of Health at the February 12, 2013 meeting: Heather Bell, D.O., Medical Director-St. John Health System-*Licensed Physician*, Darrel Morris, MBA, CEO-Drumright Regional Hospital-*Hospital Administrator*, Dave Wallace-CEO-Woodward Regional Hospital-*Hospital Administrator* and Darin L Smith, Director, Pharmacy Services -Norman Regional Health System-*Hospital Employee*.

3. Roll Call

Devyn Tillman called roll. The following members were present when roll was called: Heather Bell, Jeffrey Berrong, Dale Bratzler, Dave Wallace, Darrel Morris, and Darin Smith. A quorum is present.

The following member was absent: John Mobley.

Identified OSDH staff members present were: Lee D. Martin, Jr., Chief-Medical Facilities Services, Karla Cason, Director-Facility Services Division; Vonnie Meritt, Director-Quality Initiatives Division and Devyn Tillman, APO-Medical Facilities Service; Sharon Vaz, Interim Chief-Screening & Prevention Services of OSDH.

Identified guests present: LaWanna Halstead, Oklahoma Hospital Association; James Grigg, Saint Francis Hospital.

4. Election of a Chairperson

Lee Martin, Chief of Medical Facilities opened the floor to accept nominations to elect a chairperson for the calendar year 2013.

Jeffrey Berrong made a motion to recommend Dr. Dale Bratzler as chairperson. Darrel Morris seconded.

Ayes: 6	Nays: 0	Abstain: 0	Absent: 1	Motion Carried
Heather Bell		Aye	John Mobley	Absent
Dale Bratzler		Aye	Darrel Morris	Aye
Jeffrey Berrong		Aye	Darin Smith	Aye
Dave Wallace		Aye		

5. Approval of the July 19, 2012 Regular Quarterly Meeting Minutes

Jeffrey Berrong made a motion to approve the July 19, 2012 regular meeting minutes. Darin Smith seconded the motion. Motion carried.

Ayes: 6	Nays: 0	Abstain: 0	Absent: 1	Motion Carried
Heather Bell		Aye	John Mobley	Absent
Dale Bratzler		Aye	Darrel Morris	Aye
Jeffrey Berrong		Aye	Darin Smith	Aye
Dave Wallace		Aye		

6. Update: Hospital Advisory Council Membership

Lee Martin reported that there are still two (2) public member vacancies for this Council. The Department is entertaining applications from individuals who are interested in serving for three (3) year terms. The State Board of Health requires a resume or curriculum vitae, along with a letter of interest, to be considered for appointment. Persons who are interested in applying for consideration as public members can email their letter of interest along with a resume' or curriculum vitae to the following email address: medicalfacilities@health.ok.gov.

7. Report: Quality Initiatives

Review and Approval to release the CY 2011 Hospital Annual Report

Vonnie Meritt provided each council member with a copy of the 2011 Hospital Annual Report for review. She reported the report will be posted to the Department's webpage. Hard copies of the report will not be provided to the public.

Dr. Heather Bell made a motion to approve the Hospital Annual Report. Darrel Morris seconded. Motion carried.

Ayes: 6	Nays: 0	Abstain: 0	Absent: 1	Motion Carried
Heather Bell		Aye	John Mobley	Absent
Dale Bratzler		Aye	Darrel Morris	Aye
Jeffrey Berrong		Aye	Darin Smith	Aye
Dave Wallace		Aye		

8. Discussion and Possible Rulemaking Action: Re: Ventilator Associated Pneumonia (VAP) reporting as required by Oklahoma Statute Title 63: Section 1-707-(C)(2)(c)(1). The Centers for Disease Control (CDC) National Healthcare Safety Network (NHSN) website no longer accessible after February 11, 2013.

