Cleveland County
Health Department

CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.

July 10, 2018

AGENDA

I. Call to Order

II. Approval of June Meeting Minutes

III. Staff Reports

A. Children First – Nancy Meehan

B. Environmental Health – Amy Allen

C. Health Education – Tara Douglas

D. Nursing – Beverly Bymun

E. Sooner Start – Rodney Barrett

F. Open Streets – Laura Matlock

G. Administration – Keith Reed

IV. Action Item: Approval of payment on 2018 IT Invoices from OSDH

A. April 2018
B. May 2018

V. Other Matters

VI. Adjourn

Cleveland County
Health Department

Board of Health Meeting
Date: July 10, 2018

Members Present: Darry Stacy (Chairman), Todd Gibson, Pepper Martin, and Dr. Thomas Thurston

Members Absent: Michael Messerli

Others Present: Keith Reed, Joey Reese, Debbie Dickson, Tara Douglas, Nancy Meehan, Rodney Barrett, Amy Allen, Laura Matlock, Dr. Lisa Connery and Natalie Dixon

Notice of the meeting was posted in the front lobby of the Cleveland County Health Department from Tuesday, 07-03-18 through Tuesday, 07-10-18. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:30 a.m. with a quorum present. The minutes were read and the motion was made by Pepper Martin and seconded by Todd Gibson to accept the minutes as written from June 12, 2018. All were in favor.

Topic	Discussion	Action
Staff Reports: **Children First**	Natalie Dixon distributed copies of the June, 2018 Children First report prepared by Jennifer England, interim Children First lead nurse, to the Cleveland County Board of Health members and staff (please see attachment). Nancy Meehan, Children First Nurse, presented the Children First report for June, 2018 to the Cleveland County Board of Health and staff.	
Environmental Health	Natalie Dixon distributed copies of the Environmental Health reports June, 2018 to the Cleveland County Board of Health members and staff (please see attachment). Amy Allen, Environmental Health Supervisor, presented Environmental Health reports for June, 2018 to the Cleveland County Board of Health and staff. A discussion was had regarding the one facility on enforcement.	

Health Education	Natalie Dixon distributed copies of the June, 2018 Health Education Report to the Cleveland County Board of Health members and staff (please see attachment). Tara Douglas, Health Education Supervisor, presented the Health Education Report for June, 2018 to the Cleveland County Board of Health and staff. A discussion was had regarding TSET.	
Nursing	Natalie Dixon distributed copies of the Nursing Services Report June, 2018 (please see attachment) to the Cleveland County Board of Health and staff. Joey Reese, Coordinating Nurse, presented the Nursing Services Report June, 2018 to the Cleveland County Board of Health and staff.	
Early Intervention/ SoonerStart	Natalie Dixon distributed copies of the June, 2018 SoonerStart Program Report (please see attachments) to the Cleveland County Board of Health and staff. Rodney Barrett, Early Intervention/SoonerStart Programs Manager, presented the Sooner Start Report for June, 2018 to the Cleveland County Board of Health and staff.	
Open Streets	Natalie Dixon distributed copies of the Open Streets 2018 Moore Map and Logo handout (please see attachment) to the Cleveland County Board of Health and staff. Laura Matlock, Community Coordinator, presented the Open Streets 2018 Moore Map and Logo handout to the Cleveland County Board of Health and staff. Open Streets 2018 Moore will be Sunday, September 30, 2018. It will be the same location and route as last year. Official approval is expected by the end of this week.	

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Administration	Natalie Dixon distributed copies of the Administrator's Report and Exported County Rankings handout (please see attachments) to the Cleveland County Board of Health and staff. Keith Reed, Administrator, provided: • Staff/Personnel update included authorized vacancies, pending interviews, OSDH rapid processing, and next steps. • Operations update included the facilities update with a notification that the lighting system update for the Norman auditorium is complete, carpet replacement in Norman consideration, options for shelter purchase coordinating with Cleveland County Emergency Management and George Mauldin, a discussion was had regarding potential storage option at the Cleveland County yard, a discussion was had regarding complications surrounding the Norman office. Budget update included information regarding the increase in the local payroll. The insurance reimbursement/reconciliation project update included progress with potential resolution by September. • CDC Site Visit for Preparedness report regarding action items is pending. • Agency re-organization included information regarding the division of Community Family Health Services into two. Family Health Services will focus on program administration. Community Health Services will be all the county health departments. Keith provided that this will provided more distinct representation with a focus on local health and the new position has been posted. • Strategic Planning updates included notification to schedule a strategic planning meeting potentially in September. Meetings with Norman Regional to begin plans for a community health. • State of the State Website Review was presented by Keith with a walk-through of the main site, indicator selection, location of county details, grading, notes, selection options, county specific indicators and socioeconomic factors. The link was emailed to	

