



Oklahoma State Department of Health
Creating a State of Health

**Southwest Region (3) Quality Improvement Committee
Comanche County Memorial Hospital
3401 West Gore Boulevard
Lawton, OK 73505
June 6th, 2019 – 11:00 AM**

AGENDA

I. Call to Order

Committee Chair Ryan Sand called the meeting to order at 11:05am

II. Roll Call

Roll was called with the following members present: Dr. David Behm, Ryan Sand, Kim Tigert, and Robin Zalewski. The following members were absent: Jared Cheek, James Lampkin, and Dr. Carolyn Synovitz.

III. Review of Minutes: March 7th, 2019

A motion was made to approve the minutes as written by Kim Tigert and seconded by Dr. Behm. There was no further discussion and the motion passed 4-0.

IV. Introductions and Announcements:

Daniel Whipple announced that David Graham had moved to the regulatory position in the Emergency Systems office. Dan also introduced Jennifer Woodrow as a possible candidate for the EMS Administrator position for the Southwest (3) Region.

V. Reports and updates

A. Emergency Systems Report

Brandee Keele reported the change in the number of cases being presented to the committee per quarter moved from 8 to 10. She also explained that they would be trialing new processes as a group for case reviews. The quality analysts are focused working on getting requested records in a timelier manner. A more user friendly and specific request form has been published and will be explained during all of the regional RTABs this quarter. Brandee also reported that there had been a significant improvement in the return of records since the announcement had been made in the earlier RTAB for region 3. Dan Whipple announced that the OTERAC that was to be held June 5th, 2019 had been canceled and the meeting scheduled for July 24th, 2019 may also be rescheduled. He announced the date for the Systems Improvement and Development work group and encouraged participation from anyone that was interested. He also updated the group on the progress being made and the next steps they will be taking.

VI. Consider of a motion and a vote to enter Executive Session pursuant to 25 O.S. § 307(B)(7)) Oklahoma Open Meeting Act to discuss confidential patient records:

A motion was made to enter executive session by Dr. Behm and seconded by Robyn Zalewski. No further discussion was had and the motion passed 4-0.

New cases for review:

2018 cases. All back logged cases from 2018

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VII. Consideration of a motion and vote to return to Open Session

A motion to return to open session was made by Dr. Behm and seconded by Robyn Zalewski. No further discussion was had and the motion passed 4-0.

VIII. Business

- A. Accept Physician volunteers and vote to approve signatory for regional quality improvement correspondence. Brandee Keele asked the committee how they would like their region signature on outgoing quality improvement correspondence. Dr. Behm volunteered to sign the letters for the region. A motion was made to make Dr. Behm the regional signatory for outgoing correspondence by Dr. Behm and seconded by Ryan Sand no discussion was had and the motion passed 4-0

IX. Public Comment

No public comment was made.

X. Next Meeting Date:

September 5th, 2019 – 11:00 am
Comanche County Memorial Hospital
3401 West Gore Boulevard
Lawton, OK 73505

XI. Adjournment

Dr. Behm made a motion to adjourn which was seconded by Kim Tigert. The meeting adjourned at 2:11 pm