



Cleveland County
Health Department

**CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.**

March 12, 2019

AGENDA

- I. Call to Order
- II. Approval of February Meeting Minutes
- III. Action Item: Accept donation of land from the Board of County Commissioners to be used for the Healthy Living Block.
- IV. Staff Reports
 - A. Children First – Beverly Bymun
 - B. Environmental Health – Amy Allen
 - C. Health Education
 - D. Nursing – Beverly Bymun
 - E. Sooner Start – Rodney Barrett
 - F. Administration – Beverly Bymun
- V. Other Matters
- VI. Adjourn



Board of Health Meeting
Date: March 12, 2019

Members Present: Todd Gibson, Pepper Martin, Michael Messerli, Darry Stacy, Thomas Thurston

Others Present: Rodney Barrett, Amy Allen, Beverly Bymun, Corey Colen, Lisa Connery

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from March 5, 2019 through March 12, 2019. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:32am with a quorum present. The minutes were read and the motion was made by Michael Messerli and seconded by Thomas Thurston to accept the minutes from February 12, 2019. All were in favor.

Business:

| Topic | Discussion | Action |
|---|--|--|
| <p>Action Item: Accept donation of land from Board of County Commissioners to be used for the Healthy Living Block</p> | <p>Darry Stacy advised the Board that the land set aside for the Healthy Living Block is divided into 6 different plots. The plot that is currently owned by the Cleveland County Commissioners will be donated and owned by the Cleveland County Health Department. The State Department of Health has already approved the donation.</p> | <p>Motion was made by Todd Gibson. Motion was seconded by Michael Messerli</p> <p>The Board voted 5-0 and all were in favor.</p> |



Cleveland County
Health Department

| | | |
|--|--|--|
| Staff Reports: Children First | <p>Natalie Dixon distributed copies of the February 2019 Children First report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Beverly Bymun presented the Children First report for February 2019 to the Cleveland County Board of Health and staff in place of Tracie Rochester who is out for training.</p> | |
| Environmental Health | <p>Natalie Dixon distributed copies of the February 2019 Environmental Health report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Amy Allen presented the Environmental Health report for February 2019 to the Cleveland County Board of Health members and staff.</p> <p>Todd Gibson asked is restaurant owners were responsible for calling the health department when their hot water stops working. Amy advised that they should, but often do not.</p> | |
| Health Education | <p>Natalie Dixon distributed copies of the February 2019 Health Education report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Beverly Bymun presented the Health Education report for February 2019 to the Cleveland County Board of Health members and staff in place of Erin Turner.</p> <p>Beverly advised the Board that Sara King would be starting as the new Health Educator Supervisor on March 18, 2019.</p> | |
| Nursing | <p>Natalie Dixon distributed copies of the February 2019 Nursing report to the Cleveland County Board of Health members and staff (please see attachment).</p> <p>Beverly Bymun presented the Nursing report for February 2019 to the Cleveland County Board of Health members and staff.</p> | |



| | | |
|----------------------------|---|---|
| | Darry Stacy asked if the flu began later in the season than normal. Beverly advised that it did not begin later, it's just lasting for a long time this season. | |
| SoonerStart | Natalie Dixon distributed copies of the February 2019 SoonerStart report to the Cleveland County Board of Health members and staff (please see attachment). Rodney Barrett presented the SoonerStart report for February 2019 to the Cleveland County Board of Health members and staff. | |
| Administration | Natalie Dixon distributed copies of the February 2019 Administration report to the Cleveland County Board of Health members and staff (please see attachment). Beverly Bymun presented the Administration report for February 2019 to the Cleveland County Board of Health members and staff in place of Keith Reed. | |
| <u>Adjournment:</u> | Board of Health Meeting adjourned at 7:52am. | Motion was made by Michael Messerli. Motion was seconded by Thomas Thurston All in favor. |

Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Accreditation Coordinator and Corey Colen, Administrative Programs Officer

Children First

By Tracie Rochester
Board of Health Meeting
Stats from 02/01/2019 to 02/28/2019

| | |
|--|-----|
| Completed Visits in Cleveland County | 103 |
| Completed Visits in McClain County | 5 |
| Active Clients in Cleveland County | 82 |
| Active Clients in McClain County | 6 |
| Referrals Received Living in Cleveland County | 23 |
| Referrals Received Living in McClain County | 2 |
| Referrals Still Pending | 48 |

Staffing: We currently have 5 full-time nurses, and 1 lead nurse. One of our nurses is out on FMLA. One of our nurses is filling her caseload after completing her initial training in Denver and our newest nurse who started on Feb. 25 should be receiving her initial training in Denver this April.