Cleveland County
Health Department

	the Board of Health members on June 12, 2018 and can be resent by request. Since ranking is not currently available on the website, Keith provided the Exported County Rankings handout. Keith presented the value information, the ranking and adjusted ranking. A discussion was had regarding Cleveland County's current overall ranking.	
Action on current Data Bills from OSDH	Keith Reed, Administrator, presented for consideration the item of approval of payment on 2018 IT Invoices from OSDH for April 2018 and May 2018. A discussion was had regarding OSDH's decision to cease billing the counties for IT Data costs beginning in State Fiscal Year 2019.	Motion made by Dr. Thomas Thurston to approve the agreement. Motion was seconded by Todd Gibson.
Other Matters:	Keith Reed inquired about obtaining exercise equipment for the Cleveland County Health Department to be utilized by the staff. The Board advised to review all options and then it would be considered.	
Adjournment:	Board of Health Meeting adjourned at 8:01 am	Motion was made by Todd Gibson. Motion was seconded by Pepper Martin. All in favor.

Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Administrative Assistant

Children First

By Jennifer England
Board of Health Meeting
Stats from 6/1/18 – 6/30/18

Completed Visits in Cleveland County	113
Completed Visits in McClain County	16
Active Clients in Cleveland County	79
Active Clients in McClain County	11
Referrals Received Living in Cleveland County	14
Referrals Received Living in McClain County	1
Referrals Still Pending	15

Staffing: We currently have 4 full time nurses. Two nurses took a week off work for vacation this month. One nurse took the 2nd week of June off; the other nurse took the 3rd week off.

Referrals: We received a total of 15 referrals for the month. Referrals are being worked as they are received.

Productivity: We completed a total of 129 visits with 90 families served.

Training: None in the month of June.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report Covering June 2018
Date: July 10th, 2018

Personnel

We have one vacancy.

Closures

Public Bathing Facilities:

25 facilities were briefly closed to address imminent health hazards. The inspector worked with the facility to reopen safely.

Restaurants and Other Facilities:

No facilities were briefly closed to address imminent health hazards. The inspector worked with the facility to reopen safely.

Events worked by Cleveland County Staff

Event	Date
Beats & Bites	June 9
After-Hours Food School	June 12

Complaints:

Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

No truck wrecks were reported.

Inspections:

High	108	FY2018	983
Medium	78	FY2018	772
Low	104	FY2018	481
School	1	FY2018	227
Pool	153	FY2018	368
Temporaries	7	FY2018	469
Total Inspections	451	FY2018	3300

The state statute-mandated minimum of one inspection per food and lodging facility per year was met. Our year resets with the fiscal year.

Enforcement:

One facility is currently on enforcement. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Environmental Report				
2018/Quarter 2	**Apr**	**May**	**Jun**	**Quarterly Total**
Food Cards Issued	342	434	328	**1104**
Food school Failures	0	0	0	**0**
Replacement Cards	10	16	12	**38**
Plan Reviews	10	14	7	**31**
Temp Licenses	65	9	7	**81**

