Cleveland County
Health Department

CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.

April 10, 2018

AGENDA

I. Call to Order

II. Approval of March Meeting Minutes

III. Staff Reports

A. Children First – Nancy Meehan
B. Environmental Health – Amy Allen
C. Health Education – Tara Douglas
D. Nursing – Beverly Bymun
E. Sooner Start – Rodney Barrett
F. Open Streets– Laura Matlock
G. Administration – Keith Reed

IV. Updated Budget Report: Impact of RIF

V. Consideration of 2018 IT/Data Invoices from OSDH

VI. Other Matters

VII. Adjourn

Cleveland County
Health Department

Board of Health Meeting
Date: April 10, 2018

Members Present: Darry Stacy (Chairman), Todd Gibson, Michael Messerli, Dr. Thomas Thurston, and Pepper Martin

Members Absent: none

Others Present: Keith Reed, Beverly Bymun, Tara Douglas, Nancy Meehan, Debbie Dickson, Rodney Barrett, Amy Allen, Laura Matlock and Dr. Lisa Connery

Notice of the meeting was posted in the front lobby of the Cleveland County Health Department from Tuesday, 04-03-18 through Tuesday, 04-10-18. Notice of this meeting was also on file at the Cleveland County Courthouse.

Darry Stacy called the meeting to order at 7:29 a.m. with a quorum present. The minutes were read and the motion was made by Michael Messerli and seconded by Todd Gibson to accept the minutes as written from March 13, 2018. All were in favor.

Topic	Discussion	Action
Staff Reports: **Children First**	Natalie Dixon distributed copies of the March, 2018 Children First report prepared by Jennifer England, interim Children First lead nurse, to the Cleveland County Board of Health members and staff (please see attachment). Tracie Rochester, Children First Nurse, presented the Children First report for March, 2018 to the Cleveland County Board of Health and staff.	
Environmental Health	Natalie Dixon distributed copies of the Environmental Health reports March, 2018 to the Cleveland County Board of Health members and staff (please see attachment). Amy Allen, Environmental Health Supervisor, presented Environmental Health reports for March, 2018 to the Cleveland County Board of Health and staff.	

Health Education	Natalie Dixon distributed copies of the March, 2018 Health Education Report to the Cleveland County Board of Health members and staff (please see attachment). Tara Douglas, Health Education Supervisor, presented the Health Education Report for March, 2018 to the Cleveland County Board of Health and staff.	
Nursing	Natalie Dixon distributed copies of the Nursing Services Report March, 2018, and Cleveland County Monthly Clinical Activity Report, 2018 (please see attachments) to the Cleveland County Board of Health and staff. Beverly Bymun, District Nurse Manager, presented the Nursing Services Report March, 2018, and Cleveland County Monthly Clinical Activity Report, 2018 to the Cleveland County Board of Health and staff. A discussion was had regarding payment/insurance process for providing flu shots in senior centers and schools hindering the ability to provide on-site services to those locations.	
Early Intervention/ SoonerStart	Natalie Dixon distributed copies of the March, 2018 SoonerStart Program Report (please see attachments) to the Cleveland County Board of Health and staff. Rodney Barrett, Early Intervention/SoonerStart Programs Manager, presented the Sooner Start Report for March, 2018 to the Cleveland County Board of Health and staff.	
Open Streets	Natalie Dixon distributed copies of the Open Streets 2018 Vendor Map, Way Finding Signs, Press Release, and Park and Bike Map (please see attachments) to the Cleveland County Board of Health and staff. Laura Matlock, Community Coordinator, presented the maps, signs, and press release to the Cleveland County Board of Health and staff.	

	A discussion was had regarding Jason Smith and Matt Carlton contacting Laura for information about Open Streets.	
Administration	Natalie Dixon distributed copies of the Administrator's Report (please see attachment) to the Cleveland County Board of Health and staff. Keith Reed, Administrator, provided: • Staff/Personnel update included authorized vacancies, and the recall policy. • Operations update included the facilities update with a discussion regarding the sidewalk in Norman, Healthy Living Block purchase status, location, purpose, and new partners, CCHD payroll summary update including update on projected new annual carryover, a discussion was had regarding Tom Bates, the new interim commissioner, and Kim Bailey, the new COO, and collaboration with counties, Keith will invite Kim to attend the next Board of Health meeting, immunizations update included the Deputy Commissioners agreement to re-visit plans to propose a settlement for past money spent for immunizations. • CDC Site Visit for Preparedness is April 12, 2018. • Strategic Planning updates included Open Streets Norman is April 15, 2018.	
Consideration of 2018 IT/Data Invoices from OSDH:	Keith Reed, Administrator, presented for consideration the item of approval of payment on 2018 IT Invoices from OSDH for October 2017, November 2017, December 2017, and January 2018.	Motion made by Todd Gibson to table consideration of the payments. Motion was seconded by Michael Messerli.
Other Matters:		
Adjournment:	Board of Health Meeting adjourned at 8:03 am	Motion was made by Todd Gibson. Motion was seconded by Michael Messerli. All in favor.

Cleveland County
Health Department

Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Administrative Assistant

Children First

By Jennifer England
Board of Health Meeting
Stats from 3/1/18 to 3/31/2018

Completed Visits in Cleveland County	143
Completed Visits in McClain County	23
Active Clients in Cleveland County	104
Active Clients in McClain County	12
Referrals Received Living in Cleveland County	16
Referrals Received Living in McClain County	0
Referrals Still Pending	10

Staffing: One vacant position. One nurse has a adjusted caseload due to school.

Referrals: We received a total of 16 referrals for the month. Referrals are being worked as they are received.

Productivity: We completed a total of 166 visits with 116 families served which averages to 36 completed visits and 25 active clients per nurse.

Training: There were no trainings in the month of March.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report Covering March 2018
Date: April 10th, 2018

Personnel

We have one staff member transitioning from a PHSI to a PHSII, one of the few exceptions allowed for career progressions at this time. The PHSI level is strictly a training level with very strict oversight and close supervision. Transitioning to a PHSII will free up both the supervisor's and the employee's time and allow for more inspections to be completed.

Closures

Public Bathing Facilities:

Three facilities were briefly closed to address imminent health hazards. The inspector worked with the facilities to reopen safely.

Restaurants and Other Facilities:

No facilities were closed during this time.