Referrals: We received 25 referrals in February. Referrals are being prioritized (high risk, first) and worked as the nurses find room in their caseloads.

Productivity: Of the two nurses who are working full-time and at full capacity one had 27 clients and completed 43 visits and the other had 29 clients and completed 46 visits. The nurse on the ramp-up schedule had 6 clients and completed 13 visits.

Training: The lead nurse completed Unit 1 of the NFP training and is attending Unit 2 in Denver March 11-15, 2019; she also completed PMP training in OKC on Feb. 14th. Onboarding trainings continue throughout the year for the two new nurses one to two days per week.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report for October-December 2018
Date: February 12th, 2019

Personnel

We have one vacancy remaining.

Closures

Public Bathing Facilities:

No facilities were closed to address imminent health hazards. The inspector worked with the facility to reopen safely.

Restaurants and Other Facilities:

Three facilities were closed to address imminent health hazards/license issues. The inspector worked with the facility to reopen safely.

Events worked by Cleveland County Staff

| Event | Date |
|-------------------------|------|
| After-Hours Food School | 1/8 |

Complaints:

Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

No truck wrecks were reported.

Inspections:

| | |
|-------------------|-----|
| High | 44 |
| Medium | 104 |
| Low | 33 |
| School | 7 |
| Pool | 0 |
| Temporaries | 0 |
| Total Inspections | 188 |

Enforcement:

No facilities are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

| Environmental Report | | | | |
|-----------------------|------------|------------|------------|------------------------|
| 2019/Quarter 1 | Jan | Feb | Mar | Quarterly Total |
| Food Cards Issued | 451 | 425 | | 876 |
| Food school Failures | 0 | 0 | | 0 |
| Replacement Cards | 20 | 13 | | 33 |
| Plan Reviews | 8 | 4 | | 12 |
| Temp Licenses | 0 | 0 | | 0 |

| Recent Plan Reviews | | | |
|----------------------------------|-------------------------|-------------|-----------------------|
| Establishment | Address | City | Date Submitted |
| Cost Plus World Market | 520 Ed Noble Parkway | Norman | 01/08/19 |
| El Senior De Los Tacos | 1119 E Constitution | Norman | 01/09/19 |
| Sigma Nu Fraternity | 1300 College Ave | Norman | 01/15/19 |
| Cajun Couillons (Meatball House) | 4313 Spyglass Dr | Norman | 01/17/19 |
| Gangnam Korean BBQ | 925 SW 25th St | Moore | 01/22/19 |
| Happy Monk | 1430 W Lindsey St | Norman | 01/22/19 |
| Nosh (Mobile Food Truck) | 200 SE 19th | Moore | 01/22/19 |
| Pryor's Pizza Kitchen | 123 W Main | Norman | 01/31/19 |
| Rikos Tacos | 501 Calla Lily Ln | Norman | 02/20/19 |
| The Snowcone Stand | 328 E Robinson | Norman | 02/20/19 |
| The Super Scoop Company | 333 W Boyd St #110 | Norman | 02/25/19 |
| Neighbors Grocery | 12001 Slaughterville Rd | Lexington | 02/22/19 |

Health Education Report
Cleveland County Board of Health
March 12, 2019

CCTP- CC Healthy Living Program

- The TSET HLP Grantees, Norman Regional Hospital, continue reaching out to local organizations to assess their wellness policies.
- We are partnering with TSET to address food insecurity in Lexington with a Pop- up Market. We are bringing in different vendors for a farmers market and providing physical activities for families. The event will be May 4 from 2-5.

Cleveland County Obesity Workgroup

- The workgroup has assisted with the planning of Open Streets Norman. Annual Open Streets Norman will take place on River Oaks Drive on Sunday, April 14th from 1-5 PM.
- The group is going to look at mobile markets and promoting activity breaks for schools and workplaces.