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Gaberino's Homestyle Italian	400 Ed Noble Pkwy	Norman	04/04/18
Apple Tree Chocolate (trailer)	754 Asp Ave	Norman	04/05/18
Freezing Cow			04/06/18
Beer Is Good Brewing Company	216 E Main St	Norman	04/09/18
Mango Mango Dessert	1400 12th Ave SE Suite 318	Norman	04/10/18
Robinson Village	501 E Robinson	Norman	04/11/18
Rolling Ice Cream	3301 W Main St Suite 5526	Norman	04/13/18
Toly Park	223 W Main St	Norman	04/13/18
Walmart Neighborhood Market	3571 W Rock Creek Rd	Norman	04/23/18
Alfredo's Mexican Restaurant	2701 I35 Service Rd	Moore	04/24/18
Arby's	3200 W Robinson	Norman	05/03/18
Thai Thai	3522 24th Ave NW	Norman	05/07/18
Johnnie's Charcoal Broiler	2305 S Telephone Rd	Moore	05/11/18
PJ's Place	105 NW 12th St	Moore	05/15/18
Absolute Karaoke Studio	2230 W Main St	Norman	05/17/18
Good Day Café	408 W Main St	Norman	05/22/18
Love's	5317 SE 44th St	Newcastle	05/24/18
The Frigid Dog	5225 W 5th St	Moore	05/24/18
7-Eleven #85	2556 Classen Blvd	Norman	05/25/18
7-Eleven #43	2300 Chautauqua	Norman	05/25/18
7-Eleven #54	2400 NW 36th	Norman	05/25/18
Braum's #34	400 E Robinson	Norman	05/25/18
Hampton Inn & Suites	2300 Conference Dr	Norman	05/30/18
Mustash Mike's of OKC			05/31/18
The Crimson Beehive	817 SE 4th St	Moore	06/01/18
Papa John's	2110 N Main St Suite A	Newcastle	06/12/18
Surfer Sno	5120 Bains Ln	Norman	06/13/18
Mabs Natural Solutions	2315 E Lindsey	Norman	06/19/18
The Weighted Fork	825 SW 19th St Ste B	Moore	06/19/18
Starbucks Coffee	3051 Classen Blvd	Norman	06/27/18
Chillz on Wheelz	316 Madison Place Dr	Moore	06/28/18

Health Education Report

Cleveland County Board of Health

July 10, 2018

CCTP- CC Healthy Living Program

- The TSET HLP Grantees, Norman Regional Hospital, and the CCHD are looking to partner on doing community health assessments in our region.

Cleveland County Obesity Workgroup

- The workgroup partnered with ONIE to create a promotional video for both the Moore and Norman farmers markets during their Healthy Kids Day event. The videos highlighted SNAP and Double Up, and walked participants through the process of using the tokens.

Cleveland County Substance Abuse Workgroup

- The workgroup continues working to plan trainings on safe prescribing practices for local providers in the area.

Cleveland County Mental Health Workgroup

- The workgroup continues to look for ways to partner with the county jail screening program being implemented.

Cleveland County Child Health Workgroup

- The maternal depression subcommittee continues reaching out to local churches about the possibility of providing respite care for moms when they are overwhelmed, and don't have any other support.

CCTP-Healthy Noble Partnership

- The Healthy Noble Partnership will begin planning their annual BEAR event for this Fall. Date TBD.

Cleveland County Health Department

- We are still working to fill our vacant Health Educator position.
- Erin Turner recently held Mental Health First Aid training for our staff and community members.

Trainings	**Location**	**Date**
Regional Staff Meeting	CCHD	June 1st
Health Promotion	**Location**	**Date**
OKSA Foster Care Expo	OU	June 6th

Nursing Services
Cleveland County Board of Health
July 10, 2018

STAFFING: We have 2 vacancies for RNs, one in Norman and one in Moore. The position in Norman has been posted and we will be interviewing soon. We are waiting for the Moore RN position to be posted. We have a breastfeeding peer counselor position currently open in Norman and are waiting for approval. We also have 3 vacancies in the C-1 program. We are waiting for those positions to be announced.

CLINICS: We are currently a couple of weeks out for family planning appointments. WIC continues to be busy. We are still out a few weeks for the next available appointment and continue to work clients in as we can. Unfortunately, this will be more difficult as August gets here due to back to school immunizations and limited staffing.

COMMUNICABLE DISEASE: Moore currently has an active case of TB that has started medications and is currently on isolation. We have completed the contact investigation and all the contacts have been tested and all were negative thus far.

FLU: No activity.

