



**CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.**

February 12, 2019

AGENDA

- I. Call to Order
- II. Approval of January Meeting Minutes
- III. Staff Reports
 - A. Children First – Tracie Rochester
 - B. Environmental Health – Amy Allen
 - C. Health Education – Erin Turner
 - D. Nursing – Beverly Bymun
 - E. Sooner Start – Rodney Barrett
 - F. Veteran’s Coordinator – Mark Braley
 - G. Administration – Keith Reed
- IV. Discussion and possible action regarding Healthy Living Block including: Status of project, appropriation of funding, location, etc.
- V. Other Matters
- VI. Adjourn



Board of Health Meeting
Date: February 12, 2019

Members Present: Darry Stacy (Chairman), Todd Gibson, Michael Messerli, Pepper Martin, and Dr. Thomas Thurston

Members Absent: None

Others Present: Keith Reed, Beverly Bymun, Corey Colen, Rodney Barrett, Erin Turner, Mark Braley, Amy Allen, Tracie Rochester, and Dr. Lisa Connery

The notice of the meeting was posted in the front lobby of the Cleveland County Health Department from Tuesday, 02-05-19 through Tuesday, 02-12-19. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:29am with a quorum present. The minutes were read and the motion was made by Dr. Thomas Thurston and seconded by Michael Messerli to accept the minutes from January 8, 2019. All were in favor.

Topic	Discussion	Action
<u>Staff Reports:</u> Children First	Natalie Dixon distributed copies of the January 2019 Children First report to the Cleveland County Board of Health members and staff (<u>please see attachment</u>). Tracie Rochester, Children First Supervisor, presented the Children First report for January 2019 to the Cleveland County Board of Health and staff.	
Environmental Health	Natalie Dixon distributed copies of the January 2019 Environmental Health reports to the Cleveland County Board of Health members and staff (<u>please see attachment</u>). Amy Allen, Environmental Health Supervisor, presented Environmental Health report for January 2019 to the Cleveland County Board of Health and staff.	



Cleveland County
Health Department

	<p>A discussion was had regarding a recent rabies case in a cow in Blanchard.</p>	
Health Education	<p>Natalie Dixon distributed copies of the January 2019 Health Education Report to the Cleveland County Board of Health members and staff (<u>please see attachment</u>).</p> <p>Erin Turner, Senior Health Educator, presented the Health Education report for January 2019 to the Cleveland County Board of Health members and staff.</p> <p>A discussion was had regarding the nature of the Mental Health training that Erin provided to staff at OU.</p>	
Nursing	<p>Natalie Dixon distributed copies of the January 2019 Cleveland County Health Department Monthly Clinical Activity and Summary Report to the Cleveland County Board of Health members and staff (<u>please see attachment</u>).</p> <p>Beverly Bymun, District Nurse Manager, presented the January 2019 Nursing Services Report to the Cleveland County Board of Health and staff.</p> <p>There was a discussion regarding the immunization rates for Oklahoma and the difference in immunization rates between public and private schools. There was also a discussion regarding the effectiveness of the flu vaccine this year compared to last year.</p>	
SoonerStart	<p>Natalie Dixon distributed copies of the January 2019 SoonerStart Program Report to the Cleveland County Board of Health and staff (<u>please see attachment</u>).</p> <p>Rodney Barrett, Early Intervention/SoonerStart Programs Manager, presented the SoonerStart report for January 2019 to the Cleveland County Board of Health and staff.</p>	



Cleveland County
Health Department

Veteran's Coordinator	<p>Mark Braley, Veteran's Coordinator, presented information to the Cleveland County Board of Health and staff regarding projects to help veterans get the benefits and support they need.</p> <p>Mark Braley was interviewed by the OU Daily for a veteran story. He was also re-appointed to the Veterans and Military Services Committee by the National Association of County Officers. The Veteran's Coordinator program will continue to work with Tinker Federal Credit Union in making disabled veteran's homes ADA compliant. The Virtue Center has received a grant to create a mentor program for veterans in the drug court program. Cleveland County donated the use of a defibrillator to Veteran's Corner.</p>	
Administration	<p>Natalie Dixon distributed copies of the Administrator's Report to the Cleveland County Board of Health and staff (<u>please see attachment</u>).</p> <p>Keith Reed, Administrator, provided:</p> <ul style="list-style-type: none">• Staff/Personnel update regarding vacancies and postings. Regional director is still vacant and more interviews will be conducted soon. The lack of a cabinet secretary is currently slowing down the posting/filling of some positions. No update on the status of Tom Bates as the Commissioner.• Operations – The Norman EOC project has been completed. TV's will be put in the new EOC soon.• Strategic Plan – Updated the Board on the status of the strategic plan. Provided the Board with a list of some of the projects included in the plan.	
Healthy Living Block	<p>Darry Stacy advised the board that contacts were about to be signed with architectures and that a new account needed to be created for funds for that purpose. It would be a sub account to the Capital Outlay account.</p>	<p>Motion was made by Todd Gibson. Motion was seconded by Michael Messerli.</p> <p>The Board voted 5-0 and all were in favor.</p>



