



# OSDH Newborn Hearing Screening Program

NewbornScreen@health.ok.gov or 1-800-766-2223

May 2015

## Hearing Reporting Instructions

### Did You Know?

The 5-digit hospital **SUBMITTER ID** is extremely important.

It links a child to a specific birthing site.

This assists with calls, hospital reports, return of results, and timely patient follow-up as needed.

### Monthly Tips

#### Pre-Program the NHSP Fax Number

To save time, energy & money (envelopes), pre-program the NHSP fax number for quick and easy state mandated reporting (for those results NOT on the filter paper).

**Fax:** 405-271-4892

**Mailing Address:**  
1000 NE 10th, Room  
709, OKC, OK 73117

### When screening an infant's hearing, follow these instructions:

1. Screen the infant's hearing using available technology  
Note: All Oklahoma hospitals utilize ABR.
2. Record the results in the "**Hearing Screening Results**" section (lower right) located on the front page of the bloodspot filter paper form. Indicate method used to screened.
3. **If hearing cannot be screened**, check the appropriate box and indicate reason. (Ex. If still in NICU, mark "delayed.")
4. Complete the "**Hearing risk status**" indicator section.  
Note: The first question about familial hearing loss should be directed to the birth mother. Additional information regarding indicators should be available in the infant's chart.
5. Give pink sheet to the infant's parents or guardian at discharge.

### For infants whose hearing screening cannot be completed by the time the blood specimen must be sent (24 hours after birth), do the following if it is anticipated that hearing will be screened prior to discharge:

1. Under the section "**If not screened, reason**" mark "**Delayed**" box.
2. Complete "**Hearing risk status**" section. Be sure to mark that the "**Infant was placed in a Level II or III nursery for more than 24 hours if the infant was placed in a "special care" nursery.**"
3. Make sure there are no marks in "**Screen method**" box.  
(Note: Marking a method indicates a screening was completed)
4. Make sure infant's first and last names are legible on detached documents and mail the bloodspot specimen .
5. Perform the hearing screening prior to discharge and record the results appropriately. (Both ears with method and risk factors)
6. Photocopy the front of the completed yellow sheet.  
Make sure that the infant's name and the form's serial number are legible on photocopy.
7. Fax/mail a copy of the results to Newborn Hearing Screening.
8. Give the completed pink sheet to the infant's parent or guardian.