CLEVELAND COUNTY BOARD OF HEALTH MEETING

July 10, 2018

SOONERSTART PROGRAM REPORT

SoonerStart Caseload as of June 30, 2018 (previous month in parentheses)

	June	May	Breakdown by County;	
Referrals	55	(79)	Cleveland	257
Eligible	21	(22)	Garvin	21
Ineligible	10	(18)	McClain	25
Exiting Program	18	(28)	Other Counties	5
Total Active Clients	303	(319)	Total	308

SoonerStart Update:

- **Program Update-** I attended the Interagency Coordinating Council meeting in Tulsa which is the SoonerStart governing body. During the meeting three more diagnosis were added to the automatic qualifier list; Hypoxic-Ischemic Encephalopathy, Dandy Walker, and Periventricular Leukomalacia. The budget between the Department of Health and Department of Education is still being negotiated with hopes that it will be signed by July 1st, but there will not be an increase from last year's $14.5 million. Stuart one of our Child Development Specialist went to Stillwater to provide training to the nursing staff on Autism Spectrum Disorder which he had done for the District Nurse Managers. We had a site monitoring visit from the state SoonerStart leadership to discuss our strengths and challenges we are encountering. Our latest monitoring report indicated we were at 99.7% in compliance.
- **Staffing-** I received a letter of resignation from our newest employee who has accepted a position at McCloud public Schools to be the counselor which is the school her small children attend so she will be on the same schedule as them. She has done an outstanding job over the past two years. We had four applicants for the Speech Language Pathologist I position but all declined to interview, so we will repost it hopefully as a I or a II so that we will have a better chance of filling it. At the ICC meeting the Ada region positions were discussed as critical positions to fill so they should be posted soon as well.
- **Early Foundations**- One of our Teaching assistance did resign so we are in the process of filling her position. The Early Foundations program is functioning well, we are in the process of meeting with families to discuss the program and what is expected from them as well as our commitment to them. Currently there will be two openings and they will participate in the program for two years before transitioning to the public school program.
- **Trainings**- Our three Occupational Therapist attended "Neuroplasticity for Children, Rewiring for Integration of Primitive Reflexes and Developmental Skills. They reported that it was an outstanding training and they would like to thank Keith for allowing them to attend this training.

2018

OPEN STREETS

MOORE

Sunday, September 30th

12:30-3:30 PM

Old Town

Cleveland County Board of Health
Administrator's Report
July 10, 2018

1. **Personnel**
    a. Authorized Vacancies: 15 Active FTEs (2 SLP; 1 HE.; 3 AT; 2 Clinic RN; 3 C1 RN; 1 PHS; (1) .5 BFPC; 1 APO; 1 NT (1) .5 TC)
        i. Positions have cleared OSDH hurdles, and are being posted.

2. **Operations**
    a. Facilities
        i. Norman:
            1. Updated lighting system in auditorium.
            2. Replacing carpet in meeting rooms
            3. Considering options on response trailer w/CCEM
        ii. Moore: Nothing new to report

    b. Budget: CCHD Payroll summary
        i. Revolving – ~ $350,000
            1. 7 Inspectors paid via fees
        ii. State – $130,000 (30% of APRN; C1 Lead – vacant)
        iii. Federal - ~ $2,000,000.00
            1. Early Intervention – 14 FTEs
            2. WIC - 8 FTEs (adds 1 new position) & 5 Temp BFPC
            3. Preparedness PHEP Grant- .76 FTE
        iv. Local - ~ $3,750,000
            1. ~ $3,000,000 without filling vacancies
            2. 59 positions (all or part), 11.5 of which are currently or soon to be vacant
        v. Projected new annual carryover: estimated $500,000 - $1,000,000 depending on position refills and the resulting lapse in funds.

    c. Immunizations – Insurance Reimbursement/reconciliation project update. The Interim Commissioner reports that progress is being made and hopes the issue is resolved by September.

3. **CDC Site Visit for Preparedness -** April 12 –Still waiting for action items.

4. **Agency re-organization**

5. **Strategic Plan Update –** Request a strategic planning meeting with the Board over the summer. Also meeting with Norman Regional to begin plans for a community health assessment.

