

Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund

Oklahoma State Department of Health- Emergency Systems

1000 NE 10th Street, Oklahoma City, Oklahoma 73117

FY 2014

<i>Office Use Only</i>
Date Rcvd:
Initials:
PO#:

Section One: Proposal Information

1. Name of Submitting Entity	
2. Project # (if>1 submitted)	
3. Total Project Amount	
4. Requested OERSSIRF Amount	

5. Name of Entity	
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6. Mailing Address of Entity	
7. Entity Phone#	

8. RFP Contact person- Name	
9. RFP Contact-Phone Number	
10. RFP Contact- Email Address	

11. Type of qualifying entity (310 : 642 - 1-3)	Check One	Office Use Only
EMS personnel		
License EMS agency		
Approved Emergency Medical Dispatch Agency		
Association		
EMS educational institution		
Certified Emergency Medical Response Agency		
Approved training institution		
Approved medical director		
EMS district, city or county(s) operating a EMRA or EMS agency		
other: describe		

12. Person Completing Application:	
<i>NAME: PRINT</i>	
<i>SIGNATURE</i>	
<i>DATE</i>	
<i>TELEPHONE NUMBER</i>	

Section Two: General Approval Standards and Criteria

1. Compliance with Applicable Law (310:642 -3-1 (C)(1))

The proposed project must be found to be in compliance with 63 OS 1-2512.1 and applicant must possess all necessary and incidental legal rights and privileges necessary to project commencement and operation.

Guidance: The application and proposed project must be in compliance with all applicable and relevant federal, state and local laws and regulations. Applicant must possess all necessary and incidental legal rights and privilege necessary to project commencement and operation. Review your proposal with due diligence to confirm all legal issues have been considered and addressed.

2. Eligibility

Guidance: The application must demonstrate the applicant is a qualified entity and the proposal is for a qualified purpose as defined 63 OS: 1-2512.1. Application will be reviewed prior to scoring to ensure application guidance is complete.

2.A. Qualified Entity (check applicable)

<i>EMS Personnel</i>	
<i>Certified Emergency Medical Response Agency</i>	
<i>Licensed Ambulance Service</i>	
<i>Approved Training Institution</i>	
<i>Emergency Medical Dispatch</i>	
<i>Approved Medical Director</i>	
<i>Association</i>	
<i>Sponsoring Organization</i> (such as EMS district; city/county operating a certified emergency response agency or licensed ambulance service or education systems operating EMS training Institutions.) Explain qualifying relationship.	

2.B. Qualified Purpose(check applicable)

Funding Assessment Activities	
Stabilization and/or reorganization of at-risk emergency medical service	
Development of regional emergency medical services	
Training for emergency medical directors	
Access to training front line emergency medical services personnel	
Capital equipment and needs	
Previous OERSSIRF Funding Assistance in any 12 month period (not to exceed \$500,000)	

3. Local need, support and priority (310: 642 -3-1 (C)(3)

The applicant shall demonstrate the project is needed in the area to be served and is sufficient, as proposed, to serve such needs. Applicant shall demonstrate local support, interest and commitment in and to the proposed project.

Guidance: (a) Applicant must demonstrate the project is needed in the area to be served, as supported by "needs" identified by any State assessment. The project description must (1) make clear the project will appropriately address the identified need and include the assessment referencing the project need.

(b) Applicant must demonstrate local support for, interest in, and commitment to the proposed project. Letters from the involved legal entities, such as cities, counties, and companies, shall be included, as appropriate. **Application will be reviewed prior to scoring to ensure application guidance is complete.**

4. Availability of other assistance (310:642-3-1 (C)(4)

Applicant shall demonstrate appropriate due diligence to ensure no alternative sources of revenue could be obtained and utilized for project financing.

Guidance: Applicant must demonstrate due diligence to ensure no alternative sources of revenue could be obtained and utilized for project financing. Efforts to determine alternative sources of revenue must be documented in a narrative summary. Identify all measures and efforts to seek alternative funding sources. **Application will be reviewed prior to scoring to ensure application guidance is complete.**

5. Economic Feasibility (310:641-3-1 (C)(5)

The applicant shall demonstrate the overall economic viability and feasibility of the project.