Events worked by Cleveland County Staff

Event	Date
Cleveland County Fairgrounds Craft Show	March 10
After-Hours Food School	March 13

Complaints:

Restaurants:

Various complaints were worked. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare, Moore Animal Welfare, and Noble Police Department all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

No truck wrecks were reported.

Inspections:

High	141
Medium	59
Low	40
School	46
Pool	30
Temporaries	0
Total Inspections	316

Enforcement:

One facility is on currently on enforcement for non-payment of license fees. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Environmental Report				
2018/Quarter 1	**Jan**	**Feb**	**Mar**	**Quarterly Total**
Food Cards Issued	502	340	404	**1246**
Food school Failures	0	0	0	**0**
Replacement Cards	18	8	18	**44**
Plan Reviews	5	11	9	**25**
Temp Licenses	0	0	0	**0**

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Stars & Stripes Pizza			01/04/18
Neighborhood Jam	102 W Main St	Norman	01/11/18
On Point Nutrition	819 SW 19th St Suite 2	Moore	01/26/18
Checkers Food Mart	506 N Porter	Norman	01/29/18
7-Eleven #045	1100 SW 19th	Moore	01/31/18
Sm'Okies Sourdough Situation	619 E Gray St	Norman	02/02/18
Levy Restaurants			02/08/18
Dollar General			02/09/18
Adventure Town			02/12/18
Terra Verde Discovery School Cafeteria	1000 36th Ave SE	Norman	02/13/18
Moore Los Tacos	122 N Broadway	Moore	02/14/18
Blessed & Grateful	303 W Chickasaw St	Washington	02/20/18
Gaberino's Homestyle Italian (Mobile)	283 34th Ave SW	Norman	02/23/18
Kimen's Comfort Kitchen	1100 E Constitution Ave Ste 12(	Norman	02/23/18
Cosmic Sno	1301 24th Ave SW	Norman	02/27/18
Candyopolis	3325 W Main St	Norman	02/28/18
Frozen Mesa Winery	1808 W Lindsay St Ste 100	Norman	02/28/18
Wild Side Tumbling	1950 N Council Ave	Blanchard	03/01/18
Super Taco Loco II	2461 Fritzlan Rd	Norman	03/02/18
Papa Odie's Faux Carb Kitchen	623 N Broadway St	Moore	03/05/18
Hollywood Donuts	809 NW 12th St	Moore	03/08/18
Kona Ice of Pottawatomie	804 Glenwood Dr	Moore	03/12/18
Press and Plow	2596 W Tecumseh	Norman	03/12/18
Mister Taco	2201 W Main	Norman	03/21/18
Main St Grill			03/27/18
Gould Hall Coffee Shop	830 Van Fleet Oval	Norman	03/29/18

Health Education Report
Cleveland County Board of Health
April 10, 2018

CC YMCA CATCH Program

- The Cleveland County YMCA continues to incorporate some of the games and lessons from CATCH in their afterschool program. Additionally they've used some of the CATCH curriculum for Noble Public Schools on Fridays when the schools are closed.

CCTP- CC Healthy Living Program

- The TSET HLP Grantees continue to work with local community partners to encourage them to pass wellness policies.
- They are still trying to fill a vacant Outreach Coordinator position to work with local businesses.

Cleveland County Obesity Workgroup

- The workgroup subcommittees continue to partner with ONIE and the OSU Extension office to create some nutrition educational materials that could be used by local farmers at the markets.

Cleveland County Substance Abuse Workgroup

- The workgroup is working to schedule a PMP training for local healthcare providers.

Cleveland County Mental Health Workgroup

- Several workgroup members will be partnering with the new Step Up program that's being implemented in the county jail. The goal of the program is to screen everyone coming into the jail for mental health and substance abuse issues and refer to treatment within 24 hours if appropriate.

Cleveland County Child Health Workgroup

- The workgroup formed two subcommittees addressing maternal depression and child hunger. They're currently partnering with schools and churches to offer several summer food programs and help educate the public on food resources available.
- The maternal depression subcommittee is working to connect families with temporary child care in emergency situations and also equip childcare providers with screening tools to help catch at risk moms early.
- The Uber Pilot Program was recently awarded $1,000 to expand the program for Norman and Moore.

CCTP-Healthy Noble Partnership

- The Healthy Noble Partnership will begin planning their annual BEAR event that will occur sometime this summer.

Cleveland County Health Department

- The CCHD Health Educators recently partnered with the Norman Central Library to host a Healthy Eating on a Budget class, and did a healthy snack demo teaching participants how to make hummus.

Trainings	Location	Date
DHS Lecture Series "LGBTQ Allies in Healthcare"	OKC	March 14th
ICS 300 and 400	Norman	April 2-5th

Nursing Services
Cleveland County Board of Health
March 13, 2018

STAFFING: We are still adjusting to the loss of staff. These included interpreters for all of our programs, but especially Family Planning. We have contracted with 3 interpreters, (1 in Norman, and 2 in Moore). These ladies work part time, but are helping immensely in our clinics. We still have at least one RN vacancy in Norman.

CLINICS: Clinics are slowly picking up in all areas. Communicable Disease is quiet at the moment.

Flu : As I mentioned last month, Flu is decreasing, but Type B is still hanging on. Below is an excerpt from the latest Viral Respiratory Disease Report for March 18-24. We did have one more death in Cleveland County this last week (65+).

- Between Sept. 1, 2017 and Mar. 27, 2018, 4,551 influenza-associated hospitalizations were reported to the Acute Disease Service (ADS); 27 of the hospitalizations had positive flu testing between Mar. 21 and Mar. 27, 2018.
- Two hundred fifty-three influenza-associated deaths have been reported this season. Two pediatric influenza-associated deaths have been reported this season, one 0 to 4 years of age and one 5 to 17 years of age.
- All previous records for influenza-associated hospitalizations and deaths have been surpassed since we began monitoring these indicators of influenza severity during the 2009-2010 pandemic. The previous highest recorded numbers were during the 2016-2017 influenza season (influenza A H3N2 predominant) when 2,426 hospitalizations and 137 deaths were recorded.