6. **State of the State Website Review**

		County																	
		Cleveland			Garvin			Grady			McClain			Murray			Oklahoma		
Year	Indicator	Value	Ranking	Adj. Rank	Value	Ranking	Adj. Rank	Value	Ranking	Adj. Rank	Value	Ranking	Adj. Rank	Value	Ranking	Adj. Rank	Value	Ranking	Adj. Rank
2016	Adverse Childhood Experiences (3 or more)	22.5	31	47	20.8	42	36	25.6	15	63	20.3	45	33	26.0	13	65	21.7	38	40
	Alzheimer's Disease Deaths (rank may be skewed-no data for some counties)	26.9	49	23	17.6	67	5	38.3	19	53	35.6	26	46	40.6	15	57	40.5	16	56
	Asthma Prevalence	11.0	27	51	13.2	8	70	10.9	28	50	9.0	53	25	9.9	40	38	9.7	42	36
	Binge Drinking	14.7	4	74	7.9	72	6	10.4	30	48	12.1	14	64	8.8	56	22	13.2	7	71
	Cerebrovascular Disease Deaths (rank may be skewed-no data for some counties)	36.3	55	22	56.6	7	70	38.9	46	31	45.4	25	52	32.9	64	13	44.4	28	49
	Chronic Lower Respiratory Disease Deaths	50.2	68	10	67.2	37	41	91.3	5	73	51.1	66	12	74.1	21	57	61.8	51	27
	Current Smoking Prevalence (Adults)	14.7	76	2	23.1	30	48	20.9	44	34	16.3	70	8	28.2	10	68	18.3	63	15
	Dental Visits (Adults)	70.2	2	2	47.4	58	58	57.3	23	23	60.0	18	18	51.6	39	39	60.3	17	17
	Depression (Ever)	20.1	60	18	23.7	30	48	22.0	50	28	21.2	53	25	23.4	33	45	20.5	56	22
	Diabetes Deaths (rank may be skewed-no data for some counties)	22.6	60	12	31.4	45	27	40.4	23	49	28.3	53	19	24.5	57	15	32.8	41	31
	Diabetes Prevalence	10.1	71	7	14.0	27	51	13.5	31	47	9.6	73	5	11.6	58	20	10.8	65	13
	First Trimester Prenatal Care	70.9	11	11	67.0	22	22	68.6	14	14	73.2	5	5	68.3	15	15	60.5	55	55
	Frequent Poor Health Days (≥14 days in the past 30 days) that Limited Usual Activities	9.0	57	21	11.3	33	45	9.9	49	29	13.0	18	60	13.3	15	63	9.8	51	27
	Frequent Poor Mental Health Days (≥14 days in the past 30 days)	14.5	46	32	15.2	39	39	14.6	45	33	13.1	55	23	17.6	17	61	13.7	51	27
	Frequent Poor Physical Health Days (≥14 days in the past 30 days)	13.0	73	5	15.6	49	29	14.5	63	15	16.0	44	34	19.6	15	63	13.8	66	12
	Good or Better Health Rating	85.4	3	3	72.8	60	60	78.6	24	24	82.3	12	12	75.7	39	39	82.3	13	13
	Heart Disease Deaths	200.4	64	14	220.5	53	25	222.4	52	26	254.3	31	47	258.0	28	50	266.0	23	55
	Heavy Drinkers	3.8	14	64	3.0	45	33	3.9	13	65	4.4	7	71	3.3	36	42	4.6	6	72
	Infant Mortality	5.7	45	33	8.0	25	53	6.6	40	38	8.9	16	62	10.1	11	67	7.3	32	46
	Influenza/Pneumonia Deaths (rank may be skewed-no data for some counties)	10.1	57	5	15.8	28	34	9.9	59	3	10.1	57	5	11.0	54	8	11.8	52	10
	Intentional Injury Deaths (rank may be skewed-no data for some counties)	20.0	60	7	34.7	14	53	30.1	29	38	25.8	44	23	32.7	20	47	29.4	31	36
	Life Expectancy at Birth	79.6	7	7	74.3	48	48	76.0	27	27	76.8	17	17	72.8	68	68	76.1	26	26
	Low Birth Weight	7.2	49	29	8.0	26	52	8.2	23	55	8.4	18	60	9.5	5	73	8.7	12	66
	Malignant Neoplasm Deaths	154.7	71	7	220.4	13	65	183.7	42	36	189.9	35	43	176.8	52	26	177.1	50	28
	Nephritis Deaths (rank may be skewed-no data for some counties)	10.7	45	16	9.8	51	10	17.1	27	34	11.0	44	17	9.9	50	11	13.7	39	22
	No Insurance Coverage	9.9	71	7	20.6	9	69	11.5	63	15	13.4	46	32	17.8	21	57	18.2	18	60
	No Physical Activity	22.1	75	3	36.1	19	59	24.7	71	7	23.8	72	6	32.1	31	47	27.0	61	17
	Obesity (Adults)	29.6	73	5	33.0	52	26	35.1	38	40	31.1	64	14	43.4	2	76	30.7	66	12
	Seniors Influenza Vaccination	67.4	6	6	66.0	12	12	65.8	15	15	67.3	7	7	65.5	17	17	64.3	32	32
	Seniors Pneumococcal Vaccination	79.6	11	11	74.5	71	71	79.8	10	10	79.1	13	13	75.5	64	64	78.5	22	22
	Suicides (rank may be skewed-no data for some counties)	16.6	57	8	28.3	9	56	25.7	15	50	22.2	33	32	22.7	29	36	18.6	51	14
	Teen Births	8.2	75	3	14.7	53	25	14.1	56	22	9.4	72	6	12.5	63	15	21.5	32	46
	Total Mortality	724.6	72	6	975.7	33	45	894.3	54	24	897.3	53	25	999.3	25	53	891.2	55	23
	Unintentional Injury Deaths	53.3	67	10	83.9	18	59	70.7	40	37	63.0	48	29	106.7	6	71	60.3	53	24
	Unintentional Poisoning Deaths	15.9	49	11	25.9	14	46	18.8	39	21	19.0	35	25	46.8	1	59	18.9	37	23
	Usual Source of Care	75.2	47	47	76.8	40	40	77.1	34	34	76.9	35	35	78.0	26	26	72.8	61	61