Guidance: Applicant must demonstrate the overall economic viability and feasibility of the project. Spreadsheets should be provided showing revenue and cost projections over time, demonstrating economic viability. Financial consultant or other appropriately expert attestations to the economic feasibility of the project shall be provided. Applicant shall not be considered as expert attestation or financial consultant. Credentials of financial consult/expert shall be submitted with attestation(s). **Application will be reviewed prior to scoring to ensure application guidance is complete.**

6. Project Feasibility (310:642-3-1 (C)(6)

The applicant shall demonstrate that the project is feasible and cost effective.

Guidance: Applicant must demonstrate the project is feasible and cost-effective. The project description shall establish all elements to be purchased for the project are readily available on the open market and identified in the budget request. Spreadsheets must be provided demonstrating costs and purchasing timetables. Appropriately credentialed consultant or other expert attestations to the feasibility of the project shall be provided. Applicant shall not be considered as financial consultant/ expert. Credentials of financial consult/expert shall be submitted with attestation(s). **Application will be reviewed prior to scoring to ensure application guidance is complete.**

7. Statewide needs and public interest. (310:642- 3-1 (C)(7)

The applicant shall demonstrate the relationship between the proposed project and the overall EMS development needs within State of Oklahoma and show that proposed project will serve the public interest and welfare.

Guidance: Applicant must demonstrate the relationship between the proposed project and the overall EMS development needs within the state of Oklahoma, and show the proposed project will serve the public interest and welfare, as identified in a needs assessment. demonstrating the project is recommended in the proposed area. Applicant must show the relationship between the need and the assessment. Attestations to the benefit of the project to the public's interest shall be provided by appropriately credentialed consultant or other expert. Credentials of financial consultant/expert shall be submitted with attestation(s). Applicant shall not be considered as financial consultant/expert. Needs assessments may include reports from Bishop + Associates, National Highway Transportation and Safety Administration, OSU Cooperative Extension, or other reports regarding EMS. **Application will be reviewed prior to scoring to ensure application guidance is complete.**

Section Three: Self Scoring

1. PREVIOUS FUNDING ASSISTANCE IN PRECEDING 12 MONTH PERIOD (July 1, 2011 - June 30, 2012)			Office Use
If a qualified entity has been approved for one or more OERSSIRF proposals for projects awarded in the past, points shall be deducted. Unless, the previous proposal was for an assessment of the need to establish an EMS agency or the stabilization of an at-risk EMS. (310:641-5-1 (H))			
	POINTS	SELF SCORE	
One (1) OERSSIRF funded project more than twelve (12) months in the past	-50		
One (1) funded project in the preceding twelve (12) month period	-80		
Two (2) OERSSIRF funded projects more than twelve (12) months in the past	-80		
More than one (1) OERSSIRF funded project in the preceding twelve (12) month period.	-100		
Three (3) OERSSIRF funded projects more than twelve (12) months in the past	-100		
Four (4) OERSSIRF funded projects more than twelve (12) months in the past	-150		
Five (5) or more OERSSIRF funded projects more than twelve (12) months in the past	-175		
Unevaluated or not receiving a refund from previous OERSSIRF funding period			
	-50		
	TOTAL		

2. Previous Funding Evaluation 310 : 642 - 5-1 (I)				Office Use
Project score established through the Department's evaluation each completed OERSSIRF project:	POINTS	Number of proposals	SELF SCORE	
Significantly improved (for each proposal that met this score)	100			
Improved (for each proposal that met this score)	50			
Not improved (for each proposal that met this score)	-50			
Worsened (for each proposal that met this score)	-100			
	TOTAL			

