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**STATE BOARD OF HEALTH**  
**OKLAHOMA STATE DEPARTMENT OF HEALTH**  
**Logan County Health Department**  
**215 Fairgrounds Road, Suite A**  
**Guthrie, Oklahoma 73044**

April 10, 2018

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**CALL TO ORDER, ROLL CALL, AND CONFIRMATION OF A QUORUM**

Martha Burger, President of the Oklahoma State Board of Health, called the regular meeting of the Oklahoma State Board of Health to order on Tuesday, April 10 at 11:02 a.m. The final agenda was posted at 10:02 a.m. on the OSDH website on April 9, 2018, and at 9:54 a.m. at the building entrance on April 9, 2018.

Members in Attendance: Martha A. Burger, M.B.A, President; Robert S. Stewart, M.D., Secretary-Treasurer; Jenny Alexopoulos, D.O.; Charles W. Grim, D.D.S.; R. Murali Krishna, M.D.; Edward A. Legako, M.D.; Timothy E. Starkey, M.B.A.

Absent: Terry R. Gerard, D.O.

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Central Staff Present: Tom Bates, Interim Commissioner; Brian Downs, Commissioner's Office; Tina Johnson, Deputy Commissioner, Community & Family Health Services; Gunnar McFadden, Assistant Deputy Commissioner, Community & Family Health Services; Lee Martin, Director, Medical Facilities Service; Julie Ezell, General Counsel, Office of General Counsel; Buffy Heater, Interim Director, Office of State and Federal Policy; Tony Sellars, Director, Office of Communications; Kim Bailey, Chief Operating Officer; Joyce Marshall, Director, Maternal & Child Health; Don Smalling, Interim Director, Office of Accountability Systems; Matt Terry, Investigator, Office of General Counsel; Margot Barnes, Director, Human Resources; and Diane Hanley, Executive Assistant, Commissioner's Office.

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Visitors in attendance: Gary Cox, Executive Director, Oklahoma City-County Health Department; Bruce Dart, Executive Director, Tulsa City-County Health Department; Tom Gruber, Senior Deputy Attorney General; Earl Sykes, Logan County Board of Health; Linda Charney, Logan County Partnership Coalition Chair, Family and Children's Consultants; Tracy Zserdin, Guthrie Chamber of Commerce; Jeff Hirzel, Logan County Board of Health; Jan Ruhl, Logan County Board of Health; Roy Buchanan, Office of Juvenile Affairs; Jay Smith, Former OSDH Staff; Steve Ronck, Former OSDH Staff; Mikeal Murray, Accreditation Coordinator, Logan County Health Department; Stacy Maroney, Logan County Health Department; and Courtney McLemore, Logan County Health Department.

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**REVIEW, DISCUSSION AND APPROVAL OF MINUTES**

Ms. Burger directed attention toward approval of the Minutes for the March 13, 2018 regular meeting.

**Dr. Alexopoulos moved Board approval of the March 13<sup>th</sup> regular meeting minutes as presented.**

**Second Dr. Legako. Motion Carried.**

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**AYE: Alexopoulos, Burger, Grim, Krishna, Legako, Starkey, Stewart**

**ABSENT: Gerard**

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**REVIEW, DISCUSSION AND APPROVAL OF MINUTES**

Ms. Burger directed attention toward approval of the Minutes for the March 28, 2018 special meeting.

**Dr. Legako moved Board approval of the March 28<sup>th</sup> special meeting minutes as presented. Second**

**Mr. Starkey. Motion Carried.**

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**AYE: Alexopoulos, Burger, Grim, Krishna, Legako, Starkey, Stewart**

**ABSENT: Gerard**

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**COUNTY HEALTH DEPARTMENT PRESENTATION**

Mr. Gunnar McFadden, Assistant Deputy Commissioner, Community and Family Health Services and Interim Regional Director for Canadian, Kingfisher, and Logan County Health Department shared some historical facts

1 and photographs about Logan County and the City of Guthrie. The Logan County Health Department was  
2 established in 1941 and was named in honor of General John Logan who served in the Civil War. In 1907,  
3 Guthrie was the first capital of Oklahoma. Mr. McFadden encouraged board members to visit many of the local  
4 historical buildings in Guthrie. He discussed some current Logan County health statistics, outcomes, and  
5 factors. He mentioned a current activity called the Great Bed Run. The Logan County Health Department has  
6 asked local businesses and organizations to build a bed on wheels and race them down the street to promote  
7 physical activity.

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9 Mr. McFadden introduced Mikeal Murray, Logan County Health Department Accreditation Coordinator, who  
10 discussed the journey and process of how Logan County recently became nationally accredited. Mr. Murray  
11 stated it would not have been possible without the help of so many individuals and community partners. He  
12 extended deep gratitude to everyone who contributed to the process including the Logan County Health  
13 Department staff, Jay Smith (Former Regional Director for Logan County Health Dept.), the accreditation team,  
14 fellow accreditation coordinators, and OSDH staff who provided important final reviews before the plan was  
15 submitted to the Public Health Accreditation Board. Mr. Murray explained the entire accreditation process took  
16 about four to five years to complete. They are thrilled to be celebrating this achievement.

17 *See Attachment A*

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19 **CONSIDERATION, POSSIBLE ACTION AND VOTE TO MAKE THE HOSPITAL ADVISORY**  
20 **COUNCIL APPOINTMENTS.**

21 **Hospital Advisory Council Appointments (Presented by Lee Martin)**

22 **Appointments:** Six Members

23 **Authority:** Title 63 O.S. Section 1-707

24 **Members:** The advisory Council has (9) nine members, consisting of: two hospital administrators of licensed  
25 hospitals; two licensed physicians or practitioners who have current privileges to provide services in hospitals;  
26 two hospital employees; and three citizens representing the public who: are not hospital employees, do not hold  
27 hospital staff appointments, and are not members of hospital governing boards. Members are appointed by the  
28 Commissioner with the advice and consent of the State Board of Health.