Cleveland County Substance Abuse Workgroup

- The group is looking at new bills that are introduced in the legislative sessions and seeing what laws may change around alcohol, marijuana, and prescription drugs.
- The group is planning on putting some education pieces into the water bills this spring.

Cleveland County Mental Health Workgroup

- The group is working on how each agency operates and realistic timeline of services and how we can improve services between agencies.

Cleveland County Child Health Workgroup

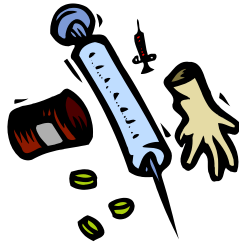
- The maternal depression subcommittee now has commitment from 3 large churches in the area to provide child care spots for mothers experiencing postpartum depression, or who may have no other support system. They currently have one person using the child care spots.
- There is also a subcommittee to look at promoting feeding sites and to see how feeding sites are being used. This group will be looking at new projects to take on.

CCTP-Healthy Noble Partnership

- The SWAT Health Fair got cancelled due to weather but will be rescheduled for May 11th.

Cleveland County Health Department

- We partnered with Women's Resource Center to hold a community talk. We shared our Family Planning Services and what health education could do in the community.
- We are currently working with NRH center on our community health survey.
- The health educators have join a health inequality workgroup. We are looking at data for infant mortality and looking to help create information to present to the public. This group is looking to hold an Infant Mortality Awareness Day with the March of Dimes. The group is getting the latest statistics for the state to have at the event.
- Cleveland County FIMR group is working on Maternal Depression and looking at education and services to have for mothers.
- Taught Youth Mental Health First Aid for the community.
- The mobile market group has met and looked at other mobile market around the country and in the state. We will be looking at local policies of what can be done before me move forward.



Nursing Services
Cleveland County Board of Health
March 12, 2019

STAFFING: As I mentioned last month, we have an opening for a clinic nurse for Norman, as well as one RN position for C-1 and an opening for an RN in Sooner Start. We are also looking to continue to expand our staff as opportunities arise to add positions. Our immunizations nurse is currently on Maternity leave, so that will drop us down to one nurse less in each clinic while we utilize the staff to orient new nurses to immunizations.

CLINICS: As usual, February is always a slow clinic month. We are still getting a few clients in for flu shots.

COMMUNICABLE DISEASE: From January 1 to February 21, 2019, 159* people from 10 states (CA, CO, CT, GA, IL, NJ, NY, OR, TX, and WA) have been reported as having measles. Five outbreaks (defined as 3 or more linked cases) have been reported, in Rockland County, New York; Monroe County, New York; New York City; Washington; Texas; and Illinois. Of these outbreaks, 2 outbreaks are ongoing from 2018.

Measles virus may remain infectious in the air for ≤ 2 hours after an infected person leaves an area.

Measles was eradicated from the US in 2000.

FLU: Flu is wide-spread throughout the country, but February is usually the peak of the flu season. There have been 36 deaths in Oklahoma, with 1 pediatric death between the age of 5-17 in Oklahoma County.