3. Statutory Purpose (310:642-5-1 (2) (H))			Office Use
Identify self-score points and total; attach narrative addressing how the proposal meets the identified statutory purpose(s).	POINTS	SELF SCORE	
Funding Assessment Activities	50		
Stabilization and/or reorganization of at-risk emergency medical service	100		
Development of regional emergency medical services	50		
Training for emergency medical directors	50		
Access to training front line emergency medical services personnel	100		
Capital equipment and needs	50		
Previous OERSSIRF Funding Assistance in any 12 month period (not to exceed \$500,000)	<i>funding amt:</i>		
	TOTAL		

4. Multiple Jurisdictions (310:642-5-1 (2) (B))			Office Use
Identify self-score points and total; Narrative must address: names of cities/towns/counties/state defining the jurisdiction(s). Attach map with jurisdiction(s) highlighted.	POINTS	SELF SCORE	
two cities or towns	25		
three cities or towns	50		
county-wide	100		
multi-county	150		
state-wide	200		
TOTAL			

5. POPULATION DENSITY-DENSITY PER SQUARE MILE OF LAND AREA (310:641-5-1 (2) (c))			OFFICE USE
http://quickfacts.census.gov/qfd/states/40000.html	POINTS	SELF SCORE	
Utilizing the US Census Bureau Quickfacts, identify the largest county population density within the geographic area defined in Section 3. If more than one county is in the identified area, the county with the highest population density in the proposed area will determine the points awarded. Narrative must identify jurisdiction from Section 3. Please provide a copy of the US Census Bureau population density from the site. Statewide proposals shall identify statewide population density.			
5000.0 - 8968.1 pop/sq mile land area	0		
1000.0 - 4999.9 pop/sq mile land area	10		
200.0 - 999.9 pop/sq mile land area	20		
79.6 - 199.9 pop/sq mile land area	30		
30.0 - 79.5 pop/sq mile land area	40		
10.0 - 29.9 pop/sq mile land area	50		
<10.0 pop/sq mile land area	100		
TOTAL			

6. DISTANCE TO LEVEL I OR II TRAUMA CENTER (310:641-5-1 (2) (D))			OFFICE USE
http://classic.mapquest.com	POINTS	SELF SCORE	
Distance will be determined utilizing the furthest distance (town or city within OK) in the project jurisdiction to the closest Level I or II Trauma Center (OUMC, St Francis Hospital, or St John Medical Center as calculated by Mapquest. Copy of mapquest mileage determination shall be part of Section 5.			
0-25 miles	0		
25-49 miles	10		
50-74 miles	20		
75-99 miles	30		
100-124 miles	40		
125-149 miles	50		
150 miles and over	100		
TOTAL			

7. EMT's (310:641-5-1 (2) (E))			OFFICE USE
Number of EMT's shall be determined by the attachment in Section 8 of the proposal-the total number of EMT's in all counties in the proposal.	POINTS	SELF SCORE	
100 or more resident EMT's	0		
50-99 resident EMT's	20		
25-49 resident EMT's	40		
0-24 resident EMT's	60		
TOTAL			

8. Funding Amount Requested (310:641-5-1 (2) (F))			OFFICE USE
	POINTS	SELF SCORE	
>\$500,000	PROJECT DENIED		
\$400,000 to \$500,000	-50		
\$300,000 to \$400,000	-40		
\$200,001 to \$300,000	-30		
\$100,01 to \$200,000	-20		
\$80,000 to \$100,000	10		
\$60,000 to \$79,000	20		
\$40,000 to \$59,999	30		
\$20,000 to \$39,000	50		
<\$19,999	0		
TOTAL			

9. Project Matching (310:641-5-1 (2) (G))			OFFICE USE
Project matching shall be calculated as follows: % matching dollars = total matching dollars divided by total project amount. Section shall identify calculation methodology.	POINTS	SELF SCORE	
90% matching- 10% award request	90		
80% matching - 20% award request	80		
70% matching - 30% award request	70		
60 % matching - 40% award request	60		
50% matching - 50% award request	50		
40 % matching- 60% award request	40		
30% matching - 70% award request	30		
20% matching - 80% award request	20		
10% matching - 90% award request	10		
TOTAL			

10. Scoring Tool Completed by (name/title)

Section Four: Statutory Purpose

	YES	NO
1. Was project submitted within the 30-day deadline?		

