



Cleveland County
Health Department

**CLEVELAND COUNTY BOARD OF HEALTH
CLEVELAND COUNTY HEALTH DEPARTMENT
250 12th Avenue N.E., Norman, OK
North Conference Room
7:30 a.m.**

April 11, 2017

AGENDA

- I. Call to Order
- II. Approval of March Meeting Minutes
- III. Staff Reports
 - A. Children First – April Jewell
 - B. Environmental Health – Amy Allen
 - C. Health Education – Tara Douglas
 - D. Nursing – Beverly Bymun
 - E. Sooner Start – Rodney Barrett
 - F. Administration – Keith Reed
- IV. Other Matters
- V. Adjourn



Board of Health Meeting
Date: April 11, 2017

Members Present: Michael Messerli (Chairman), Darry Stacy, Todd Gibson, and Dr. Thomas Thurston

Members Absent: Pepper Martin

Others Present: Keith Reed, Beverly Bymun, Debbie Dickson, April Jewell, Amy Allen, Tara Douglas, Rodney Barrett, Daniel Thatcher and Dr. Lisa Connery

Notice of the meeting was posted in the front lobby of the Cleveland County Health Department from Tuesday, 04-04-17 through Tuesday, 04-11-17. Notice of this meeting was also on file at the Cleveland County Courthouse.

Michael Messerli called the meeting to order at 7:30 a.m. with a quorum present. The minutes were read and the motion was made by Todd Gibson and seconded by Darry Stacy to accept the minutes as written from March 14, 2017. All were in favor.

Topic	Discussion	Action
Staff Reports: Children First	Natalie Dixon distributed copies of the March, 2017 Children First report to the Cleveland County Board of Health members and staff (<u>please see attachment</u>). April Jewell, Children First Supervisor, presented the Children First report for March, 2017 to the Cleveland County Board of Health and staff.	
Environmental Health	Natalie Dixon distributed copies of the Environmental Health reports March, 2017 to the Cleveland County Board of Health members and staff (<u>please see attachment</u>). Amy Allen, Environmental Health Supervisor, presented Environmental Health reports for March, 2017 to the Cleveland County Board of Health and staff.	



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Health Education	<p>Natalie Dixon distributed copies of the March, 2017 Health Education Report to the Cleveland County Board of Health members and staff (<u>please see attachment</u>).</p> <p>Tara Douglas, Health Education Supervisor, presented the Health Education Report for March, 2017 to the Cleveland County Board of Health and staff.</p> <p>A discussion was had regarding Open Streets presentations as County meetings to get positive press coverage, when the next Open Streets event will occur, and the Boyd Street article on Open Streets.</p>	
Nursing	<p>Natalie Dixon distributed copies of the Nursing Services Report March, 2017, and Cleveland County Monthly Clinical Activity Report, 2017 (<u>please see attachments</u>) to the Cleveland County Board of Health and staff.</p> <p>Beverly Bymun, District Nurse Manager, presented the Nursing Services Report March, 2017, and Cleveland County Monthly Clinical Activity Report, 2017 to the Cleveland County Board of Health and staff.</p>	
Early Intervention/SoonerStart	<p>Natalie Dixon distributed copies of the March, 2017 SoonerStart Program Report (<u>please see attachments</u>) to the Cleveland County Board of Health and staff.</p> <p>Rodney Barrett, Early Intervention/SoonerStart Programs Manager, presented the Sooner Start Report for March, 2017 to the Cleveland County Board of Health and staff.</p>	



