

# Affirmation of Required Sixteen (16) Hours of Training

This form is the nurse aide trainee's and instructor's affirmation the trainee has met the required qualifications in Oklahoma Administrative Code 310:677-11-4(a) (2).

## 310:677-11-4(a) (2)

(a) The training program for long term care aides shall include

(2) At least sixteen (16) hours of training in the following areas prior to any direct contact with a resident that is documented and signed by the nurse aide trainee.

- (A) Communication and interpersonal skills.
- (B) Infection control.
- (C) Safety and emergency procedures, including the Heimlich maneuver.
- (D) Promoting resident's independence.
- (E) Respecting a resident's rights.

**Please indicate the number of hours that the trainee has received in the following areas to verify the 16 hours of required training:**

Date	Hours	Topic
		Communication and Interpersonal Skills
		Infection Control
		Safety/Emergency Procedures, Including the Heimlich Maneuver
		Promoting Resident's Rights
		Respecting Resident's Rights

TOTAL HOURS: \_\_\_\_\_

***The trainee and instructor affirm the trainee has received at least 16 hours of training (total) in the above areas prior to any direct contact with residents.***

\_\_\_\_\_  
SIGNATURE OF TRAINEE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME OF TRAINEE

\_\_\_\_\_  
SIGNATURE OF INSTRUCTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME OF INSTRUCTOR

\_\_\_\_\_  
NAME OF TRAINING PROGRAM