2. Statutory Purposes: Identify all of the allowable statutory purposes addressed by your project. Provide a narrative description summarizing how project addresses each applicable statutory purpose.	Check all applicable
Funding Assessment Activities	
Stabilization and/or reorganization of at-risk emergency medical service	
Development of regional emergency medical services	
Training for emergency medical directors	
Access to training front line emergency medical services personnel	
Capital equipment and needs	
Previous OERSSIRF Funding Assistance in any 12 month period (not to exceed \$500,000)	

3. Narrative: Address each statutory purpose addressed by project

Section Seven: Distance to Level I or II Trauma Center

Give the mileage from the most distant point with a physical address within the project area to the closest Level I or II Trauma Center, as determined by utilizing this website: <http://classic.mapquest.com/maps>.

There is one Level I Trauma Center in Oklahoma: OU Medical Center, Oklahoma City.

There are two Level II Trauma Centers in Oklahoma: Saint Francis Hospital, Tulsa and Saint John Medical Center, Tulsa.

On the Mapquest site, enter the most distant point with a physical address in the project area as the "Start" and the Level I or II Hospital address, below, as the "End." Print a copy from Mapquest, highlight the distance, and submit with this application.

OU Medical Center	700 NE 13th Street Oklahoma City, OK 73104
Saint Francis Hospital	6161 South Yale Tulsa, OK 74136
Saint John Medical Center	1923 South Utica Ave Tulsa, OK 74104

1. Distance to Level I or II Trauma Center

Section Eight: Number of EMT's

The Number of EMT's in the project jurisdiction shall be the sum total of EMT's in each county within the defined project area.

The total EMT's by county shall be determined utilizing the Table below.

County	EMT's
Adair	38
Alfalfa	24
Atoka	25
Beaver	17
Beckham	46
Blaine	40
Bryan	83
Caddo	87
Canadian	351
Carter	76
Cherokee	113
Choctaw	17
Cimarron	18
Cleveland	568
Coal	19
Comanche	186
Cotton	11
Craig	26

County	EMT's
Creek	150
Custer	59
Delaware	65
Dewey	29
Ellis	15
Garfield	151
Garvin	50
Grady	167
Grant	26
Greer	15
Harmon	10
Harper	10
Haskell	9
Hughes	19
Jackson	25
Jefferson	9
Johnston	25
Kay	131

Section Nine: Funding

Identify the dollar amount of the funding requested for the proposal. Complete the budget form below describing how the requested funding will be utilized. Attach copies of any bids received for project and label the bid with the corresponding budget item number.

Document the Statutory Purpose of the budget item request, the associated benchmark number, and the estimated date of receipt of purchase.

Item #	Description of Expenditure	Correspond Statutory Purpose	Est. date of receipt of purchase	Benchmark measure associated with expenditure	Bid attached (yes/no)	Cost/Unit	Quantity	Total
<i>example</i>	<i>Handheld radio</i>	<i>Develop Regional EMS</i>	<i>8/31/2012</i>	<i>#2</i>	<i>yes</i>	<i>\$350.00</i>	<i>2</i>	<i>\$700.00</i>
1								
2								
3								
4								
5								
6								
7								
8								
Total Cost								

Section Ten: Matching Funds

Project Matching Funds shall be calculated as follows:

Total matching dollars/total project cost = % project matching dollars

Attach documentation on letterhead from entity providing matching funds verifying matching fund commitment and amount.