Cleveland County Health Department

Monthly Clinical Activity, 2018- Cleveland County

SERVICE/PROGRAM	January	February	March	April	May	June	TOTAL
Child Health	**266**	**180**	**190**				**636**
Adult Health(wt.recheck,Hgb)	**81**	**45**	**54**				**180**
Dysplasia Follow-up	**9**	**13**	**4**				**26**
Communicable Disease	**147**	**111**	**75**				**333**
Head Checks	132	92	57				281
Rashes	0	0	0				0
Disease Investigations	15	19	18				52
Family Planning	**734**	**513**	**744**				**1991**
Annual Exam	264	164	324				752
Contraceptive Follow-Up	123	120	119				362
Depo Only	148	100	86				334
Early Start	1	0	4				5
Emergency Contraception	23	11	19				53
Pregnancy Tests	63	61	75				199
Problem F/U	102	55	109				266
Misc.(supplies/transfer-in/results	10	2	8				20
STD	**324**	**199**	**293**				**816**
Tuberculosis	**70**	**48**	**64**				**182**
PPD	11	8	9				28
Readings	13	7	10				30
Follow Up	30	19	31				80
Medications	9	11	8				28
CXR	7	3	6				16
Immunizations (OSIIS)							
Clients Seen	**473**	**343**	**320**				**1136**
Doses of Vaccine given	811	665	636				2112
WIC – Caseload (@ EOM)	*3449*	*3243*	*3197*				*avg 2930*
Certifications/Re-certification	**703**	**475**	**644**				**1822**
f/u- wt.ck,pkg.change, breast pump	**150**	**73**	**96**				**319**
Nutrition Education	**174**	**124**	**134**				**432**
TOTAL Clients Seen	**3131**	**2124**	**2618**				**7873**
Online Nutrition Ed	**636**	439	459				**1534**
TB - PT	28	25	28				**81**
TB - DOT	4	4	2				
TB Pending	9	15	12				
BFPC	53	42	45				**140**

CLEVELAND COUNTY BOARD OF HEALTH MEETING

April 10, 2018

SOONERSTART PROGRAM REPORT

SoonerStart Caseload March 31st 2018 (previous month in parentheses)

	Mar.	Feb.	Breakdown by County;	
Referrals	59	(62)	Cleveland	241
Eligible	24	(21)	Garvin	24
Ineligible	9	(6)	McClain	26
Exiting Program	23	(16)	Other Counties	7
Total Active Clients	291	(303)	Total	298

SoonerStart Update:

- **Program Update-** April is Occupational Therapy month, and April is Speech and Hearing month. Our contract Audiologist in Moore is doing so well we are adding a second day per month for her to conduct hearing evaluations. Referrals continue to stay steady for the first quarter of the year we averaged 61.67 referrals per month, we completed 102 evaluations with 76 clients being eligible for services. We continue to do an excellent job getting clients evaluated and on an IFSP in a timely manner. We have had a number of client transfer in from other regions which has added to some of our caseloads, but as long as the number of incoming clients is somewhat close to the number exiting we should be able to maintain the excellent services we provide.
- **Staffing-** The Speech Language Pathologist I position is still posted and we will start the process of selecting possible applicants over the next few month from the upcoming graduation class. The Ada region is still without any providers so we are continuing to provide support to them, as well as to Potawatomie and Grady counties.
- **Early Foundations**- Early Foundations program is functioning well, the director had her baby and she should be back soon. We are starting to identify possible students for next year, there will only be one child aging out though.
- **Trainings**- One of our clinician was able to attend The Circle of Security training last month which was four day training on the Early Intervention models to increase attachment and security of children with their parents. One of the speech pathologist attended Language Acquisition Through Motor Planning (LAMP) training which is an app for our I-Pad to be used with our clients for language development. The app was paid for by the award we received a few months ago.

2018 OPEN STREETS NORMAN

#OpenStreetsNorman

Sponsored by:

CARING 4 TOMORROW

LEGEND

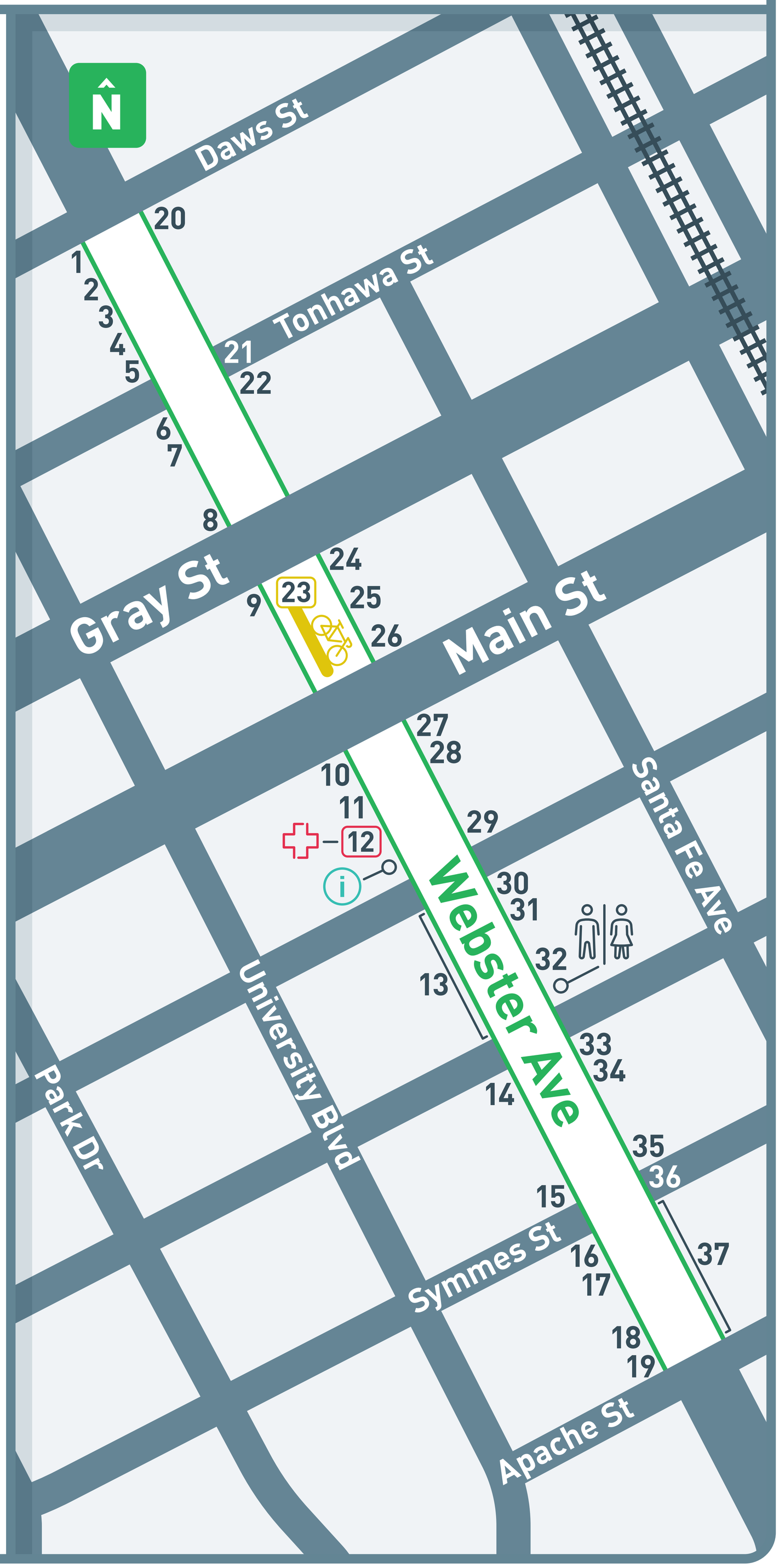
First Aid

Bike Lane

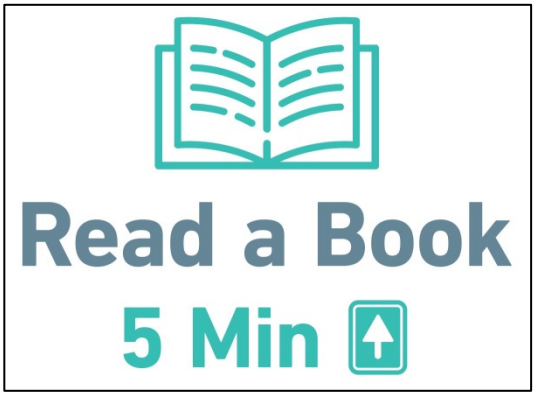
Restrooms

Information Booth

1 **Yoga in the Park** - Yoga
2 **Nature's Healing Art** - Chair Massage
3 **Be Smart** - Sand Box
4 **Earth Rebirth** - Mobile Office, Gardening Demos
5 **Annie's Ruff House** - Dog Park Activities
6 **Little Axe Health Center** - Putt Putt Golf
7 **Angels Foster Family Network** - Parachute
8 **Center for Children and Families** - Kids Obstacle Course
9 **Michelle's Destination** - Disney Marathon
10 **Norman Fire Department** - Fire Engine
11 **Norman Police Department** - Command Post
12 **Medical Reserve Corps** - First Aid Station
13 **United Way Teen Advisors** - Big Wheel Races
14 **OU Confucius Institute** - Chinese Kites, Dragon Dance
15 **Women's Resource Center** - Tie Dye T-shirts
16 **McFarlin Memorial UMC** - Bubbles, Games
17 **A1 Pet Emporium** - Dog Limbo
18 **HealthPlex Heart Hospital** - Hands-Only CPR
19 **The Health Club** - Obstacle Course
20 **Norman Conquest and Bicycle League of Norman** - Family-Friendly Bike Tour
21 **Pioneer Library System** - Maker Mobile
22 **Pioneer Library System-Norman** - Book Walk
23 **Association of Central Oklahoma Governments** - Bike Lane
24 **The OU South West Prevention Center** - Bean Bag Toss
25 **Noble SWAT** - Bubbles
26 **Ideal Eye Care, PC** - Interactive Art & Selfie Station
27 **Variety Care** - Pin the Stethoscope on the Provider
28 **Cleveland County Health Department** - Baby Changing Station
29 **Oklahoma Victory Dolls** - Roller Skating
30 **First Baptist Church** - Playground
31 **Pet Food Pantry** - Dog Treat Games
32 **Community After School Program** - Giant Twister
33 **MADD** - Face Painting
34 **Norman Parks & Recreation** - Disc Golf
35 **Solid Rock Training** - Fitness Activities
36 **CART** - Bike Rack Demos & Bus Tour
37 **OU Regional & City Planning; OU Landscape Architecture; and Norman Bicycle Advisory Committee** - Bike Rodeo



Way Finding Signs



For Release: March 16, 2018

Second Annual Open Streets Norman

Cleveland County Open Streets is coming back to Norman for the second annual event! On Sunday, April 15th, Webster Ave will be temporarily closed to traffic from 1:00-5:00pm to encourage community members to come out and enjoy fresh air and physical activity with their neighbors. The Cleveland County Health Department, in partnership with the City of Norman, Norman Regional Health Systems, and several local businesses and organizations, is excited to be hosting the event. "Open Streets Norman is part of a county-wide health improvement campaign called Caring 4 Tomorrow", said Tara Douglas, Cleveland County Health Department's Health Education Supervisor. "Caring 4 Tomorrow is a health improvement initiative that focuses on four priority areas including child health, mental health, substance abuse, and obesity reduction across Cleveland County."

An international movement, Open Streets provides a space for you to walk, bike, skate, dance, play, and socialize with your friends and family while improving your health. Local businesses and community organizations will be lining the streets with various games and activities to encourage people of all ages and activity levels to engage and get moving. "The concept behind Open Streets is bringing the community together while highlighting active transportation. It encourages people to ditch their cars for the day and come ride bikes, walk, roller skate, or anything they enjoy while getting comfortable with physical activity", said Laura Matlock, Cleveland County Health Department Community Coordinator. "The event has had great success in other parts of the state including Oklahoma City and Moore, so we are excited to be bringing Open Streets back to Norman for the second year."

Open Streets Norman is free, open to the public and full of family friendly fun for all ages and ability levels. Leashed pets are also welcome to join the fun! Local food trucks will be on site, for the grand opening weekend of TOLY Park, so be sure to come have lunch and enjoy an afternoon with your fellow community members.

Those interested in hosting an activity hub, or volunteering for the event can find more information on Facebook at ***Open Streets Norman*** or by emailing ClevelandCountyOpenSt@health.ok.gov . The deadline to register is March 25th for an activity hub, or April 7th for those interested in volunteering.

###

acog

1 NORMAN NORTH HIGH SCHOOL
1.9 MILES | 15 MINUTES

2 NORMAN HIGH SCHOOL
0.6 MILES | 5 MINUTES

3 ALAMEDA SQUARE
1.6 MILES | 10 MINUTES

4 LLOYD NOBLE CENTER
2.2 MILES | 15 MINUTES

Walk, bike or skate from one of these four suggested locations.

