

Questions & Answers
Assisted Living/Residential Care/Adult Day Care Provider Call

Wednesday January 31st, 2024

3:00 PM – 4:00 PM

Disclaimer: Information and responses to questions provided during the Provider Calls are turned around quickly and may occasionally reference regulatory language from different regulatory sets. It is our goal to provide the most accurate information. Therefore, the Q&As are thoroughly researched following each call to ensure complete and accurate information is provided in written responses based on the correct regulatory sets and/or CDC guidance. Please contact LTC for any questions.

Links provided in the Q&A chat box or in Q&A can be located at the end of this document.

1. Q: If Incident Reporting Procedures for Abuse and Neglect were followed as required by funding sources (DDS or Advantage), does the facility still need to do a second report with Form 718 for the health department?

A: Yes, the facility is required to complete a Form 283 and Form 718 for the health department. The Oklahoma Department of Human Services (OKDHS) regulates the two funding sources mentioned. The Oklahoma State Department of Health (OSDH) regulates the facility's licensure. Both Departments have their own unique requirements which must be followed. Each Department's requirements are often different from the other. When reporting abuse and neglect to the OKDHS, the facility will follow those specific reporting requirements. The facility will also have to follow the specific reporting requirements of the OSDH for reporting abuse and neglect. The requirements for reporting abuse and neglect for the OSDH can be found below:

For Nursing Facilities/Skilled Nursing Facilities (NF/SNF) and Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICFs/IID) refer to:

310:675-7-5.1. Reports to state and federal agencies

(b) Reporting abuse, neglect or misappropriation. The facility shall report to the Department allegations and incidents of resident abuse, neglect or misappropriation of residents' property...

(m) Reporting nurse aides. The facility shall report to the Department allegations and incidents of abuse, neglect, or misappropriation of resident property by a nurse aide by submitting a completed Nurse Aide Abuse, Neglect, Misappropriation of Resident Property Form (ODH Form 718) ...

For Continuum of Care (CC)/Assisted Living (AL) refer to:

310:663-19-1. Incident reports

(b) Incidents requiring report. Each continuum of care facility and assisted living center shall prepare a written incident report for the following incidents:

(1) allegations and incidents of resident abuse;

(2) allegations and incidents of resident neglect;

(3) allegations and incidents of misappropriation of resident's property; ...

(f) Notification of nurse aide registry. Each continuum of care facility and assisted living center shall report allegations and occurrences of resident abuse, neglect, or misappropriation of resident's property by a nurse aide to the Nurse Aide Registry by submitting a completed "Notification of Nurse Aide Abuse, Neglect, Mistreatment or Misappropriation of Property" form (ODH Form 718) ...

For Residential Care Facilities (RC) refer to:

310:680-3-10. Abuse or neglect

(b) Any individual who becomes aware of abuse or neglect of a resident shall report the matter immediately to the Department and comply with other reporting requirements provided in O.S. Title 43A section 10-104...

The Form 283 has been updated and can be located on the OSDH Long Term Care webpage under the [Long Term Care Forms \(oklahoma.gov\)](https://oklahoma.gov/health/health2/aem-documents/protective-health/long-term-care-services/forms/ltc-form-odh-283-fillable-incident-report-form.pdf) tab. Please discard any previous versions of Form 283 and begin using the updated Form 283: <https://oklahoma.gov/content/dam/ok/en/health/health2/aem-documents/protective-health/long-term-care-services/forms/ltc-form-odh-283-fillable-incident-report-form.pdf>

Links provided in the Q&A chat box or in Q&A:

ODH Form 283 updated: <https://oklahoma.gov/content/dam/ok/en/health/health2/aem-documents/protective-health/long-term-care-services/forms/ltc-form-odh-283-fillable-incident-report-form.pdf>

Long Term Care webpage - <https://oklahoma.gov/health/services/licensing-inspections/long-term-care-service.html>

Long Term Care Forms tab: <https://oklahoma.gov/health/services/licensing-inspections/long-term-care-service/long-term-care-forms.html>

Long Term Care (LTC) Services contacts: Phone number: 405.426.8200 Email: LTC@health.ok.gov
Incidents/Form 283 Fax: 1-866-239-7553

Long Term Care Administrator Licensing Program: <https://oklahoma.gov/health/services/licensing-inspections/long-term-care-administrator-licensing-program.html>

Healthcare Associated Infections/Antibiotic Resistance Prevention Program (HAI/AR):

Reportable Diseases/Conditions poster:

<https://oklahoma.gov/content/dam/ok/en/health/health2/aem-documents/prevention-and-preparedness/acute-disease-service/disease-information/disease-reporting/updated-reportable-condition-poster.pdf>

OK ViralView (provides up-to-date surveillance data for Influenza, COVID, and RSV):

<https://oklahoma.gov/health/health-education/acute-disease-service/viral-view.html>

HAI/AR Program contacts - HAI@health.ok.gov or call 405-426-8710 and ask to speak to the HAI/AR Program