Oklahoma State Department of Health

EXPLANATION OF CHARGES

Oklahoma State Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 4-18
DATE: 06-01-2018

TO:

Cleveland County Health Department
250 12th Avenue N.E.
Norman, OK 73071

Attn.: Keith Reed

FOR:

Information Technology (IT) Services

Pay Periods 21 and 22 (04-01-18 through 04-28-18

ITEMIZATION PER INVOICE	EXPLANATION OF ITEM
Computer Support per Full-Time Equivaleny (FTE)	Cost of computer support licensing per FTE
Network Connection	Network Connection from Device to Network per FTE
ERP - Financial Services and HCM	Peoplesoft financial and HR transactions integration required for OMES fiscal system.
Plus Maintenance - Licensing	OSDH Application maintenance (server, licensing, storage)
Plus Desktop Additional Devices - Support above FTE count	Cost of computer support licensing for additional computers and devices above the FTE count.
OSDH Data Connection	Connections from data center to OSDH locations.
Leasing	Leased Computers
Data Storage	Data storage for County operation.

Oklahoma State Department of Health

INVOICE

Oklahoma State
Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 4-18
DATE: 6/1/2018

To:
Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

FOR:
Information Technology (IT) Services
Billing for Pay Periods 21 and 22

Description	Billing Period FTE Count	Rate per FTE	Amount
Computer Support per Full-Time Equivalent (FTE)	48.1	$73.84	$3,551.70
Network Connection	48.1	$13.43	$645.98
ERP - Financial Services and HCM	48.1	$10.73	$516.11
Plus Maintenance - Licensing	48.1	$1.47	$70.71
Plus Desktop Additional Devices - Support above FTE count	48.1	$70.49	$3,390.57
OSDH Data Connection	48.1	$0.62	$29.82
Leasing	48.1	$36.09	$1,735.93
Data Storage	48.1	$2.54	$122.17
		TOTAL	$10,062.99

Make warrants payable to the Oklahoma State Department of Health and return with a copy of this invoice to:

Oklahoma State Department of Health
Financial Services Division
PO Box 268823
Oklahoma City, OK 73126-8823

Authorization

I hereby certify that the above invoice is correct and just, that payment therefore has not yet been received, and that the invoice is presented with the knowledge that the amount to be paid hereunder is a reimbursement of funds already expended.