- Oklahoma Administrative Code Title 310: Chapter 667-1-3(h). Quality Indicators.
 - Subchapter 1-3(h) Quality Indicators, [AMENDED]

Vonnie Meritt presented on behalf of the (APIC, Tulsa) and (EPIC, Oklahoma City) organizations a letter drafted regarding the ventilator associated pneumonia reporting changes they're requesting. Mrs. Meritt reported that the CDC's National Healthcare Safety Network (NHSN) has stopped accepting data for VAPs due to the lack of valid, objective identification data. In an effort to bring the Oklahoma rule in line with the new category established by NSHN, these organizations are requesting this Council to approve the recommended changes.

Darin Smith made a motion to approve the changes, as proposed. Heather Bell seconded. Motion carried.

Ayes: 6	Nays: 0	Abstain: 0	Absent: 1	Motion Carried
Dr. Bell		Aye	John Mobley	Absent
Dr. Bratzler		Aye	Darrel Morris	Aye
Jeffrey Berrong		Aye	Darin Smith	Aye
Dave Wallace		Aye		

9. Discussion: Suggested Rulemaking Action – Chapter 667-19-2, Re: Screening for Critical Congenital Heart Disease (CCHD). Sharon Vaz, Interim Chief-Screening & Prevention Services Division of the Oklahoma State Department of Health.

Sharon Vaz presented the following information to the Council recommending adding pulse oximetry screening to the newborn screening panel. There is proposed legislation right now; however, enacting a rule change would be quicker than waiting on legislation to be passed. There are approximately 105 babies born in Oklahoma annually with CCHD. The Council recommended that Ms. Vaz draft the proposed rule language change for the Council's review and possible action at the May 23, 2013 quarterly meeting. Copies of the handouts presented at this meeting are attached below.

10. Discussion and Possible Rulemaking Action – Oklahoma Administrative Code Title 310: Chapter 667-Re: Authentication of Verbal Orders

- *Subchapter 15. Nursing Service*
310:667-15-6(g), [AMENDED]
- *Subchapter 19. Medical records department*
310:667-19-2(c), [AMENDED]
- *Subchapter 21. Drug distribution*
310:667-21-8(a), [AMENDED]
- *Subchapter 39. Critical access hospital*
310:667-39-9(e), [AMENDED]
- *Subchapter 40. Emergency hospital*
310:667-40-9(e), [AMENDED]
310:667-40-11(c), [AMENDED]

Dr. Bratzler provided the group with a brief background regarding this proposed rule change. This language removes the current language requiring verbal orders to be signed within forty-eight (48) hours, formerly a condition of participation for Medicare. Medicare recently removed that requirement in the streamlining of

the rule process. It was recommended by this Council, as well as the Oklahoma Hospital Association, to add the language of a ‘read back’ requirement, which is a best practice for verbal orders. There was a brief discussion amongst the group as to whether the language of telephone and verbal orders were the same. There was a consensus the rule language should include “telephone and verbal orders”.

Dave Wallace made a motion to approve the Authentication of Verbal Orders; with the addition of the phrase: “telephone and verbal orders” to be inserted throughout the rule. Jeffrey Berrong seconded.

Ayes: 6	Nays: 0	Abstain: 0	Absent: 1	Motion Carried
Dr. Bell		Aye	John Mobley	Absent
Dr. Bratzler		Aye	Darrel Morris	Aye
Jeffrey Berrong		Aye	Darin Smith	Aye
Dave Wallace		Aye		

11. Public Comment

APIC representatives thanked the Council for considering the changes to the rule that Vonnie Meritt proposed for moving to adopt the CMS reporting requirement for HAI. This is very important. This change will help streamline reporting for them.

12. Upcoming CY 2013 Regular Quarterly Meeting Dates

- Thursday, May 23, 2013 at 1:30 p.m. – Room 307
- Thursday, July 18, 2013 at 1:30 p.m. – Room 1102
- Thursday, October 17, 2013 at 1:30 p.m. – Room 307

13. Adjourn

This meeting adjourned at approximately 2:00 p.m.

Respectfully submitted,

Devyn Tillman
 Secretary to the Hospital Advisory Council