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Administration	<p>Natalie Dixon distributed copies of the Administrator's Report (<u>please see attachment</u>) to the Cleveland County Board of Health and staff.</p> <p>Keith Reed, Administrator, provided:</p> <ul style="list-style-type: none">• Staff/Personnel update vacancies and pending approvals and interviews.• Operational updates included the State budget. Budget scenarios reflecting 5%, 10%, and 15% reductions in state appropriations were submitted. A discussion was had regarding the email from Deborah Nichols regarding secondary sites closing if there was a 15% budget cut. Darry asked what counties have multiple sites and Keith provided the list. The project for insurance reimbursement for immunizations continues.• Strategic Planning updates, including the social marketing project is developing Visual Imaging has taken over Facebook postings and has begun the Caring4Tomorrow Campaign, Social Media outreach is developing. VI is building a back of information they can use, Open Streets was held on April 9th, the Farmer's Market is planning to start early this year and is being supported by bus wraps, Darry provided that the County is ready to move forward with advertising for the Farmer's Market, dental screening program currently providing fluoride varnishing and dental education- Keith provided an update regarding the position, the Reach Out & Read program is continuing through Child Guidance program, the Health Fair project is growing as needed, and the electronic billboard is up and running and we now have local control. The Veteran's Navigator program, the Community Kitchen, Diabetes/Heart Disease Prevention and Health Smart Curriculum, and County Connection projects currently do not have any updates to provide.	
<u>Other Matters:</u>		



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Adjournment:	Board of Health Meeting adjourned at 7:50 am	Motion was made by Todd Gibson. Motion was seconded by Darry Stacy. All in favor.
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Chairman
Cleveland County Board of Health

Minutes prepared by Natalie Dixon, Administrative Assistant

Children First

By April Jewell

Board of Health Meeting

Stats from 3-1-17 - 3-31-17

Completed Visits in Cleveland County	183
Completed Visits in McClain County	21
Active Clients in Cleveland County	108
Active Clients in McClain County	11
Referrals Received Living in Cleveland County	19
Referrals Received Living in McClain County	3
Referrals Still Pending	0

Staffing: Keely Barger started in Cleveland county 10/3/16 and is in the process of building a caseload.

Referrals: We received a total of 22 referrals for the month. Referrals are being worked as they are received, no pending referrals.

Productivity: We completed a total of 204 visits with 119 families served which averages to 34 completed visits and 20 active clients per nurse.

Training: No trainings during March.

April is Child Abuse Awareness month. Blue ribbons have been placed on several trees out front as well as a display at the entry of the Health Department.

To: Cleveland County Board of Health
From: Amy Allen, Environmental Health Supervisor
Subject: Environmental Report for March 2017
Date: April 11th, 2017

Personnel

We have one vacant position.

Closures

Public Bathing Facilities:

One facility was briefly closed to address imminent health hazards. Our inspectors worked with the facility to reopen safely.

Restaurants and Other Facilities:

One facility was briefly closed to address imminent health hazards. Our inspectors worked with the facility to reopen safely.

Events worked in Cleveland County

Event	Date
Cleveland County Fairgrounds Craft Show	March 11
After-Hours Food School	March 14

Complaints:

Restaurants:

There were various complaints throughout the month of February. All complaints were addressed with the management of the facility. The inspector assisted in finding a resolution to the complaint (if it was valid) and performed on site education when needed.

Dog Bite Investigations:

Various complaints were worked in the month of February. In cooperation with the Cleveland County Sheriff's office, Norman Animal Welfare and Moore Animal Welfare all bite incidences were resolved. Most of the bites were resolved by requiring the owner to quarantine the biting animal for a 10 day observation period following the bite incident. All animals were required to update the biting animal's rabies vaccination if necessary.

Truck Wrecks:

No truck wrecks were reported for the month of February.

Inspections:

High	136
Medium	69
Low	43
School	10
Pool	10
Temporaries	39
Total Inspections	307

Enforcement:

One facility is on enforcement for non-payment of license fees. The facility is expected to be off the enforcement process once the check provided clears. We are continuing to work with management, corporate offices and owners of all licensed facilities to try to educate, mediate and correct violations so that the inspections do not result in further enforcement procedures.