Lytle C. Caldwell Jr.	Grants Reporting Officer	6/1/2018
Authorized Signature	Title	Date

Payment Due By: **7/1/2018**

CHD Data Invoice Information

Thursday, May 31, 2018
2:55:46 PM

Period April 2018

County	First Name	Last Name	FTE Percentage
Cleveland County Health Dept.			
	EDITH	ARP	1.00
	KEELY	BARGER	1.00
	COURTNEY	BECK	1.00
	KYLIE	BLOUGH	1.00
	MARY	BOERSMA	1.00
	MARLA	BURGESS	1.00
	BEVERLY	BYMUN	0.60
	AMANDA	CARPENTER	1.00
	KATHERINE	CINTRON	0.90
	LORI	CLARK	1.00
	MARY	CLARK	1.00
	MISTY	CLOUSE	1.00
	GAYLA	COFFEY	1.00
	DEBRA	DICKSON	0.60
	NATALIE	DIXON	0.90
	TARA	DOUGLAS	1.00
	CYNTHIA	DOW	0.90
	JENNIFER	ENGLAND	0.40
	LENA	GALLOWAY	1.00
	DEBORAH	GENTRY	1.00
	SARAH	GOODNER	1.00
	AMBER	GUTHRIE	0.50
	AARON	HANSEL	1.00
	JODY	HARTWIG	0.60
	CAROLYN	HUTSON	1.00
	SONIA	ICE	1.00

CHD Data Invoice Information

Thursday, May 31, 2018
2:55:47 PM

Period April 2018

County	First Name	Last Name	FTE Percentage
	STEPHANIE	LAMBERT	0.70
	SETH	LEACH	0.70
	KARA	MANKE YOUNG	1.00
	GLORIA	MARTINEZ	1.00
	KERI	MCCARTY	1.00
	KARLA	MCGUIRE	1.00
	NANCY	MEEHAN	1.00
	SUSANA	MENDOZA	1.00
	KRISTEN	MILLICAN	0.70
	KIMLEY	MOLER	1.00
	KRISTI	MONTGOMERY	1.00
	CASSIE	NONAST	0.90
	KAILI	ORTIZ	1.00
	KEITH	REED	0.60
	JOEY	REESE	1.00
	KENA	RHOTEN	1.00
	RACHEL	ROACH	1.00
	TRACIE	ROCHESTER	1.00
	AMY	RUMSEY	0.90
	RACHELLE	SAMARA	1.00
	TINA	STEELMAN	0.50
	LAUREN	SPEER	1.00
	AMANDA	STONE	0.90
	ERIN	TURNER	1.00
	VALERIE	VONDEROSTENSACKEN	0.90
	MEAGAN	WALKER	0.30

CHD Data Invoice Information

Thursday, May 31, 2018
2:55:47 PM

Period April 2018

County	First Name	Last Name	FTE Percentage
	HOLLY	WARREN	1.00
	LORI	FISHER	0.60
		Total FTE	**48.10**

Oklahoma State Department of Health

EXPLANATION OF CHARGES

Oklahoma State Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 4-18
DATE: 06-01-2018

TO:

Cleveland County Health Department
250 12th Avenue N.E.
Norman, OK 73071

Attn.: Keith Reed

FOR:

Information Technology (IT) Services

Pay Periods 21 and 22 (04-01-18 through 04-28-18

ITEMIZATION PER INVOICE	EXPLANATION OF ITEM
Computer Support per Full-Time Equivaleny (FTE)	Cost of computer support licensing per FTE
Network Connection	Network Connection from Device to Network per FTE
ERP - Financial Services and HCM	Peoplesoft financial and HR transactions integration required for OMES fiscal system.
Plus Maintenance - Licensing	OSDH Application maintenance (server, licensing, storage)
Plus Desktop Additional Devices - Support above FTE count	Cost of computer support licensing for additional computers and devices above the FTE count.
OSDH Data Connection	Connections from data center to OSDH locations.
Leasing	Leased Computers
Data Storage	Data storage for County operation.

Oklahoma State Department of Health

INVOICE

Oklahoma State
Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 5-18
DATE: 6/19/2018

To:
Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

FOR:
Information Technology (IT) Services
Billing for Pay Periods 23 and 24

Description	Billing Period FTE Count	Rate per FTE	Amount
Computer Support per Full-Time Equivalent (FTE)	48.1	$75.27	$3,620.49
Network Connection	48.1	$13.69	$658.49
ERP - Financial Services and HCM	48.1	$10.94	$526.21
Plus Maintenance - Licensing	48.1	$1.50	$72.15
Plus Desktop Additional Devices - Support above FTE count	48.1	$71.86	$3,456.47
OSDH Data Connection	48.1	$0.63	$30.30
Leasing	48.1	$36.79	$1,769.60
Data Storage	48.1	$2.59	$124.58
		TOTAL	$10,258.29

Make warrants payable to the Oklahoma State Department of Health and return with a copy of this invoice to:

Oklahoma State Department of Health
Financial Services Division
PO Box 268823
Oklahoma City, OK 73126-8823

Authorization

I hereby certify that the above invoice is correct and just, that payment therefore has not yet been received, and that the invoice is presented with the knowledge that the amount to be paid hereunder is a reimbursement of funds already expended.