Cleveland County
Health Department

	<p>Todd Gibson explained the benefits of the Healthy Living Block program and advised that the program has received national attention.</p> <p>Darry proposed that a motion be made to approve the use of County Health Department millage exceeding the 35% minimum carryover to fund construction of the Healthy Living Block project. Excess funds are to be placed in a building fund account specific for this purpose.</p>	
<u>Other Matters:</u>	Keith Reed advised that Dr. Thomas Thurston was retiring from his Board position in June 2019.	
<u>Adjournment:</u>	Board of Health Meeting adjourned at 7:55am	Motion was made by Michael Messerli. Motion was seconded by Todd Gibson. All in favor.


Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Accreditation Coordinator and Corey Colen, Administrative Programs Officer

Children First

By Tracie Rochester
Board of Health Meeting
Stats from 01/01/2019- 01/31/2019

Completed Visits in Cleveland County	128
Completed Visits in McClain County	18
Active Clients in Cleveland County	68
Active Clients in McClain County	5
Referrals Received Living in Cleveland County	18
Referrals Received Living in McClain County	3
Referrals Still Pending	20

Staffing: We currently have four full-time nurses, and one lead nurse. Interviews were conducted to fill our two vacancies.

Referrals: We received 21 referrals for the month.

Productivity: We completed 146 visits (48 average per nurse) with 73 families served (24 average per nurse). Our newest nurse began enrolling clients on 1-14-19. She will follow the ramp-up schedule of enrolling 2-4 clients per month for the next 9 months eventually reaching a full caseload of 25 clients.

Training: Our newest nurse completed Unit 2 -initial training in Denver CO on 1-11-19.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report for October-December 2018
Date: February 12th, 2019

Personnel

We have one vacancy remaining.

Closures

Public Bathing Facilities:

No facilities were closed to address imminent health hazards. The inspector worked with the facility to reopen safely.

Restaurants and Other Facilities:

Three facilities were closed to address imminent health hazards/license issues. The inspector worked with the facility to reopen safely.

Events worked by Cleveland County Staff

Event	Date
After-Hours Food School	1/8

Complaints:

Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

No truck wrecks were reported.

Inspections:

High	44
Medium	104
Low	33
School	7
Pool	0
Temporaries	0
Total Inspections	188

Enforcement:

No facilities are currently on enforcement, with the exception of a few facilities for non-payment of license. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Environmental Report				
2019/Quarter 1	Jan	Feb	Mar	Quarterly Total
Food Cards Issued	451			451
Food school Failures	0			0
Replacement Cards	20			20
Plan Reviews	8			8
Temp Licenses	0			0

Recent Plan Reviews			
Establishment	Address	City	Date Submitted
Cost Plus World Market	520 Ed Noble Parkway	Norman	01/08/19
El Senior De Los Tacos	1119 E Constitution	Norman	01/09/19
Sigma Nu Fraternity	1300 College Ave	Norman	01/15/19
Cajun Couillons (Meatball House)	4313 Spyglass Dr	Norman	01/17/19
Gangnam Korean BBQ	925 SW 25th St	Moore	01/22/19
Happy Monk	1430 W Lindsey St	Norman	01/22/19
Nosh (Mobile Food Truck)	200 SE 19th	Moore	01/22/19
Pryor's Pizza Kitchen	123 W Main	Norman	01/31/19

Health Education Report
Cleveland County Board of Health
February 12, 2019

CCTP- CC Healthy Living Program

- The TSET HLP Grantees, Norman Regional Hospital, continue reaching out to local organizations to assess their wellness policies.
- We joined the Healthy Retail Task Force to look at healthy establishments (restaurants, stores, etc) to look at where the city needs to improve or add opportunities.

Cleveland County Obesity Workgroup

- The workgroup has assisted with the planning of Open Streets Norman. Annual Open Streets Norman will take place on River Oaks Drive (pending approvals from Brookhaven HOAs and City of Norman via Special Event Permit) on Sunday, April 14th from 1-5 PM. The group is going to look at mobile markets and promoting activity breaks for schools and workplaces.

Cleveland County Substance Abuse Workgroup

- Working on sample policies for bars and restaurants about alcohol services. Promoting Responsible Beverage and Service Training that is now required with new alcohol laws.

Cleveland County Mental Health Workgroup

- The group is working on how each agency operates and realistic timeline of services and how we can improve services between agencies. They are also looking at how medication is handled from one agency to the next.