Environmental Report				
2017/Quarter 1	Jan	Feb	Mar	Quarterly Total
Food Cards Issued	434	370	452	1256
Food school Failures	0	0	0	0
Replacement Cards	10	8	21	39
Plan Reviews	9	6	12	27
Temp Licenses	0	0	39	39

Recent Plan Reviews

Establishment	Address	City	Date Submitted
Mexcocina	816 SE 4th St	Moore	01/04/17
DZ Comics	625 N Moore Ave	Moore	01/12/17
Taco Mayo #100 OU	333 Cate Center Drive	Norman	01/17/17
Penny Hill Grill & Bar	1150 W Lindsey St	Norman	01/18/17
Golden Corral	123 N Interstate Dr	Norman	01/23/17
Fuzzy's Taco Shop	825 SW 19th St Suite 13	Moore	01/26/17
Chime Thai Cuisine	816 SE 4th St	Moore	01/27/17
Chelino's Mexican Restaurant	2113 Riverwalk Dr	Moore	01/30/17
Scissor Tail Travel Stop (STS)	101 N Porter Ave	Norman	01/31/17
Baked Bear, The	731 Asp Ave Suite B	Norman	02/01/17
MacTastic	601 Cavecreek St	Norman	02/14/17
Van's Pigstand	1991 Tower Dr.	Moore	02/14/17
Butter Cake Bakery & Catering	480 24th Ave NW Ste 116	Norman	02/16/17
New Leaf Nutrition	1000 Parkwoods Dr	Noble	02/21/17
Vaughan Coffee & Games dba The Boxcar of Moore	2100 N Eastern Suite 3	Moore	02/27/17
Betterbody Nutrition	2014 S Service Rd	Moore	03/02/17
Dunkin' Donuts & Baskin Robbins	628-654 SW 4th St	Moore	03/03/17
Sid's Easy Shop	109 N Main	Washington	03/07/17
Aldi Food Store #04	601 SW 19th St	Moore	03/07/17
Mi Casita Mexican Restaurant	620 S Tyler	Blanchard	03/14/17
Tulio's Mexican Restaurant	1000 Alameda St Suite 128	Norman	03/14/17
Chill Zone	120 N Main	Newcastle	03/15/17
La Madeleine	24th Ave NW	Norman	03/22/17
Jake's Food Stand	301 E Morehead Ave	Washington	03/27/17
Bad Daddy's Burger Bar	2090 24th Ave NW	Norman	03/27/17
Smoker Trailer 1	401 W Imhoff	Norman	03/27/17
Country Inn & Suites	960 Ed Noble Pkwy	Norman	03/28/17

Health Education Report

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CC YMCA CATCH Program

- The Cleveland County YMCA continues to teach the CATCH curriculum in their after school program.

CCTP- CC Healthy Living Program

- The TSET HLP continues to reach out to local business and schools to encourage them to pass wellness policies.

Cleveland County Obesity Workgroup

- The group continues to work with VI to create a brand underneath the C4T campaign to make them more recognizable in the community.
- They are looking for ways to partner this summer with various summer feeding sites with both Norman and Moore Public Schools.

Cleveland County Substance Abuse Workgroup

- The workgroup will be promoting National Drug Takeback Day on April 29th via social media.

Cleveland County Mental Health Workgroup

- The workgroup has launched their website and Facebook page. They are currently working to add community resources to it.

Cleveland County Child Health Workgroup

- The workgroup continues to plan a back to school event in partnership with alameda church of Christ, United Way, Variety Care, and Eastside Businesses Association.

CCTP-Healthy Noble Partnership

- The Noble SWAT team recently hosted their "Fit and Fun Day" Event on March 26th. The event was a success despite the inclement weather.

Cleveland County Health Department

- Our Health Educators and Social Worker will begin an educational series at the Norman Public Library on April 13th educating parents on how to talk with their teens on sexual health and safe relationships. One of our Nurse Practitioners will also have a question/answer session about family planning services at CCHD and contraceptive methods.
- VI recently came out to our Norman office and spent the day taking photos and video footage of our different programs and service areas. They will be using these for future social media campaigns to help promote CCHD.
- Tara Douglas was recently interviewed by the OU College of Arts and Sciences. They are putting together a video with interviews from alumni representing each department; Tara was the representative from the Health and Exercise Sciences Department and promoted careers in Public Health.
- Tara Douglas and Christy Emig were interviewed by the Norman Transcript, Boyd Street Magazine, Norman Magazine, KREF Sports Talk Radio, and OU Daily to help promote Open Streets.