We encourage families and friends to improve their health by increasing your daily activity. So please join us on Sunday, April 15, from 1-5 pm at Webster Avenue, between Andrews Park and Apache Street.

WHEN:
Sunday, April 15, 1 – 5 pm

WHERE:
Webster Avenue between Andrews Park and Apache Street

facebook.com/BikeCentralOklahoma

2018 OPEN STREETS NORMAN

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

Cleveland County Board of Health
Administrator's Report
April 10, 2018

1. **Personnel**
    a. Authorized Vacancies: 6 Active FTEs (SLP; 3 AT; Clinic RN; C1 RN)
        i. OSDH is working through a recall policy to fill new positions following the RIF. We cannot move forward on any affected positions until the policy is in place and executed.

2. **Operations**
    a. Facilities
        i. Norman: Nothing new to report
        ii. Moore: Nothing new to report
        iii. Healthy Living Block: Land purchase near completion.

    b. Budget: CCHD Payroll summary – Post-RIF
        i. Revolving – ~ $350,000
            1. 7 Inspectors paid via fees
        ii. State – $0.00
        iii. Federal - ~ $2,275,000.00
            1. Early Intervention – 14 FTEs
            2. WIC - 8 FTEs (adds 1 new position) & 5 Temp BFPC
            3. Preparedness PHEP Grant- 1 FTE
            4. Family Planning/Title X– 5 FTEs
        iv. Local - ~ $3,300,000
            1. ~ $3,000,000 without filling vacancies
            2. 51 FTEs, 5 of which are vacant
        v. Projected new annual carryover: > $1,000,000/year

    c. Immunizations – Insurance Reimbursement/reconciliation project update. The Deputy Commissioner for CFHS has agreed to re-visit plans to propose a settlement for past money spent for immunization that created revenue that was not directed back to the CCHD.

3. **CDC Site Visit for Preparedness -** April 12

4. **Strategic Plan Update –** April 15 Open Streets in Norman

Oklahoma State Department of Health

EXPLANATION OF CHARGES

Oklahoma State Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 10-17
DATE: 11/28/2017

TO:

Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

Attn.: Keith Reed

FOR:

Information Technology (IT) Services

Pay Periods 201808 and 201809 (10-01-17 through 10-28-17)

ITEMIZATION PER INVOICE	EXPLANATION OF ITEM
Computer Support per Full-Time Equivaleny (FTE)	Cost of computer support licensing per FTE
Network Connection	Network Connection from Device to Network per FTE
ERP - Financial Services and HCM	Peoplesoft financial and HR transactions integration required for OMES fiscal system.
Plus Maintenance - Licensing	OSDH Application maintenance (server, licensing, storage)
Plus Desktop Additional Devices - Support above FTE count	Cost of computer support licensing for additional computers and devices above the FTE count.
OSDH Data Connection	Connections from data center to OSDH locations.
Leasing	Leased Computers
Data Storage	Data storage for County operation.

Oklahoma State Department of Health

INVOICE

Oklahoma State
Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 10-17
DATE: 11/28/2017

To:
Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

FOR:
Information Technology (IT) Services
Pay Periods 201808 & 201809

Description	Billing Period FTE Count	Rate per FTE	Amount
Computer Support per Full-Time Equivalent (FTE)	54.72	$58.98	$3,227.29
Network Connection	54.72	$10.72	$586.78
ERP - Financial Services and HCM	54.72	$8.57	$468.87
Plus Maintenance - Licensing	54.72	$1.18	$64.31
Plus Desktop Additional Devices - Support above FTE count	54.72	$56.30	$3,080.87
OSDH Data Connection	54.72	$0.50	$27.12
Leasing	54.72	$28.82	$1,577.03
Data Storage	54.72	$2.03	$111.20
		TOTAL	$9,143.47

Make warrants payable to the Oklahoma State Department of Health and return with a copy of this invoice to:

Oklahoma State Department of Health
Financial Services Division
PO Box 268823
Oklahoma City, OK 73126-8823

Authorization

I hereby certify that the above invoice is correct and just, that payment therefore has not yet been received, and that the invoice is presented with the knowledge that the amount to be paid hereunder is a reimbursement of funds already expended.

Lytle C. Caldwell Jr.	Grants Reporting Officer	10/27/2017
Authorized Signature	Title	Date

Payment Due By: 12/28/2017

CHD Data Invoice Information

Friday, November 17, 2017
10:52:18 AM

Period October 2017

County	First Name	Last Name	FTE Percentage
Cleveland County Health Dept.			
	MIZIA	ALVAREZ	1.00
	EDITH	ARP	1.00
	KEELY	BARGER	1.00
	COURTNEY	BECK	0.50
	KYLIE	BLOUGH	1.00
	MARY	BOERSMA	1.00
	MARLA	BURGESS	0.81
	BEVERLY	BYMUN	0.17
	CARMEN	CAMERO	1.00
	AMANDA	CARPENTER	1.00
	KATHERINE	CINTRON	0.75
	MARY	CLARK	1.00
	LORI	CLARK	1.00
	MISTY	CLOUSE	1.00
	GAYLA	COFFEY	1.00
	DEBRA	DICKSON	0.60
	NATALIE	DIXON	0.75
	TARA	DOUGLAS	1.00
	CYNTHIA	DOW	0.55
	MONIA	FRANKLIN	0.60
	LENA	GALLOWAY	0.83
	DEBORAH	GENTRY	1.00
	SARAH	GOODNER	1.00
	JENNIFER	GUINN	0.60
	AARON	HANSEL	1.00
	STARLA	HARRIS	1.00
	JODY	HARTWIG	0.60
	CAROLYN	HUTSON	1.00

CHD Data Invoice Information

Friday, November 17, 2017
10:52:18 AM

Period October 2017

County	First Name	Last Name	FTE Percentage
	SONIA	ICE	1.00
	APRIL	JEWELL	1.00
	KATRINA	JOHNSON	1.00
	MELISSA	JOHNSON	0.55
	SARA	KING	1.00
	STEPHANIE	LAMBERT	0.60
	SETH	LEACH	0.60
	GLENDA	LEE	1.00
	KARA	MANKE YOUNG	1.00
	GLORIA	MARTINEZ	0.90
	KERI	MCCARTY	1.00
	KARLA	MCGUIRE	1.00
	NANCY	MEEHAN	1.00
	SUSANA	MENDOZA	1.00
	GEORGE	MILLER	1.00
	KRISTEN	MILLICAN	0.60
	KIMLEY	MOLER	1.00
	KRISTI	MONTGOMERY	1.00
	CASSIE	NONAST	0.70
	KAILI	ORTIZ	1.00
	KEITH	REED	0.60
	JOEY	REESE	1.00
	KENA	RHOTEN	1.00
	RACHEL	ROACH	1.00
	TRACIE	ROCHESTER	1.00
	LILIANA	RODRIGUEZ DE VELASCO	1.00
	AMY	RUMSEY	0.76
	RACHELLE	SAMARA	1.00