Cleveland County Child Health Workgroup

- The maternal depression subcommittee now has commitment from 3 large churches in the area to provide child care spots for mothers experiencing postpartum depression, or who may have no other support system. There is also a subcommittee to look at promoting feeding sites and to see how feeding sites are being used. This group will be looking at new projects to take on.

CCTP-Healthy Noble Partnership

- The Healthy Noble Partnership will be helping the SWAT youth group plan a health fair at the middle school.

Cleveland County Health Department

- Our Health Education team has been asked to join a new task force with Women's Resource Center to explore new ways to partner on outreach and education initiatives in the community with their sexual assault prevention grant.
- We are currently working with NRH center on our community health survey.
- The health educators have join a health inequality workgroup. We are looking at data for infant mortality and looking to help create information to present to the public.
- Cleveland County FIMR group is working on Maternal Depression and looking at education and services to have for mothers.
- Taught Mental Health First Aid to 25 staff on the OU campus. Looking to hold more trainings.
- The first meeting to discuss mobile markets was held on February 1st. We are tasked to look at how other cities used their mobile markets.



Nursing Services
Cleveland County Board of Health
February 12, 2019

STAFFING: We have hired 2 RN's for the clinic, one in Norman and one in Moore. We also hired a C-1 nurse, but unfortunately, it is a nurse from the clinic, so there will be an opening for another RN in Norman. We still have one RN position for C-1 and an opening for an RN in Sooner Start. We are also looking to continue to expand our staff as opportunities arise to add positions.

CLINICS: Clinics are stable at the moment. And fortunately, February is always a slow month, so we may be able to play catch up during this time.

Communicable Disease: Measles has reared its ugly head in the NW part of the country, particularly in Washington State. That is a high area of unimmunized children (79% of school children are immunized). There have been 51 cases reported, with one hospitalization. There is an outbreak of measles in Israel and Ukraine and these cases are associated with international travel to those areas. There is also a small pocket in the Houston/Galveston area, where there are 5 cases, and those have been immunized with 1 shot, but not eligible for the second (all under 4 years old).

FLU: Flu is wide-spread throughout the country, but February is usually the peak of the flu season. There have been 24 deaths in Oklahoma, no pediatric deaths.

Cleveland County Health Department
Monthly Clinical Activity, 2019- CCHD

SERVICE/PROGRAM	January	February	March	April	May	June	TOTAL
Child Health	220						
Adult Health (wt.recheck,Hgb)	53						
Dysplasia Follow-up	25						
Communicable Disease	134						
Head Checks	128						
Rashes	0						
Disease Investigations	6						
Family Planning	809						
Annual Exam	316						
Contraceptive Follow-Up	133						
Depo Only	125						
Early Start	3						
Emergency Contraception	15						
Pregnancy Tests	85						
Problem F/U	131						
Misc.(supplies/transfer-in/results	1						
STD	243						
Tuberculosis	71						
PPD	13						
Readings	10						
Follow Up	26						
Medications	19						
CXR	3						
Immunizations (OSIIS)							
Clients Seen	322						
Doses of Vaccine given	656						
WIC – Caseload (@ EOM)	2874						
Certifications/Re-certification	599						
f/u- wt.ck,pkg.change, breast pump	43						
Nutrition Education	176						
TOTAL Clients Seen	2695						
Online Nutrition Ed	361						
TB - PT	43						
TB - DOT	4						
TB Pending	16						
BFPC	57						

CLEVELAND COUNTY BOARD OF HEALTH MEETING

February 12, 2019

SOONERSTART PROGRAM REPORT

SoonerStart Caseload January 31st 2019 (previous month in parentheses)

	Jan.	Dec.	Breakdown by County;	
Referrals	63	(52)	Cleveland	249
Eligible	27	(15)	Garvin	22
Ineligible	19	(8)	McClain	38
Exiting Program	38	(17)	Other Counties	5
Total Active Clients	309	(327)	Total	314

SoonerStart Update:

- **Program Update-** The Cleveland County SoonerStart program is starting to meet all our deadlines now that we were able to catch up from the holidays and the increase of referrals. Overall we did very well during 2018 we averaged 68.9 referrals per month for a total of 827 during the year, and our average monthly caseload for 2018 was 308.6. We saw an average of 255.5 clients in Cleveland County per month during 2018 as well. We received the items we ordered from our AT grant, we got a seating system and a timer to use during therapy sessions.
- **Staffing-** We continue to have three open positions; Speech Language Pathologist II, Registered Nurse II, and Psychological Clinician II. The Psychological Clinician II position we conducted interviews and made a selection, but she recently had a baby so she will not start for a few weeks. The other two positions are still posted and we will request applicant lists soon. The Regional Vision Consultant position was filled, but she is housed out of McAlister so we will have to do some coordination to best utilize her.
- **Early Foundations-** One of our teaching assistance decided to not return after the holiday break, but we have hire their replacement and they should start February 18th. This program is currently full with six students.
- **Trainings-** One of our Psychological Clinicians attended the Oklahoma Research Symposium in Edmond and an OT attended a training for Functional Strengthening for Motor control and Movement Dysfunction in Oklahoma City. We are starting to complete our mandatory trainings for 2019 also.

