



The Home Care, Hospice and Palliative Care Advisory Council
Regular Meeting
Wednesday, November 16, 2016 at 10:30 a.m.

Meeting Location: OSDH, 1000 NE 10th Street, Room 314, Oklahoma City, OK 73117-1299

MEETING MINUTES

Draft

The Home Care, Hospice and Palliative Care Advisory Council regular meeting notice was posted on the OSDH website as well as the Secretary of State's website located at www.sos.state.ok.us on December 2, 2015.

The agenda for this Regular Meeting was posted at the OSDH (Oklahoma State Department of Health) building's front entrance as well as the Council's website on Monday, November 7, 2016 located at the following link:

https://www.ok.gov/health/Protective_Health/Medical_Facilities_Service/Home_Services_Division/The_Home_Care,_Hospice_&_Palliative_Care_Advisory_Council/index.html

1. Call to Order

Rayetta Dominguez, Acting Chair, called the meeting to order at approximately 10:31 a.m.

2. Roll Call

Devyn Tillman called roll.

The following members were present: Gregory Brooks, Rayetta Dominguez, Michelle Fox, Jan Slater and Karen Vahlberg. A quorum is present.

The following member was absent: Gregory Bridges, David Gibson.

Identified OSDH staff members present were: Dr. LaTrina Frazier, APM-Home Services Division; Lee Martin-Director of Medical Facilities Service; Nena West-APM Certification and Compliance; Roderick Taft, AAll-Home Services Division; Courtney Finney, AAll-Home Services Division; Devyn Tillman, AAll-Medical Facilities Service; Tanya Cates, RN – HAI Prevention Coordinator; Doris Carder, AAll-Nurse Aide Registry; Cindy Cole, AAll-Home Care Administrator Registry.

Identified guests present were: Annette Mays-Oklahoma Association of Home Care; Jose Andrade-Synergy Home Healthcare; Charlotte Carey-Synergy Home Healthcare; Lori Martin-Accentra Home Healthcare.

3. Approval of the August 17, 2016 regular meeting minutes

Jan Slater made a motion to approve the August 17, 2016 regular meeting minutes as written. Michelle Fox seconded the motion. The motion carried as follows:

<i>Aye: 5</i>	<i>Abstain: 0</i>	<i>Nay: 0</i>	<i>Absent: 2</i>
<i>Gregory Bridges</i>	<i>Absent</i>	<i>Michelle Fox</i>	<i>Aye</i>
<i>Gregory Brooks</i>	<i>Aye</i>	<i>Jan Slater</i>	<i>Aye</i>
<i>Rayetta Dominguez</i>	<i>Aye</i>	<i>Karen Vahlberg</i>	<i>Aye</i>
<i>David Gibson</i>	<i>Absent</i>		

4. Reports – Health Department Programs:

- **Nurse Aide Registry and Certification** – Vicky Kirtley, Administrative Programs Manager presented the Nurse Aide Registry quarterly report. A copy of this report is attached below for your information.

- **Home Care Agency Administrator Certification** –Cindy Gill, Administrative Assistant presented the Home Care Administrator Registry quarterly report in Ms. Bowen’s absence. A copy of this report is attached below for your information.
- **Home Services Division-** Dr. LaTrina Frazier, PhD presented a report of the Home Services Division’s survey activity for the previous quarter. A copy of this report is attached below for your information.

5. Community Paramedic Presentation – Brandon Bowen, Assistant Service Director

Brandon Bowen reported that Enrolled House Bill 2742 authorizes all health care entities (formerly only Hospitals) to be able to employ emergency medical technicians to perform duties within their scope of practice. These entities must have a physician medical director, as well as a job description approved by the governing body and there has to be a record of the training program that takes place to employ them. This legislation provides the opportunity for other healthcare facilities to use emergency medical technicians and emergency medical service professionals to be employed doing things within their scope of practice.

Brandon invited members to attend the upcoming meeting of the OTERAC (Oklahoma Trauma and Emergency Response Advisory Council) meeting scheduled for Wednesday, December 7, 2016 at 1:00 p.m. at the Metro Technology Center Springlake Campus, 1900 Springlake Drive, Oklahoma City, OK 73111.

6. Vote future meeting dates:

- **Wednesday, February 15, 2017 @ 10:30 a.m. in Room 314**
- **Wednesday, April 26, 2017 @ 10:30 a.m. in Room 314**
- **Wednesday, August 16, 2017 @ 10:30 a.m. in Room 314**
- **Wednesday, November 1, 2017 @ 10:30 a.m. in Room 314**

Karen Vahlberg made a motion to approve the CY 2017 meeting dates as listed. Jan Slater seconded the motion. The motion carried as follows:

<i>Aye: 5</i>	<i>Abstain: 0</i>	<i>Nay: 0</i>	<i>Absent: 2</i>
<i>Gregory Bridges</i>	<i>Absent</i>	<i>Michelle Fox</i>	<i>Aye</i>
<i>Gregory Brooks</i>	<i>Aye</i>	<i>Jan Slater</i>	<i>Aye</i>
<i>Rayetta Dominguez</i>	<i>Aye</i>	<i>Karen Vahlberg</i>	<i>Aye</i>
<i>David Gibson</i>	<i>Absent</i>		

7. Public Comment

There was a question asking if there had been any feeding tube changes in the Hospice regulations. Council members responded that they were not aware of any changes.

8. Adjourn

The meeting adjourned at approximately 11:18 a.m.

Approved by: _____

Date: _____