COMPLETE		
Total Matching Dollars	Total Project Cost from Section Seven	% Matching Funds

Section Twelve: Benchmarks

A benchmark is a standard by which something can be measure or judged, a point of reference for evaluaitng performance. Benchmarks must be stated in measurable terms. Benchmark regulatory reference is: 310:642-7-1. Content Proposal (b) Each proposal shall include a section setting forth the criteria that will be used to evaluate the success of the project. The criteria shall include:

- (1) Specific, objective metrics for evaluation of the project. For example: a percentage decline in response time or improvement in the number of available EMTs within a region, measured against the same metric at the start of the project.
- (2) A clear methodology and a description of data sources for computing the performance measures proposed in the project plan, for example, comparing responder response times or the total number of EMTs in a region against the same metric at the end of the project.
- (3) Benchmark measures for each of the following assessment levels:
 - (A) Significantly improved.
 - (B) Improved.
 - (C) Not Improved.
 - (D) Worsened.

Examples of benchmarks for each statutory area:

The following are examples of benchmarks an applicant may use for their proposal. These are examples only, and are not required to be used.

<p>Funding Assessment Activities</p> <p>Our current funding sources include:</p> <p>The funding assessment activities will allow the agency to attain the following benchmarks.</p>
<p>The Significantly Improved benchmark will be demonstrated by the establishment of new funding sources or districts that were not in place before the proposal was awarded.</p>
<p>The improved benchmark will be demonstrated by new funding sources being identified and plans completed to establish the sources or districts.</p>
<p>The not improved benchmark will be demonstrated by the planning to find new funding souces that were not in place before the proposal was awarded.</p>
<p>The worsened benchmark will be demonstrated by this portion of the proposal not being initiated.</p>

<p>Stabilization and/or reorganization of at-risk emergency medical service</p> <p>Our current system is at risk because of the following things occuring at our agency:</p> <p>Funding for the stabilization and/or reorganization of at-risk emergency medical service will allow the agency to attain the following benchmarks.</p>
<p>The significantly improved benchmark will be demonstrated by altering our service in the following ways:</p>
<p>The improved benchmark will be demonstrated by altering our service in this way</p>
<p>The not improved benchmark will be demonstrated by providing information regarding how to alter our service.</p>
<p>The worsened benchmark will be demonstrated by not completing this portion of the proposal.</p>

Development of regional emergency medical services
Our region of Oklahoma is served by the following agencies working independently.
Funding for the development of regional emergency medical services will allow the agency to attain the following benchmarks.
The significantly improved benchmark will be attained by the creation of one agency serving the proposal area.
The improved benchmark will be attained by establishment of a plan and timeline to attain a single agency within the proposal area.
The not improved benchmark will be attained by the discussion and review of proposals to meet the goal of a single agency to serve the proposal area.
The worsened benchmark will be attained by failing to develop a plan or have discussions to attain a single agency to serve the service area.

Training for emergency medical directors
Currently, the Medical Director provides the following input, services and feedback to our agency:
Funding for the Medical Director training will allow the agency to attain the following benchmarks:
The significantly improved benchmark will be demonstrated by a 20% increase in the input, services, and feedback provided to the agency.
The improved benchmark will be demonstrated by a 15% increase in the input, services, and feedback provided to the agency.
The not improved benchmark will be demonstrated by not showing an increase in the input, services, and feedback provided to the agency.
The worsened benchmark will be demonstrated by showing a decrease in the input, services, and feedback provided to the agency.

Access to training front line emergency medical services personnel
Currently, the agency(s) listed within the proposal has x number of licensed personnel.
Funding for training of front-line personnel will allow the agency to attain the following benchmarks:
The significantly improved benchmark will be demonstrated by an increase of X number of licensed personnel
The improved benchmark will be demonstrated by an increase of x number of licensed personnel
The not improved benchmark will be demonstrated by having trained x number of personnel
The worsened benchmark will be demonstrated by not having anyone trained to become licensed.

Capital equipment and needs
Currently, our agency has the following type of capital equipment that will is broken or not present at the agency(s) listed within the proposal.
Funding for capital equipment and needs will allow the agency(s) to attain the following marks:
The significantly improved benchmark will be demonstrated by placing this equipment in service.
The improved benchmark will be demonstrated by receiving the equipment at the service(s) .
The not improved benchmark will be demonstrated by ordering the equipment for the agency(s)
The worsened benchmark will be demonstrated by not ordering or obtaining the equipment described in the proposal.