**Cleveland County Board of Health
Administrator's Report
February 12, 2019**

1. Personnel

- a. Search for Regional Director continues
- b. Authorized Vacancies: 12 Active FTEs (2 SLP; 2 AT; 1 Clinic RN; 1 C1 RN; 1 EI RN; 1 PHS; 1 Psych. Clinician; 2 PCA; 1 Reg. Director), 2 Active PTEs (2 Temp PCA)

2. Operations

- a. Facilities
 - i. Norman: EOC project complete
 - ii. Moore: Nothing new to report
- b. Budget: Defer to possible action item on agenda.
- c. Immunizations update: Nothing new to report

Background

On November 27th, 2018, the Cleveland County Health Department invited the Cleveland County Board of Health to a special meeting to strategically determine the community health efforts focus projects for the health department for the next three years.

Nine project ideas were presented to the Cleveland County Board of Health members. Based on a voting consensus four projects ideas were deemed appropriate and valuable to the community. Thus, the Cleveland County Health Department staff began the following focus projects.

Following is a brief synopsis and data if available for each project idea selected in 2018.

Project List

MOBILE FOOD TRUCK/FOOD RX

Oklahoma is the 6th hungriest state in the United States of America. In Cleveland County, 39,380 people are hungry. 12,900 of those are children and 5,900 are senior citizens. This project focuses on addressing food insecurity in Cleveland County. By partnering with Moore Food and Resource Center and the Food Bank, we will be able to identify food deserts, reduce food waste, offer mobile food markets, increase summer lunch sites, coordinate and educate residents about the Food Rx program and offer cooking demonstrations.

Cleveland County Health Department Point of Contact:

Erin Turner, Health Educator, erint@health.ok.gov

(405) 579-2253

Potential Partners:

TSET, Moore Food and Resource Center, and the Obesity (Health Lifestyle) workgroup, OSU Extension Office, City of Norman, City of Moore, City of Noble, Department of Human Services

BLOCK PARTY

According to BRFSS (Behavioral Risk Factor Surveillance System), Oklahoma was ranked the 4th most physically inactive state in the United States. In 2016, 22.1% of Cleveland County residents reported low or no physical activity and 29.6% of adults were obese. This project is an extension of Open Streets. This project focuses on addressing physical inactivity and the social health of the residents of Cleveland County. By partnering with the Healthy Living Block, we will be able to provide basic materials to encourage residents to make connections, get active together, bond with their children, build healthy relationships, and shape their family's health habits.

Cleveland County Health Department Point of Contact:

Laura Matlock, Community Coordinator, laurama@health.ok.gov

(405) 579-2255

Potential Partners:

Healthy Living Block, City of Norman, City of Moore, City of Noble, TSET

WOMEN'S WELLNESS CENTER

From 2014-2016, only 70.9% of pregnant women received first trimester prenatal care. Currently, Cleveland County is falling short of the Healthy People 2020 target by 7.0%. This project focuses on improving the health of the community by focusing on women's health. By partnering with the Norman Regional Health System and Cleveland County CAT/FIMR, we will be able to provide support groups, education classes, physical activities, tangible incentives and resources, counseling services, walk-in social support, health information, and referrals for care.

Cleveland County Health Department Point of Contact:

Meagan Walker, Social Worker, meaganw@health.ok.gov

(405) 579-2292

Potential Partners:

Variety Care, Norman Regional Health, Cleveland County CAT/FIMR, Infant Crisis Services

THE HEALTHY LIVING BLOCK

Through the implementation of the Cleveland County Master Plan, the Healthy Living Block continues to progress with the hiring of professional services including: architect, construction manager and marketing agency. In addition to these services, the County also secured 2.0 FTE in the fall of 2018 and is looking to make an additional investment by hiring a full-time Farm Market Manager. It is anticipated that ground breaking will occur in fall of 2019 and will be open for operations Spring 2020. In terms of programming, the Executive Director and Director of Community Engagement work to advance the mission of the Healthy Living Block by meeting with stakeholders and potential partners that will utilize the space for the benefit of the public.

Point of Contact:

Melody Bays, MSW, Executive Director, mbays@clevelandcount yok.com

(405) 366-3404

Tara Douglas, Director of Community Engagement, tdouglas@clevelandcount yok.com

(405) 579-2245