CHD Data Invoice Information

Friday, November 17, 2017
10:52:18 AM

Period October 2017

County	First Name	Last Name	FTE Percentage
	LAUREN	SPEER	1.00
	AMANDA	STONE	0.20
	DANIEL	THATCHER	0.80
	ERIN	TURNER	1.00
	VALERIE	VONDEROSTENSACKEN	0.65
	HOLLY	WARREN	1.00
	LAUREN	WILLIAMS	1.00
		Total FTE	54.72

Oklahoma State Department of Health

EXPLANATION OF CHARGES

Oklahoma State Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 11-17
DATE: 01-02-2018

TO:

Cleveland County Health Department
250 12th Avenue N.E.
Norman, OK 73071

Attn.: Keith Reed

FOR:

Information Technology (IT) Services

Monthly Billing November 2017

ITEMIZATION PER INVOICE	EXPLANATION OF ITEM
Computer Support per Full-Time Equivaleny (FTE)	Cost of computer support licensing per FTE
Network Connection	Network Connection from Device to Network per FTE
ERP - Financial Services and HCM	Peoplesoft financial and HR transactions integration required for OMES fiscal system.
Plus Maintenance - Licensing	OSDH Application maintenance (server, licensing, storage)
Plus Desktop Additional Devices - Support above FTE count	Cost of computer support licensing for additional computers and devices above the FTE count.
OSDH Data Connection	Connections from data center to OSDH locations.
Leasing	Leased Computers
Data Storage	Data storage for County operation.

Oklahoma State Department of Health

INVOICE

Oklahoma State
Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 11-17
DATE: 1/2/2018

To:
Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

FOR:
Information Technology (IT) Services
Monthly Billing November 2017

Description	Billing Period FTE Count	Rate per FTE	Amount
Computer Support per Full-Time Equivalent (FTE)	57.31	$59.31	$3,399.06
Network Connection	57.31	$10.78	$617.80
ERP - Financial Services and HCM	57.31	$8.62	$494.01
Plus Maintenance - Licensing	57.31	$1.18	$67.63
Plus Desktop Additional Devices - Support above FTE count	57.31	$56.62	$3.244.89
OSDH Data Connection	57.31	$0.50	$28.66
Leasing	57.31	$56.62	$3,244.89
Data Storage	57.31	$2.04	$116.91
		TOTAL	$11,213.85

Make warrants payable to the Oklahoma State Department of Health and return with a copy of this invoice to:

Oklahoma State Department of Health
Financial Services Division
PO Box 268823
Oklahoma City, OK 73126-8823

Authorization

I hereby certify that the above invoice is correct and just, that payment therefore has not yet been received, and that the invoice is presented with the knowledge that the amount to be paid hereunder is a reimbursement of funds already expended.

Lytle C. Caldwell Jr.	Grants Reporting Officer	1/2/2018
Authorized Signature	Title	Date

Payment Due By: 2/1/2018

CHD Data Invoice Information

Thursday, December 28, 2017
9:06:47 AM

Period November 2017

County	First Name	Last Name	FTE Percentage
Cleveland County Health Dept.			
	MIZIA	ALVAREZ	1.00
	EDITH	ARP	1.00
	KEELY	BARGER	1.00
	COURTNEY	BECK	0.50
	KYLIE	BLOUGH	1.00
	MARY	BOERSMA	1.00
	MARLA	BURGESS	1.00
	BEVERLY	BYMUN	0.77
	CARMEN	CAMERO	1.00
	AMANDA	CARPENTER	1.00
	KATHERINE	CINTRON	0.75
	LORI	CLARK	1.00
	MARY	CLARK	1.00
	MISTY	CLOUSE	1.00
	GAYLA	COFFEY	1.00
	DEBRA	DICKSON	0.60
	NATALIE	DIXON	0.75
	TARA	DOUGLAS	1.00
	CYNTHIA	DOW	0.55
	MONIA	FRANKLIN	0.60
	LENA	GALLOWAY	0.83
	DEBORAH	GENTRY	1.00
	SARAH	GOODNER	1.00
	JENNIFER	GUINN	0.60
	AARON	HANSEL	1.00
	STARLA	HARRIS	1.00

CHD Data Invoice Information

Thursday, December 28, 2017
9:06:47 AM

Period November 2017

County	First Name	Last Name	FTE Percentage
	JODY	HARTWIG	0.60
	CAROLYN	HUTSON	1.00
	SONIA	ICE	1.00
	APRIL	JEWELL	1.00
	MELISSA	JOHNSON	0.55
	KATRINA	JOHNSON	1.00
	SARA	KING	1.00
	STEPHANIE	LAMBERT	0.60
	SETH	LEACH	0.60
	GLENDA	LEE	1.00
	KARA	MANKE YOUNG	1.00
	GLORIA	MARTINEZ	0.90
	KERI	MCCARTY	1.00
	KARLA	MCGUIRE	1.00
	NANCY	MEEHAN	1.00
	SUSANA	MENDOZA	1.00
	GEORGE	MILLER	1.00
	KRISTEN	MILLICAN	0.60
	KIMLEY	MOLER	1.00
	KRISTI	MONTGOMERY	1.00
	CASSIE	NONAST	0.70
	KAILI	ORTIZ	1.00
	KEITH	REED	0.60
	JOEY	REESE	1.00
	KENA	RHOTEN	1.00
	RACHEL	ROACH	1.00
	TRACIE	ROCHESTER	1.00
	LILIANA	RODRIGUEZ DE VELASCO	1.00

CHD Data Invoice Information

Thursday, December 28, 2017
9:06:47 AM

Period November 2017

County	First Name	Last Name	FTE Percentage
	AMY	RUMSEY	0.76
	RACHELLE	SAMARA	1.00
	STACEE	SMIDDY	1.00
	LAUREN	SPEER	1.00
	AMANDA	STONE	0.70
	DANIEL	THATCHER	0.80
	ERIN	TURNER	1.00
	VALERIE	VONDEROSTENSACKEN	0.65
	MEAGAN	WALKER	0.30
	HOLLY	WARREN	1.00
	LAUREN	WILLIAMS	1.00
		Total FTE	57.31