29 **Dr. Alexopulos moved Board approval to reappoint Heather Bell, Dale Bratzler, Jay Gregory, Darin**  
30 **Smith and appoint Daryle Voss, and Scott White as presented by Lee Martin. Second Dr. Stewart.**

31 **Motion Carried.**

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33 **AYE: Alexopulos, Burger, Grim, Krishna, Legako, Starkey, Stewart**

34 **ABSENT: Gerard**

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36 **CONSIDERATION, POSSIBLE ACTION AND VOTE ON APPOINTING ADMINISTRATIVE RULE**  
37 **ATTESTATION AND LIAISON OFFICERS.**

38 Julie Ezell, General Counsel, explained that the Board, as the statutory rulemaking authority, is required to  
39 appoint an attestation officer and a liaison officer. The attestation officer assures that agency rules are in  
40 substantial compliance with the Administrative Procedures Act. The liaison officer communicates with the  
41 Secretary of State and also submits all necessary documentation. Mrs. Ezell explained that the letter, included in  
42 the Board’s packet, is required and will communicate the new attestation officer appointment of Commissioner  
43 Bates, to the Secretary of State.

44 **Dr. Krishna moved Board approval to appoint Administrative Rule Attestation and Liaison Officers as**  
45 **presented. Second Dr. Grim. Motion Carried.**

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47 **AYE: Alexopulos, Burger, Grim, Krishna, Legako, Starkey, Stewart**

48 **ABSENT: Gerard**

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50 **CONSIDERATION, POSSIBLE ACTION AND VOTE TO DIRECT STAFF TO PREPARE FOR**  
51 **IMPLEMENTATION OF STATE QUESTION 788 – MEDICAL MARIJUANA LEGALIZATION.**

52 Mrs. Buffy Heater, Interim Director for State and Federal Policy, requested board approval to create an OSDH  
53 implementation planning committee to prepare for the possible passage of State Question 788, Medical  
54 Marijuana Legalization, on the ballot for June 26, 2018. Timelines for implementation will be aggressive and  
55 OSDH wants to be proactive and well poised to be in compliance with the law should it pass.

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2 Interim Commissioner Bates informed the board members that voting on this matter was no indication of their  
3 position on State Question 788.

4 **Dr. Krishna moved Board approval to create an implementation planning committee for State Question 788**  
5 **as presented. Second Dr. Legako. Motion Carried.**

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7 **AYE: Alexopulos, Burger, Grim, Krishna, Legako, Starkey, Stewart**

8 **ABSENT: Gerard**  
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10 **CONSIDERATION OF STANDING COMMITTEES REPORTS AND ACTION**

11 **Executive Committee**

12 Ms. Burger reported that the committee discussed shortening the multi-day annual board retreat. She reminded  
13 board members the annual employee recognition ceremony will be next month in May. She also mentioned the  
14 OSDH Senate Budget Hearing will be held on April 24<sup>th</sup>.

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16 **Finance Committee**

17 Mr. Starkey stated that finance staff is actively interviewing candidates for Controller and Chief Financial Officer  
18 as well as working to create a baseline budget that includes core public health services.

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20 **Accountability, Ethics, & Audit Committee**

21 Dr. Grim indicated there were no known significant audit issues to report at this time.  
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23 **Public Health Policy Committee**

24 Dr. Stewart reported the main topics of discussion were on formalizing plans for SQ 788 and also several bills  
25 impacting agency governance. A couple of bills that have made it to the Governor's desk for signature includes  
26 one bill dealing with the reporting structure of the Office of Accountability Systems and another bill that amends  
27 board members requirement/experience to at least two Board of Health members with five years business related  
28 experience. Dr. Stewart expressed appreciation to the policy staff for all their work in keeping the board updated in  
29 a timely manner. He provided upcoming legislative deadlines and informed board members they would continue  
30 receiving policy updates.  
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32 **REPORT OF THE INTERIM COMMISSIONER**

33 Mr. Tom Bates, Interim Commissioner, shared that on his first day he met with OSDH senior staff and then spent  
34 several hours touring the building and meeting with every program area. He learned a lot about how much the  
35 department does and appreciates the staff and daily work being accomplished. He indicated he is committed to  
36 implementing the recommendations of the Joint Commission. Moving forward to budget planning for the next  
37 fiscal year, Mr. Bates stated staff will have open, transparent conversations to identify critical core area needs and  
38 resources and will work to align resources to the core mission and statutorily mandated functions. He wants to  
39 ensure the great work going on everyday continues uninterrupted.  
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41 **NEW BUSINESS**

42 **No new business.**  
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44 **ADJOURNMENT**

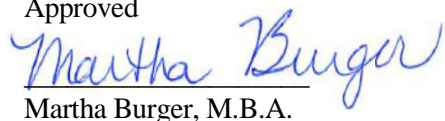
45 **Dr. Grim moved Board approval to Adjourn. Second Dr. Stewart. Motion carried.**  
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47 **AYE: Alexopulos, Burger, Grim, Krishna, Legako, Starkey, Stewart**

48 **ABSENT: Gerard**  
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50 The meeting adjourned at 12:04 p.m.  
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52 Approved

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54 Martha Burger

55 Martha Burger, M.B.A.

- 1 President, Oklahoma State Board of Health
- 2 May 8, 2018