Lytle C. Caldwell Jr.	Grants Reporting Officer	6/19/2018
Authorized Signature	Title	Date

Payment Due By: **7/19/2018**

CHD Data Invoice Information

Monday, June 18, 2018
3:52:52 PM

Period May 2018

County	First Name	Last Name	FTE Percentage
Cleveland County Health Dept.			
	EDITH	ARP	1.00
	KEELY	BARGER	1.00
	COURTNEY	BECK	1.00
	KYLIE	BLOUGH	1.00
	MARY	BOERSMA	1.00
	MARLA	BURGESS	1.00
	BEVERLY	BYMUN	0.60
	AMANDA	CARPENTER	1.00
	KATHERINE	CINTRON	0.90
	LORI	CLARK	1.00
	MARY	CLARK	1.00
	MISTY	CLOUSE	1.00
	GAYLA	COFFEY	1.00
	DEBRA	DICKSON	0.60
	NATALIE	DIXON	0.90
	TARA	DOUGLAS	1.00
	CYNTHIA	DOW	0.90
	JENNIFER	ENGLAND	0.40
	LORI	FISHER	0.60
	LENA	GALLOWAY	1.00
	DEBORAH	GENTRY	1.00
	SARAH	GOODNER	1.00
	AMBER	GUTHRIE	0.50
	AARON	HANSEL	1.00
	JODY	HARTWIG	0.60
	CAROLYN	HUTSON	1.00
	SONIA	ICE	1.00

CHD Data Invoice Information

Monday, June 18, 2018
3:52:52 PM

Period May 2018

County	First Name	Last Name	FTE Percentage
	STEPHANIE	LAMBERT	0.70
	SETH	LEACH	0.70
	KARA	MANKE YOUNG	1.00
	GLORIA	MARTINEZ	1.00
	KERI	MCCARTY	1.00
	KARLA	MCGUIRE	1.00
	NANCY	MEEHAN	1.00
	SUSANA	MENDOZA	1.00
	KRISTEN	MILLICAN	0.70
	KIMLEY	MOLER	1.00
	KRISTI	MONTGOMERY	1.00
	CASSIE	NONAST	0.90
	KAILI	ORTIZ	1.00
	KEITH	REED	0.60
	JOEY	REESE	1.00
	KENA	RHOTEN	1.00
	RACHEL	ROACH	1.00
	TRACIE	ROCHESTER	1.00
	AMY	RUMSEY	0.90
	RACHELLE	SAMARA	1.00
	STACEE	SMIDDY	0.50
	LAUREN	SPEER	1.00
	AMANDA	STONE	0.90
	ERIN	TURNER	1.00
	VALERIE	VONDEROSTENSACKEN	0.90
	MEAGAN	WALKER	0.30
	HOLLY	WARREN	1.00
		Total FTE	**48.10**

Cleveland County
Health Department

Cleveland County Health Department Sign-In Sheet

Event: Cleveland County Board of Health Meeting **Date:** Tuesday, July 10, 2018

NAME – Print legibly	Agency	Position	Date
Debbie Dickson	CCHD	APO	7-10-18
Tara Douglas	CCHD	H. Ed	7-10-18
Rothey Daiven	CCHD	LC	7-10-18
Laura Matlock	CCHD	contract Open Streets	7-10-18
Joey Reost	CCHD	RT	7-10-18
Nancy Meehan	CCHD	RN	7/10/18
Natalie Dixon	CCHD	AA	7-10-18
LISA CONNERY M.D.	CCHD	MED DIRECTOR	7-10-18
PEPPER MARTIN	CCHD	BOARD MEMBER	7-10-18
TODD GIBSON	CCHD	BOARD MEMBER	7-10-18
DARRY STACY	CCHD	BOARD	7-10-18
Thomas W Thurston MD	CCHD	Board member	7/10/18
KEITH REED	CCHD		7-10-18
Amy Allen	CCHD	ENV	7/10/18