Oklahoma State Department of Health

EXPLANATION OF CHARGES

Oklahoma State Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 12-17
DATE: 01-26-2018

TO:

Cleveland County Health Department
250 12th Avenue N.E.
Norman, OK 73071

Attn.: Keith Reed

FOR:

Information Technology (IT) Services

Pay Periods 201812 and 201813 (11-26-17 through 12-23-17)

ITEMIZATION PER INVOICE	EXPLANATION OF ITEM
Computer Support per Full-Time Equivaleny (FTE)	Cost of computer support licensing per FTE
Network Connection	Network Connection from Device to Network per FTE
ERP - Financial Services and HCM	Peoplesoft financial and HR transactions integration required for OMES fiscal system.
Plus Maintenance - Licensing	OSDH Application maintenance (server, licensing, storage)
Plus Desktop Additional Devices - Support above FTE count	Cost of computer support licensing for additional computers and devices above the FTE count.
OSDH Data Connection	Connections from data center to OSDH locations.
Leasing	Leased Computers
Data Storage	Data storage for County operation.

Oklahoma State Department of Health

INVOICE

Oklahoma State
Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 12-17
DATE: 1/26/2018

To:
Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

FOR:
Information Technology (IT) Services
Pay Periods 201812 & 201813

Description	Billing Period FTE Count	Rate per FTE	Amount
Computer Support per Full-Time Equivalent (FTE)	53.81	$60.95	$3,279.72
Network Connection	53.81	$11.08	$596.21
ERP - Financial Services and HCM	53.81	$8.86	$476.76
Plus Maintenance - Licensing	53.81	$1.21	$69.11
Plus Desktop Additional Devices - Support above FTE count	53.81	$58.19	$3,131.20
OSDH Data Connection	53.81	$0.51	$27.44
Leasing	53.81	$29.79	$1,603.00
Data Storage	53.81	$2.10	$113.00
		TOTAL	$9,292.44

Make warrants payable to the Oklahoma State Department of Health and return with a copy of this invoice to:

Oklahoma State Department of Health
Financial Services Division
PO Box 268823
Oklahoma City, OK 73126-8823

Authorization

I hereby certify that the above invoice is correct and just, that payment therefore has not yet been received, and that the invoice is presented with the knowledge that the amount to be paid hereunder is a reimbursement of funds already expended.

Lytle C. Caldwell Jr.	Grants Reporting Officer	1/26/2018
Authorized Signature	Title	Date

Payment Due By: 2/25/2018

CHD Data Invoice Information

Monday, January 22, 2018
11:37:19 AM

Period December 2017

County	First Name	Last Name	FTE Percentage
Cleveland County Health Dept.			
	MIZIA	ALVAREZ	1.00
	EDITH	ARP	1.00
	KEELY	BARGER	1.00
	COURTNEY	BECK	0.50
	KYLIE	BLOUGH	1.00
	MARY	BOERSMA	1.00
	MARLA	BURGESS	1.00
	BEVERLY	BYMUN	0.77
	CARMEN	CAMERO	1.00
	AMANDA	CARPENTER	1.00
	KATHERINE	CINTRON	0.75
	MARY	CLARK	1.00
	LORI	CLARK	1.00
	MISTY	CLOUSE	1.00
	GAYLA	COFFEY	1.00
	DEBRA	DICKSON	0.60
	NATALIE	DIXON	0.75
	TARA	DOUGLAS	1.00
	CYNTHIA	DOW	0.55
	MONIA	FRANKLIN	0.60
	LENA	GALLOWAY	0.83
	DEBORAH	GENTRY	1.00
	SARAH	GOODNER	1.00
	JENNIFER	GUINN	0.60
	AARON	HANSEL	1.00

CHD Data Invoice Information

Monday, January 22, 2018
11:37:19 AM

Period December 2017

County	First Name	Last Name	FTE Percentage
	JODY	HARTWIG	0.60
	CAROLYN	HUTSON	1.00
	SONIA	ICE	1.00
	KATRINA	JOHNSON	1.00
	MELISSA	JOHNSON	0.55
	SARA	KING	1.00
	STEPHANIE	LAMBERT	0.60
	SETH	LEACH	0.60
	GLENDA	LEE	1.00
	KARA	MANKE YOUNG	1.00
	GLORIA	MARTINEZ	0.90
	KERI	MCCARTY	1.00
	KARLA	MCGUIRE	1.00
	NANCY	MEEHAN	1.00
	SUSANA	MENDOZA	1.00
	GEORGE	MILLER	1.00
	KRISTEN	MILLICAN	0.60
	KIMLEY	MOLER	1.00
	KRISTI	MONTGOMERY	1.00
	CASSIE	NONAST	0.70
	KAILI	ORTIZ	1.00
	KEITH	REED	0.60
	JOEY	REESE	1.00
	KENA	RHOTEN	1.00
	RACHEL	ROACH	1.00
	TRACIE	ROCHESTER	1.00
	LILIANA	RODRIGUEZ DE VELASCO	1.00

CHD Data Invoice Information

Monday, January 22, 2018
11:37:19 AM

Period December 2017

County	First Name	Last Name	FTE Percentage
	AMY	RUMSEY	0.76
	RACHELLE	SAMARA	1.00
	LAUREN	SPEER	1.00
	AMANDA	STONE	0.20
	DANIEL	THATCHER	0.80
	ERIN	TURNER	1.00
	VALERIE	VONDEROSTENSACKEN	0.65
	MEAGAN	WALKER	0.30
	HOLLY	WARREN	1.00
	LAUREN	WILLIAMS	1.00
		Total FTE	53.81

Oklahoma State Department of Health

EXPLANATION OF CHARGES

Oklahoma State Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 1-18
DATE: 02-19-2018

TO:

Cleveland County Health Department
250 12th Avenue N.E.
Norman, OK 73071

Attn.: Keith Reed

FOR:

Information Technology (IT) Services

Pay Periods 201814 and 201815 (12-24-17 through 01-20-18)

ITEMIZATION PER INVOICE	EXPLANATION OF ITEM
Computer Support per Full-Time Equivaleny (FTE)	Cost of computer support licensing per FTE
Network Connection	Network Connection from Device to Network per FTE
ERP - Financial Services and HCM	Peoplesoft financial and HR transactions integration required for OMES fiscal system.
Plus Maintenance - Licensing	OSDH Application maintenance (server, licensing, storage)
Plus Desktop Additional Devices - Support above FTE count	Cost of computer support licensing for additional computers and devices above the FTE count.
OSDH Data Connection	Connections from data center to OSDH locations.
Leasing	Leased Computers
Data Storage	Data storage for County operation.