Trainings	Location	Date
Motivational Interviewing for Tobacco Cessation	OSU OKC	March 27 th
OU Place Making Conference	OU	April 3rd
Health Promotion	Location	Date
OU HES Alumni Career Fair	OU	March 29 th

Dental Health Education

-At the final Give a Kids a Smile event on March 24th, a local dentist provided much needed dental treatment to 7 Norman Public Schools students at no cost.

-Glenda wrapped up her Friends for Life Outreach program for the year, the schools are obviously very sad to see her go. She has officially transitioned into her new position as a Patient Care Assistant in the Norman clinic.

Dental Clinic	Total
Patients Seen	9
Restoration/Fillings	5
Cleanings/Scalings	4
X-Rays/Sealants/Exams	24
Fluoride Treatments	4
Miscellaneous (Consults, Oral Hygiene Instructions, Rx, etc)	5
Total Procedures	42

Friends For Life	Total
Children seen in schools	932
Community Outreach	83



Nursing Services Cleveland County Board of Health April 11, 2017

STAFFING: We have hired one new Breastfeeding Peer Counselor in Moore; still have one vacancy in that office. And as of this report, we are set to interview for the Nurse Practitioner position.

CLINICS: The flu numbers will continue to report until the end of May. The latest numbers include some late reporting from the end of January into February. The total hospitalizations this season (so far) in Cleveland County has been 137 with 6 deaths. Statewide, there have been 2228 hospitalizations and 84 deaths this season.

FAMILY PLANNING: The Photo Shoot happened March 17 by our Public Relations firm, VI. I noticed in Norman, we went from 130 appointments in January, 140 in February... to 172 in March. They are targeting young women in Facebook, so it is limited to what we all can see, but there is definitely an increase.

CHILD HEALTH/WIC: After reporting all the services we do in WIC, it was discovered that the Moore office was not counting the Lead Screenings and Fluoride Varnishing in their Child Health numbers. So, looking at the clinic report, that is why there is an increase in the Child Health numbers.

STD: I'm sure you've seen in the news about the outbreak of Syphilis in Oklahoma County, which will also affect us. We continue to see a large group of people in our clinics from Oklahoma County, but we also need to be aware of the contacts we have in Cleveland County that are 'hooking up' with residents in Oklahoma County. We broke the record by seeing a total of 410 STD clients this last month. I couldn't get numbers on Syphilis Cases for our county, but will hopefully be able to report that next month. But, being worried well or not, our STD clinics are booming.

Cleveland County Health Department

Monthly Clinical Activity, 2017- CCHD

SERVICE/PROGRAM	January	February	March	April	May	June	TOTAL
Child Health	111	91	327				529
Adult Health(wt.recheck,Hgb)	37	37	88				162
Dysplasia Follow-up	11	16	16				43
Communicable Disease	136	143	104				383
Head Checks	120	132	89				341
Rashes	0	0	0				0
Disease Investigations	16	11	15				42
Family Planning	808	686	810				2304
Annual Exam	324	247	327				898
Contraceptive Follow-Up	123	132	122				377
Depo Only	125	96	124				345
Early Start	1	2	2				5
Emergency Contraception	13	23	16				52
Pregnancy Tests	103	86	92				281
Problem F/U	112	96	124				332
Misc.(supplies/transfer-in/results	7	4	3				14
STD	342	352	410				1104
Tuberculosis	67	55	75				197
PPD	15	10	9				34
Readings	10	13	15				38
Follow Up	24	14	37				75
Medications	15	14	13				42
CXR	3	4	1				8
Immunizations (OSIS)							
Clients Seen	490	479	512				1481
Doses of Vaccine given	1008	989	1090				3087
WIC – Caseload (@ EOM)	3703	3676	3812				11191
Certifications/Re-certification	736	713	869				2318
f/u- wt.ck,pkg.change, breast pump	87	90	106				283
Nutrition Education	299	218	258				775
TOTAL Clients Seen	3124	2880	3575				9579
Online Nutrition Ed	598	510	448				1556
TB - PT	32	25	27				
TB - DOT	7	6	3				
TB Pending	12	14	13				
BFPC	105	105	53				263