Cleveland County Health Department
Monthly Clinical Activity, 2019- CCHD

| SERVICE/PROGRAM | January | February | March | April | May | June | TOTAL |
|--|-------------|-------------|-------|-------|-----|------|-----------------|
| Child Health | 220 | 155 | | | | | 375 |
| Adult Health (wt.recheck,Hgb) | 53 | 45 | | | | | 98 |
| Dysplasia Follow-up | 25 | 1 | | | | | 26 |
| Communicable Disease | 134 | 99 | | | | | 233 |
| Head Checks | 128 | 88 | | | | | 216 |
| Rashes | 0 | 0 | | | | | 0 |
| Disease Investigations | 6 | 11 | | | | | 17 |
| Family Planning | 809 | 560 | | | | | 1369 |
| Annual Exam | 316 | 220 | | | | | 536 |
| Contraceptive Follow-Up | 133 | 79 | | | | | 212 |
| Depo Only | 125 | 100 | | | | | 225 |
| Early Start | 3 | 4 | | | | | 7 |
| Emergency Contraception | 15 | 21 | | | | | 36 |
| Pregnancy Tests | 85 | 55 | | | | | 140 |
| Problem F/U | 131 | 79 | | | | | 210 |
| Misc.(supplies/transfer-in/results | 1 | 2 | | | | | 3 |
| STD | 243 | 203 | | | | | 446 |
| Tuberculosis | 71 | 66 | | | | | 137 |
| PPD | 13 | 8 | | | | | 21 |
| Readings | 10 | 7 | | | | | 17 |
| Follow Up | 26 | 33 | | | | | 59 |
| Medications | 19 | 18 | | | | | 37 |
| CXR | 3 | 0 | | | | | 3 |
| Immunizations (OSIIS) | | | | | | | |
| Clients Seen | 322 | 285 | | | | | 607 |
| Doses of Vaccine given | 656 | 583 | | | | | 1239 |
| WIC – Caseload (@ EOM) | 2874 | 2814 | | | | | <i>avg 2844</i> |
| Certifications/Re-certification | 599 | 482 | | | | | 1081 |
| f/u- wt.ck,pkg.change, breast pump | 43 | 41 | | | | | 84 |
| Nutrition Education | 176 | 144 | | | | | 320 |
| TOTAL Clients Seen | 2695 | 2081 | | | | | 4776 |
| Online Nutrition Ed | 361 | 382 | | | | | 743 |
| TB - PT | 43 | 38 | | | | | 81 |
| TB - DOT | 4 | 2 | | | | | 6 |
| TB Pending | 16 | 13 | | | | | 29 |
| BFPC | 57 | 205 | | | | | 262 |

CLEVELAND COUNTY BOARD OF HEALTH MEETING

March 12, 2019

SOONERSTART PROGRAM REPORT

SoonerStart Caseload February 28th, 2019 (previous month in parentheses)

| | Feb. | Jan. | Breakdown by County; | |
|----------------------|------|-------|----------------------|-----|
| Referrals | 66 | (63) | Cleveland | 247 |
| Eligible | 23 | (27) | Garvin | 21 |
| Ineligible | 6 | (19) | McClain | 42 |
| Exiting Program | 20 | (38) | Other Counties | 5 |
| Total Active Clients | 310 | (309) | Total | 315 |

SoonerStart Update:

- **Program Update-** We are continuing to get caught up on our referrals and getting clients on IFSP's in a timely manner. Vicki one of our Occupational Therapist did a presentation for the regional Child Development Specialists on Sensory Integration and its effects on a child's ability to function in their day to day lives.
- **Staffing-** We were able to offer a position to a Psychological Clinician who accepted and will start on April 29th due to having a baby recently. But we continue to have two open positions; Speech Language Pathologist II, and Registered Nurse II. We have one applicant for the Speech Language Pathologist who will be graduating in May, so I will request an updated list in April to conduct interviews in hopes of other applicants.
- **Early Foundations-** We currently are fully staffed and all of our students are attending regularly. We will start to identify possible students to start this fall and will make a decision around July 1st. The director has already developed the calendar for this summer and next school year to keep our parents informed and on the same page.
- **Trainings-** We have a number of discipline specific trainings coming up in the next few months, and everyone is starting to complete their required trainings. Vicki and I participated in a follow-up training on the Oklahoma Family Interview, which is our formalized questions and interview process to aid in developing outcomes for our clients. During phase two we will be sending an audio recording of an IFSP meeting to a three member committee to review our process of developing IFSPs.

**Cleveland County Board of Health
Administrator's Report
March 12, 2019**

1. Personnel

- a. Search for Regional Director continues – more interviews last week.
- b. Authorized Vacancies: 11 Active FTEs (2 SLP; 2 AT; 1 Clinic RN; 1 C1 RN; 1 EI RN; 1 PHS; 2 PCA; 1 Reg. Director), 2 Active PTEs (2 Temp PCA)

2. Operations

- a. Facilities
 - i. Norman: Nothing new to report
 - ii. Moore: Nothing new to report
- b. Budget: Personnel budget for FY 2020: Approx. 3.75 million – Same as last year
(Based on assumption all planned locally funded positions are filled)
- c. Immunizations update: Nothing new to report