Oklahoma State Department of Health

INVOICE

Oklahoma State
Department of Health
Creating a State of Health

1000 NE 10th St.
Oklahoma City, OK 73117
Phone (405) 271-5600

INVOICE # 14 DATA 1-18
DATE: 2/19/2018

To:
Cleveland County Health Department
250 12th Ave. N.E.
Norman, OK 73071

FOR:
Information Technology (IT) Services
Pay Periods 201814 & 201815

Description	Billing Period FTE Count	Rate per FTE	Amount
Computer Support per Full-Time Equivalent (FTE)	53.81	$63.06	$3,393.32
Network Connection	53.81	$11.47	$616.97
ERP - Financial Services and HCM	53.81	$9.16	$492.99
Plus Maintenance - Licensing	53.81	$1.26	$67.62
Plus Desktop Additional Devices - Support above FTE count	53.81	$60.20	$3,239.37
OSDH Data Connection	53.81	$0.53	$28.52
Leasing	53.81	$30.82	$1,658.36
Data Storage	53.81	$2.17	$116.92
		TOTAL	$9,614.07

Make warrants payable to the Oklahoma State Department of Health and return with a copy of this invoice to:

Oklahoma State Department of Health
Financial Services Division
PO Box 268823
Oklahoma City, OK 73126-8823

Authorization

I hereby certify that the above invoice is correct and just, that payment therefore has not yet been received, and that the invoice is presented with the knowledge that the amount to be paid hereunder is a reimbursement of funds already expended.

Lytle C. Caldwell Jr.	Grants Reporting Officer	2/19/2018
Authorized Signature	Title	Date

Payment Due By: 3/21/2018

CHD Data Invoice Information

Wednesday, February 14, 2018
11:13:02 AM

Period January 2018

County	First Name	Last Name	FTE Percentage
Cleveland County Health Dept.			
	MIZIA	ALVAREZ	1.00
	EDITH	ARP	1.00
	KEELY	BARGER	1.00
	COURTNEY	BECK	0.50
	KYLIE	BLOUGH	1.00
	MARY	BOERSMA	1.00
	MARLA	BURGESS	1.00
	BEVERLY	BYMUN	0.77
	CARMEN	CAMERO	1.00
	AMANDA	CARPENTER	1.00
	KATHERINE	CINTRON	0.75
	MARY	CLARK	1.00
	LORI	CLARK	1.00
	MISTY	CLOUSE	1.00
	GAYLA	COFFEY	1.00
	DEBRA	DICKSON	0.60
	NATALIE	DIXON	0.75
	TARA	DOUGLAS	1.00
	CYNTHIA	DOW	0.55
	MONIA	FRANKLIN	0.60
	LENA	GALLOWAY	0.83
	DEBORAH	GENTRY	1.00
	SARAH	GOODNER	1.00
	JENNIFER	GUINN	0.60
	AARON	HANSEL	1.00
	JODY	HARTWIG	0.60
	CAROLYN	HUTSON	1.00
	SONIA	ICE	1.00

CHD Data Invoice Information

Wednesday, February 14, 2018
11:13:02 AM

Period January 2018

County	First Name	Last Name	FTE Percentage
	MELISSA	JOHNSON	0.55
	KATRINA	JOHNSON	1.00
	SARA	KING	1.00
	STEPHANIE	LAMBERT	0.60
	SETH	LEACH	0.60
	GLENDA	LEE	1.00
	KARA	MANKE YOUNG	1.00
	GLORIA	MARTINEZ	0.90
	KERI	MCCARTY	1.00
	KARLA	MCGUIRE	1.00
	NANCY	MEEHAN	1.00
	SUSANA	MENDOZA	1.00
	GEORGE	MILLER	1.00
	KRISTEN	MILLICAN	0.60
	KIMLEY	MOLER	1.00
	KRISTI	MONTGOMERY	1.00
	CASSIE	NONAST	0.70
	KAILI	ORTIZ	1.00
	KEITH	REED	0.60
	JOEY	REESE	1.00
	KENA	RHOTEN	1.00
	RACHEL	ROACH	1.00
	TRACIE	ROCHESTER	1.00
	LILIANA	RODRIGUEZ DE VELASCO	1.00
	AMY	RUMSEY	0.76
	RACHELLE	SAMARA	1.00
	LAUREN	SPEER	1.00
	AMANDA	STONE	0.20

CHD Data Invoice Information

Wednesday, February 14, 2018
11:13:02 AM

Period January 2018

County	First Name	Last Name	FTE Percentage
	DANIEL	THATCHER	0.80
	ERIN	TURNER	1.00
	VALERIE	VONDEROSTENSACKEN	0.65
	MEAGAN	WALKER	0.30
	HOLLY	WARREN	1.00
	LAUREN	WILLIAMS	1.00
		Total FTE	53.81

Cleveland County
Health Department
Cleveland County Health Department Sign-In Sheet

Event: Cleveland County Board of Health meeting Date: 4-10-2018

NAME – Print legibly	Agency	Position	Date
Debbie Dickson	CCHD	APO	4-10-18
Tara Douglas	CCHD	H.Ed	4-10-18
Laura Mathlock	CCHD	Country	4-10-18
Rodney Barrett	CCHD	LC	4-10-18
Amy Allen	CCHD	ENV	4-10-18
Beverly Bymun	CCHD	DNM	4-10-18
Nancy Meehan	CCHD	C-1 nurse	4/10/18
LISA CONNERY	CCHD	MED DIRECTOR	4-10-18
PEGGY MARTIN	CCHD	BOARD MEMBER	4-10-18
TODD GIBSON	CCHD	BOARD MEMBER	4-10-18
DARRY STACY	CCHD	BOARD	4-10-18
MIKE MESSERLI	CCHD	BOARD	4-10-18
KEITH REED	CCHD	DIR.	4-10-18
Thomas W Thurston MD	CCHD	Board Member	4-10-18