CLEVELAND COUNTY BOARD OF HEALTH MEETING

April 11, 2017

SOONERSTART PROGRAM REPORT

SoonerStart Caseload March 31, 2017 (previous month in parentheses)

Referrals	72	(49)	Breakdown by County:	
Eligible	26	(17)	Cleveland	188
Ineligible	10	(9)	Garvin	16
Exiting Program	22	(27)	McClain	21
Total Active Clients	275	(272)	Other Counties	6
			Total	231 (On an IFSP)

SoonerStart Update:

- **Program Update-** During the month of March referrals increased and we had 26 children eligible with only ten children not eligible. We currently have 231 children on an IFSP and 275 in our local program. We are continuing to have revisions with our new database program, but I think we are getting closer to a functional system. We now have a very basic report that is exportable to Excel and I can manipulate it from there. Will did have a follow-up training last month to discuss the current changes. We are still doing a great job of getting new referrals screened and schedule for an evaluation in a very timely manner often just one week out. The Sooner Start providers are going through the process of getting NPI numbers and registering with OHCA, due to a change in the billing of Medicaid process. Some exciting new for us at the end of last month I was able to get the sound booth in Moore set up, calibrated, and functional for the first time since we moved into the new facility in Moore. This took a great deal of leg work and coordination with the state office, a private company, and our local staff, thank you to all that played a role in this process.
- **Staffing-** We continue to have two vacancies, our Occupational Therapist III and the Speech Pathologist I are still posted. I continue to receive calls and emails from current students that are interested in our positions but they cannot be interviewed until they have graduated. Our contract PT has started seeing clients on her own now and is doing well so far.
- **Early Foundations-** I am currently in the process of renewing School and teaching assistant contracts for next fiscal year with only minor changes. We currently are fully staffed and all student positions are filled.
- **Trainings-** A number of staff attended the Active Shooter Training in Moore last month for our safety credit. All staff also attended a mandatory training on the EdPlan updates, and I participated in the COOP table top exercise.

**Cleveland County Board of Health
Administrator's Report
April 11, 2017**

1. Personnel

- a. Vacancies: 7.5 Active FTEs
 - Sooner Start: 2 (recruiting – 1 OT and 1 SLP)
 - Clerical: 3 (2-AT Moore 1 awaiting approval and 1 setting up interviews); (1-AT Norman awaiting approval)
 - Environmental: 1 (1-PHS setting up interviews)
 - Nursing (.5-BFPC Moore – awaiting approvals; 1 APRN Norman – interviewing)

2. Operations

- a. State Budget – Waiting to see what the next fiscal year will look like – Submitted budget scenarios reflecting 5%, 10%, and 15% reductions in state appropriations.
- b. Immunizations – Insurance Reimbursement/reconciliation project continues.

3. Strategic Plan Update

Strategic Planning – Priorities

1. Social Marketing – *Visual Image Marketing and Branding – Facebook, Twitter*
 - Twitter: @CleCountyHealth
 - Facebook: Taken over postings
 - Caring4Tomorrow Campaign
 - a. Open Streets/Child Festival – Scheduled for April 9. See Facebook Page
 - b. County Connections - NTR
 - c. Farmer’s Market* - Plan for early start this year.– Bus Wraps, Social Media
2. Veteran’s Navigator – *NTR*
3. Dental Screening – *Fluoride Varnishing/Dental Education – Update Position*
4. Community Kitchen – *No Update*
5. Diabetes/Heart Disease Prevention – *No Update*
6. Reach Out & Read/Growing Like a Read – *GLAR Pilot continue – ROR through Guidance program*
7. Health Smart Curriculum – *No Update*
8. Health Fair – Standard Package – *Grows as needed.*
9. Electronic Billboard – *Up... running....we now have local control*

